



PARIDHI

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Address: Dwarka, New Delhi, India

CAREER OBJECTIVE

Result-driven and detail-oriented professional seeking to leverage analytical, quantitative, and problem-solving skills to contribute effectively in a dynamic business environment while pursuing continuous growth and development.

TECHNICAL COMPETENCIES

MS Excel | Power BI | Canva

INTERPERSONAL SKILLS

Effective Communication | Collaboration & Team Work | Adaptability & Flexibility

INTERESTS & HOBBIES

Playing badminton | Cooking | Listening to music

LANGUAGES KNOWN

English | Hindi

EDUCATION

PGDM | Apeejay School of Management, Dwarka, New Delhi
Session: 2024-2026 |

BBA | Guru Gobind Singh Indraprastha University, Delhi
Session: 2020-2023 | Score: 8.3 CGPA

Intermediate (CBSE) | Mount Carmel School, Delhi
Session: 2019-2020 | Percentage: 89%

INTERNSHIPS & PROJECTS

Velvet – Audio Platform | Finance Intern

April 2025 – June 2025

- Compiled and organized financial records including earnings, revenue, documentation status, transaction settlements, and exception logs to ensure complete, accurate, and audit-ready internal finance reporting.
- Prepared weekly and monthly reports in MS Excel.

LIVE PROJECT

Adisri Publications | Finance Intern

20th October 2025 – 31st October 2025

- Conducted cost analysis and budgeting for book publication projects by evaluating production expenses, vendor quotations, and resource allocation to optimize total publishing costs and ensure alignment with planned budgets

ACADEMIC ACHIEVEMENTS

- Won First Place in Inter College Case Study Competition on business strategy by GGSIPU, 2023.
- Won Third Place in College Level Financial Quiz Competition, 2023.
- Secured Second Place in College Level Marketing Strategy Challenge, 2023.

CERTIFICATIONS & CONFERENCES

- Google Analytics for beginners (2025)
- Financial Planning(Basic) by National Institute of Securities Markets (2025)

EXTRA-CURRICULAR & CO-CURRICULAR ACHIEVEMENTS

- Volunteer in Diwali Fest at Apeejay School of Management ,2024.
- Coordinator in Annual Fest at Institute of Innovation in Technology & Management ,2023.