

HARSHITA PHOUGAT

ANALYST

CONTACT

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PROFILE SUMMARY

Detail-oriented and analytical professional with 18 months of experience in a leading UK based bank in Transaction Monitoring. Proficient in identifying suspicious activities and ensuring compliance with regulatory standards. Strong communicator with a keen eye for detecting patterns and anomalies in financial transactions. Seeking to leverage analytical mindset and financial acumen in a challenging role within finance sector.

EDUCATION

INSTITUTE OF INNOVATION IN TECHNOLOGY AND MANAGEMENT (IITM): (2019- 2022)

- Bachelor of Business Administration (BBA) - 89.1%

SPRING MEADOWS PUBLIC SCHOOL

- CBSE: 12th (Commerce) - 2019
- CBSE: 10th - 2017

SKILLS

- Microsoft Office Suite (Excel, Word, PowerPoint, Access)
- Banking Regulations & Compliance
- Fraud Detection & Risk Assessment
- Anti Money Laundering & Transaction Monitoring
- Cross-Functional Communication
- Risk Assessment & Mitigation Strategies
- Customer Centric
- Accuracy & Attention to Detail

WORK EXPERIENCE

NATWEST GROUP

Gurugram

Analyst

Oct 2022- Apr 2024

- Delivered exceptional service by addressing inquiries related to transactions, banking policies, and fraud concerns.
- Monitored and analyzed the customer transactions to detect unusual or potentially suspicious activity, ensuring compliance with AML policies and regulatory requirements.
- Collaborated with internal teams to enhance transaction monitoring processes and reporting frameworks.
- Acted as Subject Matter Expert (SME) and trained new employees by improving their productivity.
- Recognized with the 'Loving Our Values' appreciation certificate for outstanding performance.

INSPIRE CONSULTANTS PVT. LTD.

Delhi

HR & Marketing Intern

Aug 2021- Oct 2021

- Prepared the project report on- Effects of Advertisement on the Consumer Brand Preference in FMCG Sector w.r.t HUL.
- Prepared a presentation to market our Insurance Policy for marketing campaign.
- Conducted employee engagement activities to enhance workplace culture and morale.
- Supported performance management initiatives and HR policy implementations.

LANGUAGES

- English: Fluent
- Hindi: Fluent

CERTIFICATES

- Anti-Money Laundering Concepts - AML, KYC and Compliance (UDEMY)
- Advanced Excel Course (Internshala Trainings)
- Business Analysis using Excel (Simplilearn)