

# Vishwas Kumar

Mobile No:-9599061050

Vishwaskumar28103@gmail.com

Experienced tha strong background in Finance & Administrative roles.Adaptat navigating industry practices and procedures.

Demonstrated expertise in Financial, Personnel and Clerical management, ensuring smooth operations.

Effectively manages multiple priorities while maintaining a positive attitude.

## PROFESSIONAL EXPERIENCE

**SATYA MICRO CAPITAL LTD.(NBFC)**

**Department Operation**

**Relationship Executive**

**MUZAFFARNAGAR,U.P.**

**May-2024 - 1 April -2025**

## EDUCATION

**Bachelor of Commerce- 2020**

(S.D College of Commerce,C.C.S University,Meerut)

**12<sup>th</sup> from CBSE Board- 2017**

**10<sup>th</sup> from CBSE Board- 2014**

## KEY SKILLS

- Financial Analysis
- Underwriting
- Leadership

## ADDITIONAL SKILLS

- Proficientin MS Office (Word,Excel,PowerPoint)
- **Software:-** Salesforce (Satya Micro Capital Ltd)
- Fluent in Hindi & English
- Excellent Multi-tasking Ability

## CIRRICULAR ACTIVITIES

- 100 mm Race Gold Medal in School Tournament.
- 200 mm Race Gold Medal in School Tournament.
- Gold Medal in Long Jump in School Tournament.
- 400 mm Race Silver Medal in School Tournament.
- Gold Medal in Long Jump in College Tournament.
- Gold Medal in Valleyball in College Tournament.
- Gold Medal in Cricket in College Tournament.
- Bronze Medal in Discus throw in College Tournament.

## PERSONAL DETAILS

Father's Name	:	Mr.Virendra Singh
Date of birth	:	29-Mar-1999
Gander	:	Male
Nationality	:	Indian
Religion	:	Hindu
Marital Status	:	Unmarried
Language	:	Hindi,English