

REF: ABSLI/HR/REL/26/ 706760

13th Apr, 2026

**Gaurav .
706760
Sales Trainee
HDFC Bank Department
Faridabad**

Sub: Relieving Letter

Dear **Gaurav .**,

This has reference to your letter of resignation dated **08-Dec-25**. The same has been accepted and you are relieved from the services of the company with effect from close of office hours on **05-Feb-26** as **Sales Trainee** in our **HDFC Bank Department** function.

This also certifies that you were a bonafide employee of Aditya Birla Sun Life Insurance Limited from **07-Jul-25** to **05-Feb-26**.

We would like to draw your attention to your continuing obligations towards the company including that of confidentiality with respect to all proprietary and confidential information of the company and its customers that you have had access to during the course of employment with the company.

Vide this letter, it is also informed to you that all the payments due to you by the organization has been cleared and there are no other dues which is payable by the organization to you.

We at **Aditya Birla Capital** wish you all the best in your future endeavours.

Yours sincerely,

For Aditya Birla Sun Life Insurance Limited



**Sujatha Mukundarao Sudheendra
Head - Human Resources & Administration**

Correspondence & Registered Office:

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