

# SATISH SHUKLA

Senior Associate

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Dear Hiring Manager,

I am pleased to submit my application for the Senior Associate position, as my experience strongly aligns with the compliance, risk management, and operational requirements of the retail banking domain. With extensive hands-on exposure to AML/KYC operations, customer due diligence, and regulatory compliance, I am confident in my ability to add value to your banking operations while maintaining the highest standards of accuracy and risk control.

In my experience with AML–KYC Consulting, I played a key role in strengthening retail banking compliance frameworks by implementing robust KYC and CDD processes for individual and small-business customers. I supported the enhancement of onboarding and periodic review procedures, which helped reduce regulatory risk exposure and significantly improved turnaround times without compromising compliance quality. These initiatives contributed to improved customer experience while ensuring adherence to AML regulations and internal banking policies.

In my current role, I actively support retail banking AML functions by monitoring customer transactions, identifying unusual activity, and assisting in risk assessments related to fraud and money laundering. I have worked closely with compliance teams and senior stakeholders to enhance KYC accuracy, improve customer risk profiling, and support remediation and audit requirements. My efforts have contributed to improved data quality, stronger regulatory alignment, and smoother customer onboarding processes across retail portfolios.

I hold a Bachelor's degree from Rajasthan Technical University, which has provided me with a strong foundation in analytical thinking, business operations, and problem-solving—skills that are essential for managing risk and compliance in a fast-paced retail banking environment.

I am highly motivated to contribute my AML/KYC expertise, attention to detail, and operational discipline to your organization. I would welcome the opportunity to discuss how my background in retail banking compliance can support your institution's regulatory objectives and customer-focused approach.

Thank you for your time and consideration. I look forward to the opportunity to connect.

*Satish shukla*

# Satish Shukla

New Delhi, India

Senior Associate

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A detail-oriented KYC Associate with over 3.5 years of experience in KYC/AML compliance, retail banking operations, data management, and operational risk management. Seeking to leverage strong expertise in customer due diligence, data analysis, and process improvement to support middle-office and back-office functions. Committed to delivering high-accuracy, error-free outcomes, I aim to strengthen compliance frameworks, enhance operational efficiency, and contribute to effective risk mitigation and project execution within your organisation.

## Experience

Senior Associate - AML KYC | Genpact

Jan 2025 - Present

- Key responsibilities:
- Conducting EDD reviews on new and existing customers to verify their identity, assess the risk they pose, and ensure compliance with AML regulations and internal policies.
- Collecting, verifying, and maintaining customer documentation, such as identification records, financial statements, and business licenses, to support the KYC process.

Fraud prevention analyst (Retail Banking) | Concentrix

31/08/2022 – 06/01/2025

- Performed Customer Due Diligence (CDD) and Enhanced Due Diligence (EDD) for new and existing retail banking customers by collecting, verifying, and validating KYC documents in line with regulatory and internal policy requirements..

Assistant Technician | Sensetek Optical PVT LTD

15 Mar 2021 - 16 Apr 2021

- Maintain records of work completed, repairs, and service logs
- Follow safety guidelines, company policies, and technical procedures

Assistant Technician | SHINING STAR OUTSOURCE SERVICES PVT LTD

13 Mar 2021 - 14 Mar 2021

- Assist senior technicians in installation, maintenance, and repair of equipment or systems
- Perform routine inspections and basic troubleshooting to identify issues

## Education

Bachelor's | Rajasthan technical University

- BTEC

## Skills

- LexisNexis Risk Solutions
- Worldcheck
- CDD, EDD
- Analytical Thinking
- Retail Banking
- Ability work Independently
- Microsoft Office Skills
- Adaptability, Flexibility, and Multi-tasking.