



13-Jan-2026

Miss Vanshika Verma  
OHR ID -703380751  
Senior Associate

House No. 3515, Gali Bajrang Bali, Sita Ram Bazar, 110006

Dear Vanshika,

This bears reference to your resignation dated 31-OCT-2025. We accept your decision with regret.

As per Genpact Policy and basis the agreed relieving date, you stand relieved from the services of the organization on the close of business hours on 29-DEC-2025.

During your tenure from 29-FEB-2024 to 29-DEC-2025 , your contribution to the company has been appreciated.

The settlement amount (if payable) as computed by the Genpact Payroll Team would be credited to your salary account as per the payroll records.

We wish you all the best for your future endeavors.

Note: It is recommended to keep your current salaried bank account active for a minimum of 1 year from your date of relieving to ensure fast and hassle-free transactions by the company.

Yours Sincerely,  
For and on behalf of Genpact India

**Anamita Basu**  
**Human Resources**  
*For any query pls.contact*  
[hr.helpdeskexit@genpact.com](mailto:hr.helpdeskexit@genpact.com)

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