

Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV



MD MUNTAHA ANSARI

Business Associate & Corporate Trainer

Resume Summary

A BBA graduate with a strong foundation in business administration and commerce. Proficient in [marketing, finance and sales]. Highly motivated to contribute to dynamic organizations through innovative solutions and a commitment to excellence. Seeking opportunities to grow within [marketing, management, financial services] while leveraging academic knowledge and interpersonal skills.

Work Experience

2022-07-

2022-12-

Corporate Trainer

Grey Matter, New Delhi

- Conducted training sessions for new recruits, focusing on direct marketing strategies and client acquisition techniques.
- Enhanced collaboration with the marketing team to align advertising strategies for blue-chip clients, including Google 360, UNICEF, and Save The Children, driving a 40-50% increase in brand awareness.
- Trained and mentored 10+ recruits with a 100% success rate in achieving goals.
- Increased client acquisition rate by 20% through strategic marketing.

2022-06-

2022-07-

Business Associate

Grey Matter, New Delhi

- Achieved and exceeded monthly sales and marketing targets through strategic outreach efforts.
- Assisted in hiring and onboarding team members.
- Promoted to Corporate Trainer within 2 months for exceptional performance and leadership.

Education

2019-08-

2022-08-

Jamia Millia Islamia

New Delhi, India

- Bachelors in Business Administration (BBA) 2nd Division

2006-04-

2019-03-

St. Vincent's High & Technical School

Asansol, West Bengal, India

- ISC - Commerce CGPA-69%
- ICSE (10th) CGPA-75%

Certifications

- Brand and Product Management (IE Business School)
- Introduction to Corporate Finance (University of Pennsylvania)

Personal Info

Address

Taha Manzil, Baker Ali Lane,

Pucca Bazar, Asansol, West

Bengal-713301

Phone

+91-9064504599

E-mail

mdmuntaha07@gmail.com

LinkedIn

[https://www.linkedin.com/in/md-](https://www.linkedin.com/in/md-muntaha)

muntaha

Skills

Direct Marketing

Client Acquisition

Recruitment & Training

Multitasking

Effective Communication

Analytical Thinking

Decision Making

Time Management

Goal Setting

Skills

Microsoft Excel

●●●●●●
Good

Microsoft Word

●●●●●●
Excellent

Microsoft PowerPoint

●●●●●●
Good

Adobe Photoshop

●●●●●●
Intermediate

Languages

Hindi

●●●●●●
Native

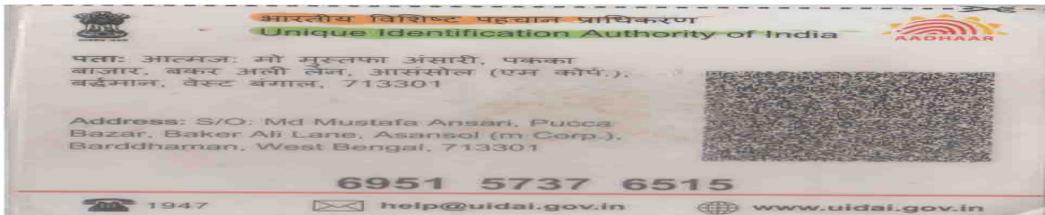
English

●●●●●●
Good

Urdu

●●●●●●
Intermediate

Govt ID #1



Personal Information

Full Name	Md Muntaha Ansari
Former Name / Maiden Name	No
Mobile Number	9064504599
Father's Name	Md Mustafa Ansari
Spouse's Name	N/A
Date of Birth	27-04-2001
Age	24 years 0 months
Gender	male
Alternative Mobile Number	9064504599
Aadhar Card Number	695157376515
Aadhar Card Number	9064504599
Pan Card Number	DILPA9099H
Nationality	Indian
Marital Status	Single

Permanent Address

House no	Taha Manzil Ground floor, near Dr A Quadir, Baker Ali lane, Pucca Bazar, Asansol, Bardhaman, West Bengal.
Street	Pucca bazar
District	Asansol
City	Asansol
State	West Bengal
Pincode	713301

Current Address

House no	H 105/20, Al Noor lane, Near Al Noor Masjid, Batla House.
Street	Al Noor lane
District	Batla House
City	New Delhi
State	Delhi
Pincode	110025

GRADUATION

I haven't done my Graduation	
College Name:	Jamia Millia Islamia (Arjun Singh CDOE)
College Location:	Jamia Millia Islamia
University Name:	Jamia Millia Islamia
Major / Specialisation	Business Administration
Course / Qualification:	BBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	D19BBA-061
From:	25-07-2019
To:	25-07-2022
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	0
Degree Certificate	1
I haven't done my Graduation	
College Name:	Jamia Millia Islamia (Arjun Singh CDOE)
College Location:	Jamia Millia Islamia
University Name:	Jamia Millia Islamia
Major / Specialisation	Business Administration
Course / Qualification:	BBA
Part Time/ Full Time:	full_time
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From:	25-07-2019
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Marksheet	1
Provisional Certificate / Diploma / Other Certificates	0
Degree Certificate	1



جامعہ ملیہ اسلامیہ
JAMIA MILLIA ISLAMIA, NEW DELHI
 (A Central University by an Act of Parliament)
 NAAC Accredited Grade 'A++'
STATEMENT OF MARKS (DISTANCE MODE)

No. **22120134**

BACHELOR OF BUSINESS ADMINISTRATION
PART-III EXAMINATION 2022

Name of the Candidate : **Md Muntaha Ansari**

Enrolment No. : **19-83005**

Examination Roll No. : **D19BBA061**

Category : **-----**

COURSE NO	TITLE	THEORY		INTERNAL ASSESSMENT		TOTAL	
		MO	MM	MO	MM	MO	MM
BBA 301	FUNDAMENTAL OF ENTREPRENEURSHIP	27	70	21	30	48	100
BBA 302	COST & MANAGEMENT ACCOUNTING	25	70	23	30	48	100
BBA 303	ADVERTISING MEDIA CHOICES	25	70	23	30	48	100
BBA 304	PERSONAL SELLING AND SALESMANSHIP	35	70	22	30	57	100
BBA 305	MANAGEMENT OF THE SALES FORCE	26	70	22	30	48	100
BBA 306	SALES PROMOTION AND PUBLIC RELATIONS	28	70	24	30	52	100
BBA 307	HUMAN RESOURCE MANAGEMENT	23	70	22	30	45	100
TOTAL MARKS PART-III						346	700
TOTAL MARKS (PART-II)						477	700
TOTAL MARKS (PART-I)						341	600
GRAND TOTAL						1164	2000
RESULT/REMARKS		Second Division					

Note :- Ab denotes not appeared or absent. U denotes "Unfair means"

Checked by :

ASSTT CONTROLLER OF EXAMINATIONS



DATE OF ISSUE

21 JUL 2023

Date of Result : **15-06-2023**



Roll No: D19BBA 061

Enrolment No: 19-83005

جامعہ ملیہ اسلامیہ
JAMIA MILLIA ISLAMIA
(A Central University by an Act of Parliament)
NAAC Accredited Grade 'A++'

BACHELOR OF BUSINESS ADMINISTRATION
(Distance Mode)

This is to certify that *Ms Muntaha Ansari*
has been awarded the Degree of Bachelor of Business Administration of the
Jamia Millia Islamia in **2022** and was placed
in the *Second Division*.

بیچلر آف بزنس ایڈمنسٹریشن
(فاصلاتی طریق)

تصدیق کی جاتی ہے کہ محمد منتہا انصاری
جامعہ ملیہ اسلامیہ کے بیچلر آف بزنس ایڈمنسٹریشن ۲۰۲۲ء میں درجہ دوم
کے ساتھ سند سے نوازا گیا۔

Musajzil
(Registrar)


Shaikhul Jamia
(Vice-Chancellor)

D2303591

New Delhi India, Dated

06 DEC 2024

نئی دہلی، ہند، مورخہ

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	St.Vincent's High & Technical School
School Location:	Asansol
Board Name/University Name:	Council for the Indian School Certificate Examinations (CISCE)
Major Subjects	English (Language+ Literature), Economics, Commerce, Accounts
Course / Qualification:	ISC
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6463878
From:	03-04-2017
To:	07-05-2019
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	St.Vincent's High & Technical School
School Location:	Asansol
Board Name/University Name:	Council for the Indian School Certificate Examinations (CISCE)
Major Subjects	English (Language+ Literature), Economics, Commerce, Accounts
Course / Qualification:	ISC
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6463878
From:	03-04-2017
To:	07-05-2019
Marksheet	1

COUNCIL FOR THE INDIAN SCHOOL CERTIFICATE EXAMINATIONS, NEW DELHI
INDIAN SCHOOL CERTIFICATE EXAMINATION (CLASS - XII) - YEAR 2019

No. BM 50000120



2192101/052

STATEMENT OF MARKS

Name MD MUNTAHA ANSARI

of ST. VINCENT'S HIGH & TECHNICAL SCHOOL, ASANSOL

UNIQUE ID 6463878

Son of

Smt SHAHIN BANO

Shri MD MUSTAFA ANSARI



SUBJECTS

External Examination

ENGLISH

HINDI

ECONOMICS

COMMERCE

ACCOUNTS

MATHEMATICS

Percentage Marks

71 SEVEN ONE

73 SEVEN THREE

69 SIX NINE

63 SIX THREE

58 FIVE EIGHT

11 ONE ONE

Internal Assessment

SUPW & COMMUNITY SERVICE

Grade

A

RESULT - PASS CERTIFICATE AWARDED

Date of declaration of Result - 07.05.2019

Note: 1. The pass mark for each subject is 35%
2. No divisions are awarded.

Chief Executive & Secretary

(See Overleaf)

PROFESSIONAL REFERENCE 1

Name of the Person:	Sk Abdur Rahman
Designation:	Administration Associate
Contact No:	8882192876
Email ID:	sk.abdurrahman700@gmail.com
Name of the Organisation:	J-PAL South Asia
Name of the Person:	Sk Abdur Rahman
Designation:	Administration Associate
Contact No:	8882192876
Email ID:	sk.abdurrahman700@gmail.com
Name of the Organisation:	J-PAL South Asia

PROFESSIONAL REFERENCE 2

Name of the Person:	Aditya Sahay
Designation:	Senior Practitioner-FP&A
Contact No:	7478173235
Email ID:	asahay199@gmail.com
Name of the Organisation:	IBM
Name of the Person:	Aditya Sahay
Designation:	Senior Practitioner-FP&A
Contact No:	7478173235
Email ID:	asahay199@gmail.com
Name of the Organisation:	IBM

GRADUATION

University / Institute Name	Jamia Millia Islamia
Course	BBA
Specialization Major	Business Administration
Start Date	2019-07-25
End Date	2022-07-25
Gap Status	0 years and 2 months

SENIOR SECONDARY

School Name	St.Vincent's High & Technical School
Start Date	2017-05-01

SECONDARY

School Name	St.Vincent's High & Technical School
Start Date	N/A
End Date	N/A

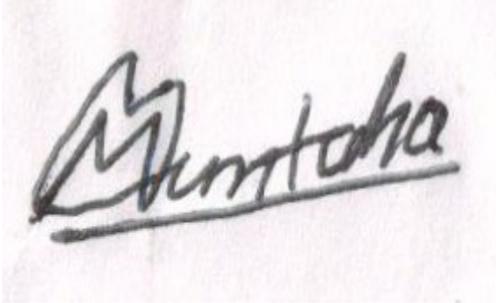
Employment Deails

Years of Experience	
No of Employment	0

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

N/A		01-01-1970
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.