

HARSHIT NEGI

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EDUCATION

IMT Ghaziabad

2024- Present

Masters in Business Administration

Delhi School of Professional Studies and Research

2020- 2023

Bachelors in Business Administration

Relevant Coursework – Financial Management, Research Methodology, Organizational Behaviour, Marketing Strategy, Human Resource Management

Govt. Sarvodaya Vidyalaya

Senior Secondary in Commerce

WORK EXPERIENCE

Associate Analyst, GlobalLogic Technologies, Gurgaon, India

18/10/2024 - Present

- Preparing weekly and monthly reports of team performance.
- Optimize existing processes and provide ongoing feedback on tools and processes.
- Performing in-process Quality Assurance Check.
- Managing client issues, working directly with clients, team members and senior leadership to develop project solutions.
- Data auditing, data reports and monitoring all data for accuracy.
- Analysed program data on Google's internal tool to provide input for key decision making and strategic planning
- Consistently achieved on-time project data delivery at the highest quality standards

SKILLS

Languages – Hindi, English

ICT – Power BI, MS Office 365 Certifications – MS Office 365 (Microsoft), Power BI (Microsoft)