

# GlobalLogic®

A Hitachi Group Company

Date: **04-Feb-2026**

Name: **Saniya \***  
Employee ID: **2568546**  
Sub: **Resignation Acceptance Letter**

Dear Saniya \*,

This is in reference to your resignation dated **29-Jan-2026** which has been accepted by GlobalLogic Technologies private Limited(**Organization**) with regret.

You will be relieved from the services of the Organization after the closing of the business hours on **LWD (04-Feb-2026)**. Your last held designation was **Associate Analyst - Content Engineering**.

Your full & final settlement would be completed within 45 days from the last clearance date as per Exit policy/process.

Experience letter would be issued post completion of your clearance of the outstanding dues, if any.

**For GlobalLogic Technologies private Limited**



**Anjali Joshi**

**Associate Vice President - People Development**



Mailing (Unit1)| 12th Floor, Tower  
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