

Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

PRATIMA YADAV

Client Support & Operations Executive

pratimayadav102002@gmail.com | 9625087474 | Chhatarpur, Delhi | Open to Noida / Gurugram

PROFESSIONAL SUMMARY

Finance graduate with experience in client operations, documentation, and data management, now aspiring to build a career in AML/KYC and financial crime compliance. Skilled in handling confidential client information, maintaining accurate records, and supporting due diligence processes. Proficient in Excel and CRM tools with strong analytical and attention-to-detail skills.

WORK EXPERIENCE

Client Support & Operations Executive

May 2023–June 2024

Crofarm

- Support client servicing operations by managing customer records and transaction documentation through CRM systems.
- Maintained accurate and confidential client data in line with compliance and documentation standards, supporting KYC verification processes.
- Coordinate with internal departments to resolve operational and service-related issues efficiently.
- Track customer interactions and maintain detailed documentation to support reporting and process improvements.
- Ensure proper organization and maintenance of operational records and documentation.

Human Resource Intern

Feb 2023–April 2023

Techurators

- Assisted with vendor onboarding and procurement documentation processes.
- Maintained records and supported the development of HR policies and administrative procedures.
- Provided operational support to HR team through documentation and data management.
- Coordinated administrative tasks and internal communication across departments.

EDUCATION

Bachelor of commerce

Delhi University

- Score: 74.1%

2019–2022

Master of Arts (M.A.) in Economics — Pursuing

Indira Gandhi National Open University

—Pursuing

2025–Present

SKILLS

- MS Excel
- CRM Systems
- Client operations support
- Data documentation and reporting

AML / KYC KNOWLEDGE

- Understanding of KYC (Know Your Customer) and AML (Anti-Money Laundering) regulations
- Familiar with Customer Due Diligence (CDD) and basic risk assessment processes
- Basic knowledge of transaction monitoring and suspicious activity identification.

Govt ID #1



Personal Information

Full Name	Pratima Yadav
Former Name / Maiden Name	N/A
Mobile Number	9625087474
Father's Name	Daya Ram Yadav
Spouse's Name	N/A
Date of Birth	10-03-2002
Age	24 years 2 months
Gender	female
Alternative Mobile Number	9868172402
Aadhar Card Number	981257365816
Aadhar Card Number	N/A
Pan Card Number	BHCPY2458N
Nationality	Indian
Marital Status	Single

Permanent Address

House no	House no 77b sai complex
Street	Maidan garhi road, Chhatarpur
District	N/A
City	New Delhi
State	DL
Pincode	110074

Current Address

House no	House no 77b sai complex
Street	Maidan garhi road, Chhatarpur
District	N/A
City	New Delhi
State	DL
Pincode	110074

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Crofarm
Job Location:	Gurugram
Employee ID:	RTN10022
Designation:	Executive
UAN Number:	
From Date:	15-05-2023
To Date:	09-06-2024
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Career growth
HR Name:	
HR Contact No:	
HR Email ID:	i do not have it anymore
Last Salary Drawn:	380000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Crofarm
Job Location:	Gurugram
Employee ID:	RTN10022
Designation:	Executive
UAN Number:	
From Date:	15-05-2023
To Date:	09-06-2024
Name of the Reporting Manager:	

LATEST EMPLOYMENT 1

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Career growth
HR Name:	
HR Contact No:	
HR Email ID:	i do not have it anymore
Last Salary Drawn:	380000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	

[Click to open the file](#)

EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

GRADUATION

I haven't done my Graduation	
College Name:	Mata Sundari College
College Location:	ITO
University Name:	Delhi University
Major / Specialisation	Commerce
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	19044503325
From:	01-05-2019
To:	19-07-2022
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Graduation	
College Name:	Mata Sundari College
College Location:	ITO
University Name:	Delhi University
Major / Specialisation	Commerce
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	19044503325
From:	01-05-2019
To:	19-07-2022
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

नामांकन संख्या
Enrol No. 19MSCWB.COM000394

अनुक्रमांक
Roll No. 19044503325



Delhi University of Commerce

वाणिज्य-स्नातक * Bachelor of Commerce

प्रमाणित किया जाता है कि सन् 2022 में परीक्षा के उपरान्त
वाणिज्य-स्नातक की उपाधि के योग्य सिद्ध होने पर

प्रतिमा यादव सुपुत्री दया राम यादव

को 2023 के दीक्षांत-समारोह में उक्त उपाधि प्रदान की गई ।

श्रेणी : प्रथम

This is to certify that having been examined in 2022 and found qualified
for the degree of Bachelor of Commerce

Pratima Yadav D/o Daya Ram Yadav

was awarded the said degree at the Convocation held in 2023.

Division : First

कुलसचिव
दिल्ली विश्वविद्यालय
Registrar
University of Delhi



दिल्ली, दिनांक 25 फरवरी, 2023
Delhi, Dated the 25th February, 2023



कुलपति
दिल्ली विश्वविद्यालय
Vice Chancellor
University of Delhi

961926

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Kendriya vidyalaya
School Location:	New Mehrauli road, JNU
Board Name/University Name:	Central board of secondary education
Major Subjects	Commerce
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	9181996
From:	01-04-2018
To:	30-05-2019
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Kendriya vidyalaya
School Location:	New Mehrauli road, JNU
Board Name/University Name:	Central board of secondary education
Major Subjects	Commerce
Course / Qualification:	Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	9181996
From:	01-04-2018
To:	30-05-2019
Marksheet	1

0363723

65667/00141

अन संसा/ S.No.SSCU/2019

0363723

रजि. नं.
Regn.No.

D219/65667/0185

केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION
अंक विवरणिका
MARKS STATEMENT

सीनियर स्कूल सर्टिफिकेट परीक्षा, 2019
ALL INDIA SENIOR SCHOOL CERTIFICATE EXAMINATION, 2019

परीक्षार्थी का नाम Name of Candidate **PRATIMA YADAV**
अनुक्रमांक Roll No. **9181996**
माता का नाम Mother's Name **USHA YADAV**
पिता/संरक्षक का नाम Father's/Guardian's Name **DAYA RAM YADAV**
विद्यालय School **65667 KEND. VIDYALAYA JNU CAMPUS NEW MEHRAULI RD ND**

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	प्रायोगिक PRACTICAL	योग TOTAL	योग शब्दों में TOTAL IN WORDS	
301	ENGLISH CORE	090	XXX	090	NINETY	A1
030	ECONOMICS	074	019	093	NINETY THREE	A2
041	MATHEMATICS	074	XXX	074	SEVENTY FOUR	B1
054	BUSINESS STUDIES	066	019	085	EIGHTY FIVE	A2
055	ACCOUNTANCY	052	019	071	SEVENTY ONE	B1
048	PHYSICAL EDUCATION	034	028	062	SIXTY TWO	C2
500	WORK EXPERIENCE					A1
502	PHY & HEALTH EDUCA					A2
503	GENERAL STUDIES					A1

संक्षिप्तियों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

FP : प्रयोगात्मक में असफल Fail in Practical

FT : लिखित में असफल Fail in Theory

परिणाम Result **PASS**

परीक्षा नियंत्रक
Controller of Examinations

दिल्ली Delhi

दिनांक Dated : **02-05-2019**

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Kendriya vidyalaya
School Location:	New Mehrauli road JNU
Board Name/University Name:	Central board of secondary education
Major Subjects	English, maths, science
Course / Qualification:	General
Part Time/ Full Time:	full_time
Roll Number / Register Number:	8239384
From:	01-04-2016
To:	30-05-2017
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Kendriya vidyalaya
School Location:	New Mehrauli road JNU
Board Name/University Name:	Central board of secondary education
Major Subjects	English, maths, science
Course / Qualification:	General
Part Time/ Full Time:	full_time
Roll Number / Register Number:	8239384
From:	01-04-2016
To:	30-05-2017
Marksheet	1

पत्र संख्या /
S. No. SSE / 2017 /

0902946

पंजीकरण सं. Registration No.: D117/65667/0023

केन्द्रीय माध्यमिक शिक्षा बोर्ड Central Board of Secondary Education



माध्यमिक विद्यालय परीक्षा (वर्ष : 2017)
SECONDARY SCHOOL EXAMINATION (YEAR : 2017)
कक्षा X ग्रेड शीट सह निष्पादन प्रमाण पत्र
Class X Grade Sheet cum Certificate of Performance

यह प्रमाणित किया जाता है कि This is to Certify that **PRATIMA YADAV**

अनुक्रमांक Roll No.: **8239384**

माता का नाम Mother's Name **USHA YADAV**

पिता / संरक्षक का नाम Father's / Guardian's Name **DAYA RAM YADAV**

जन्म तिथि Date of Birth **10/03/2002** **10TH MARCH TWO THOUSAND TWO**

विद्यालय School **65667 - KEND. VIDYALAYA JNU CAMPUS NEW MEHRAULI RD ND**

का निष्पादन निम्नानुसार रहा has performed as follows :

शैक्षणिक निष्पादन - कक्षा X Academic Performance - Class X शैक्षणिक क्षेत्र Scholastic Areas

विषय कोड तथा नाम Subject Code and Name	Formative Assessment (FA) Grade	Summative Assessment (SA) Grade	Overall Grade (FA+SA) Grade	Grade Point (GP)
101 ENGLISH COMM.	B2	B2	B2	07
002 HINDI COURSE-A	A2	B2	B1	08
041 MATHEMATICS	B1	E1	B2**	07
086 SCIENCE	C1	E1	C2**	05
087 SOCIAL SCIENCE	B1	C2	C1	06

संचित ग्रेड बिन्दु का औसत (संचयी) Cumulative Grade Point Average (CGPA) : **06.6**

* कथन और श्रवण कौशलों (एस्एल) के आकलन में ग्रेड Grade in Assessment of Speaking and Listening Skills (ASL) **B1**

** सह-शैक्षणिक क्षेत्र में निष्पादन के अनुसार उन्नत ग्रेड Upgraded Grade based on performance in the Co-Scholastic areas of the candidate

234822

परिणाम Result : **QUALIFIED FOR ADMISSION TO HIGHER CLASSES**

दिल्ली Delhi

दिनांक Dated 03-06-2017

परीक्षा नियंत्रक
Controller of Examinations

Employment Deails

Years of Experience	
No of Employment	0

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Pratima Yadav	Click to view attached document	15-05-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.