

Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1



Personal Information

| | |
|---------------------------|----------------|
| Full Name | Sebila Manzoor |
| Former Name / Maiden Name | Sebila Manzoor |
| Mobile Number | 8493909912 |
| Father's Name | Manzoor Ahmad |
| Spouse's Name | N/A |
| Date of Birth | 1998-08-10 |
| Gender | female |
| Aadhar Card Number | 692853597915 |
| Pan Card Number | EIBPM6283E |
| Nationality | Indian |
| Marital Status | Single |

Permanent Address

| | |
|--------------------------|------------------------|
| Permanent Address | Garkote,Uri,Baramulla |
| Pin Code | 193123 |
| Mobile Number | 8493909912 |
| Current State | Jammu & Kashmir |
| Current Landmark | Airtel Tower Billabadh |
| Current Address Stay No. | N/A |
| Nearest Police Station | Uri Police Station |

Current Address

| | |
|--------------------------|-----------------------|
| Current Address | Chhatarpur Block-D 27 |
| Pin Code | 471001 |
| Mobile Number | 8493909912 |
| Current State | Delhi |
| Current Landmark | suman Chowk |
| Current Address Stay No. | N/A |
| Nearest Police Station | Chhatarpur |

LATEST EMPLOYMENT 1

| | |
|--|---|
| I am a Fresher and do not have any prior employment experience | 1 |
| Name of the Employer: | |
| Job Location: | |
| Employee ID: | |
| Designation: | |
| UAN Number: | |
| From Date: | |
| To Date: | |
| Name of the Reporting Manager: | |
| Manager's Contact No: | |
| Manager's Contact Email: | |
| Reasons for leaving: | |
| HR Name: | |
| HR Contact No: | |
| HR Email ID: | |
| Last Salary Drawn: | |
| Position Type: | |
| Agency Details: | |
| Resignation Acceptance | |
| Relieving Letter | |
| Latest 3 months pay slip | |

EX EMPLOYMENT 2

| | |
|-----------------------------------|---|
| I haven't done my EX-EMPLOYMENT-2 | 1 |
| Name of the Employer: | |
| Job Location: | |
| Employee ID: | |
| Designation: | |
| UAN Number: | |
| From Date: | |
| To Date: | |
| Name of the Reporting Manager: | |
| Manager's Contact No: | |
| Manager's Contact Email: | |
| Reasons for leaving: | |
| HR Name: | |
| HR Contact No: | |
| HR Email ID: | |
| Last Salary Drawn: | |
| Position Type: | |
| Agency Details: | |
| Resignation Acceptance | |
| Relieving Letter | |
| Latest 3 months pay slip | |

PREVIOUS EMPLOYMENT 3

| | |
|---|---|
| I haven't done my PREVIOUS EMPLOYMENT 3 | 1 |
| Name of the Employer: | |
| Job Location: | |
| Employee ID: | |
| Designation: | |
| UAN Number: | |
| From Date: | |
| To Date: | |
| Name of the Reporting Manager: | |
| Manager's Contact No: | |
| Manager's Contact Email: | |
| Reasons for leaving: | |
| HR Name: | |
| HR Contact No: | |
| HR Email ID: | |
| Last Salary Drawn: | |
| Position Type: | |
| Agency Details: | |
| Resignation Acceptance | |
| Relieving Letter | |
| Latest 3 months pay slip | |

PREVIOUS EMPLOYMENT 4

| | |
|---|---|
| I haven't done my PREVIOUS EMPLOYMENT 4 | 1 |
| Name of the Employer: | |
| Job Location: | |
| Employee ID: | |
| Designation: | |
| UAN Number: | |
| From Date: | |
| To Date: | |
| Name of the Reporting Manager: | |
| Manager's Contact No: | |
| Manager's Contact Email: | |
| Reasons for leaving: | |
| HR Name: | |
| HR Contact No: | |
| HR Email ID: | |
| Last Salary Drawn: | |
| Position Type: | |
| Agency Details: | |
| Resignation Acceptance | |
| Relieving Letter | |
| Latest 3 months pay slip | |

PREVIOUS EMPLOYMENT 5

| | |
|---|---|
| I haven't done my PREVIOUS EMPLOYMENT 5 | 1 |
| Name of the Employer: | |
| Job Location: | |
| Employee ID: | |
| Designation: | |
| UAN Number: | |
| From Date: | |
| To Date: | |
| Name of the Reporting Manager: | |
| Manager's Contact No: | |
| Manager's Contact Email: | |
| Reasons for leaving: | |
| HR Name: | |
| HR Contact No: | |
| HR Email ID: | |
| Last Salary Drawn: | |
| Position Type: | |
| Agency Details: | |
| Resignation Acceptance | |
| Relieving Letter | |
| Latest 3 months pay slip | |

POST GRADUATION

| | |
|--|---|
| I haven't done my Post Graduation | |
| College Name: | Abdul Ahad Azad Memorial Degree College |
| College Location: | Bemina |
| University Name: | Cluster University |
| Major / Specialisation | HR & Finance |
| Course / Qualification: | MBA |
| Part Time/ Full Time: | full_time |
| Roll Number / Register Number: | CUS-17-AAA-11060 |
| From: | 2020-10-16 |
| To: | 2024-02-28 |
| Marksheet | 1 |
| Provisional Certificate / Diploma / Other Certificates | |
| Degree Certificate | |



CLUSTER UNIVERSITY OF SRINAGAR



Transcript of Academic Record

Serial No:
2430402

Name: SEBILA MANZOOR
Father: MANZOOR AHMAD KHAJA GANIE
Award: MASTER OF BUSINESS ADMINISTRATION
Programme: 5-YEAR INTEGRATED BUSINESS ADMINISTRATION
(MBA)
Institute: SCHOOL OF SOCIAL SCIENCES

Registration No: CUS-17-AAA-11060
Exam Roll No: 1701775
Batch: 2017
Mode: Regular
Medium Of Instruction: English

| Course | Credit | Grade Letter | Grade Points | Credit Points | SGPA |
|--|--------------|--------------|--------------|---------------|-------------|
| Semester-VII | | | | | |
| CUSTOMER RELATIONSHIP MANAGEMENT (C) | 4 | P | 4 | 16 | |
| ETHICS & CORPORATE GOVERNANCE (C) | 4 | A | 8 | 32 | |
| INDIAN FINANCIAL SYSTEM (C) | 4 | A+ | 9 | 36 | |
| INVESTMENT ANALYSIS & PORTFOLIO MANAGEMENT (DCE) | 4 | C | 5 | 20 | |
| STRATEGIC HRM (DCE) | 4 | B+ | 7 | 28 | |
| INTRODUCTION TO GOODS AND SERVICES TAX (GE) | 4 | A | 8 | 32 | |
| Total | 24.00 | | | 164.00 | 6.83 |
| Semester-VIII | | | | | |
| INNOVATION AND ENTREPRENEURSHIP (C) | 4 | B+ | 7 | 28 | |
| PRODUCTION AND OPERATIONS MANAGEMENT (C) | 4 | C | 5 | 20 | |
| TOTAL QUALITY MANAGEMENT (C) | 4 | C | 5 | 20 | |
| CROSS CULTURAL HUMAN RESOURCE MANAGEMENT (DCE) | 4 | B | 6 | 24 | |
| FINANCIAL MODELLING & DERIVATIVES (DCE) | 4 | B | 6 | 24 | |
| FINANCIAL ANALYSIS (GE) | 4 | C | 5 | 20 | |
| Total | 24.00 | | | 136.00 | 5.67 |
| Semester-IX | | | | | |
| INTERNATIONAL BUSINESS (C) | 4 | B+ | 7 | 28 | |
| MANAGEMENT INFORMATION SYSTEMS (C) | 4 | P | 4 | 16 | |
| MARKETING RESEARCH (C) | 4 | B+ | 7 | 28 | |
| FINANCIAL RISK MANAGEMENT (DCE) | 4 | B+ | 7 | 28 | |
| LEADERSHIP AND ORGANIZATIONAL DYNAMICS (DCE) | 4 | A | 8 | 32 | |
| INTERNATIONAL FINANCE & INVESTMENT (GE) | 4 | B+ | 7 | 28 | |
| Total | 24.00 | | | 160.00 | 6.67 |
| Semester-X | | | | | |
| GRAND VIVA (C) | 4 | P | 4 | 16 | |
| INTERSHIP (C) | 4 | B | 6 | 24 | |
| SEMINAR (C) | 4 | B+ | 7 | 28 | |
| MERGERS & CORPORATE RESTRUCTURING (DCE) | 4 | B+ | 7 | 28 | |
| PERFORMANCE & COMPENSATION MANAGEMENT (DCE) | 4 | B+ | 7 | 28 | |
| CORPORATE BANKING (GE) | 4 | B+ | 7 | 28 | |
| Total | 24.00 | | | 152.00 | 6.33 |

Total Credits Earned: 96.00
Cumulative Grade Point Average (CGPA): 6.38
Date of Passing: 28-Feb-2024

Total Credit Points: 612.00
Percentage Equivalent: 63.80
Notification No.: CUS/RESULT/2/IX/24/209

Grading Scale: 10

Dealing Assistant
Errors and Omissions Excepted.

Assistant Controller

Controller Of Examination

GRADUATION

| | |
|--|---|
| I haven't done my Graduation | |
| College Name: | Abdul Ahad Azad Memorial Degree College |
| College Location: | Bemina |
| University Name: | Cluster University |
| Major / Specialisation | BBA |
| Course / Qualification: | BBA |
| Part Time/ Full Time: | full_time |
| Roll Number / Register Number: | CUS-17-AAA-11060 |
| From: | 2017-06-07 |
| To: | 2020-10-16 |
| Marksheet | 1 |
| Provisional Certificate / Diploma / Other Certificates | |
| Degree Certificate | |



CLUSTER UNIVERSITY OF SRINAGAR



Transcript of Academic Record

Serial No:
2430391

Name: SEBILA MANZOOR
Father: MANZOOR AHMAD KHAJA GANIE
Award: BACHELOR OF BUSINESS ADMINISTRATION (BBA)
Programme: 5-YEAR INTEGRATED BUSINESS ADMINISTRATION (MBA)
Institute: SCHOOL OF SOCIAL SCIENCES

Registration No: CUS-17-AAA-11060
Exam Roll No: 1701775
Batch: 2017
Mode: Regular
Medium Of Instruction: English

| Course | Credit | Grade Letter | Grade Points | Credit Points | SGPA |
|---|--------------|--------------|--------------|---------------|-------------|
| Semester-I | | | | | |
| BUSINESS STATISTICS (C) | 6 | B+ | 7 | 42 | |
| MANAGEMENT & ORGANIZATIONAL BEHAVIOUR (C) | 6 | C | 5 | 30 | |
| ENTREPRENEURSHIP DEVELOPMENT (GE) | 6 | B | 6 | 36 | |
| Total | 18.00 | | | 108.00 | 6.00 |
| Semester-II | | | | | |
| BUSINESS ACCOUNTING (C) | 6 | B | 6 | 36 | |
| MANAGERIAL ECONOMICS (C) | 6 | B | 6 | 36 | |
| ETHICS AND CORPORATE SOCIAL RESPONSIBILITY (GE) | 6 | A+ | 9 | 54 | |
| BUSINESS COMMUNICATION (AECC) | 4 | C | 5 | 20 | |
| ENVIRONMENTAL STUDIES (AECC) | 4 | A | 8 | 32 | |
| Total | 26.00 | | | 178.00 | 6.85 |
| Semester-III | | | | | |
| MACROECONOMICS (C) | 6 | P | 4 | 24 | |
| MANAGEMENT ACCOUNTING (C) | 6 | B+ | 7 | 42 | |
| PRINCIPLES OF MARKETING (C) | 6 | B+ | 7 | 42 | |
| TAX-PLANNING (GE) | 6 | B | 6 | 36 | |
| IT TOOLS IN BUSINESS (SEC) | 4 | B+ | 7 | 28 | |
| Total | 28.00 | | | 172.00 | 6.14 |
| Semester-IV | | | | | |
| BUSINESS RESEARCH (C) | 6 | B+ | 7 | 42 | |
| FINANCIAL MANAGEMENT (C) | 6 | B+ | 7 | 42 | |
| HUMAN RESOURCE MANAGEMENT (C) | 6 | B+ | 7 | 42 | |
| GOVT. & POLITICS OF J&K (GE) | 6 | B+ | 7 | 42 | |
| E-COMMERCE (SEC) | 4 | A | 8 | 32 | |
| Total | 28.00 | | | 200.00 | 7.14 |
| Semester-V | | | | | |
| LEGAL ASPECTS OF BUSINESS (C) | 6 | B | 6 | 36 | |
| QUANTITATIVE TECHNIQUES FOR MANAGEMENT (C) | 6 | B | 6 | 36 | |
| CONSUMER BEHAVIOUR (DSE) | 6 | B | 6 | 36 | |
| HRD SYSTEMS AND STRATEGIES (DSE) | 6 | A | 8 | 48 | |
| Total | 24.00 | | | 156.00 | 6.50 |
| Semester-VI | | | | | |
| BUSINESS POLICY & STRATEGY (C) | 6 | A+ | 9 | 54 | |
| PROJECT WORK- INTERNSHIP (C) | 6 | A+ | 9 | 54 | |
| MARKETING OF SERVICES (DSE) | 6 | B+ | 7 | 42 | |
| TRAINING AND MANAGEMENT DEVELOPMENT (DSE) | 6 | A | 8 | 48 | |
| Total | 24.00 | | | 198.00 | 8.25 |

Total Credits Earned: 148.00
Cumulative Grade Point Average (CGPA): 6.84
Date of Passing: 16-Oct-2020

Total Credit Points: 1012.00
Percentage Equivalent: 68.40
Notification No.: CUS/RESULTBACKLOG/UG-IG2NDAND4TH/20/23

Dealing Assistant
Errors and Omissions Excepted.

Assistant Controller

Controller Of Examination

COPY COPY COPY

12TH STANDARD

| | |
|---------------------------------|--|
| I haven't done my 12th Standard | |
| School Name/College Name: | Govt Girls Hr. Sec School, Amira Kadal |
| School Location: | opposite Iqbal Park |
| Board Name/University Name: | JKBose |
| Major Subjects | PCB |
| Course / Qualification: | Science |
| Part Time/ Full Time: | full_time |
| Roll Number / Register Number: | N13301940105 |
| From: | 2016-11-09 |
| To: | 2017-05-29 |
| Marksheet | 1 |

THE JAMMU & KASHMIR STATE BOARD OF SCHOOL EDUCATION THE JAMMU & KASHMIR STATE BOARD OF SCHOOL EDUCATION THE JAMMU & KASHMIR

The Jammu & Kashmir State Board of School Education



Higher Secondary Part Two
Annual - 2016

Serial No. 16AKTR-611724

Roll No. 8137295

Registration No. N13301940105



This is to certify that **Sebila Manzoor**

Son/daughter of **Manzoor Ahmad Khaja Ganie & Maymoona Begum**

Passed the above examination of this Board, with **Second Division**

in the faculty of **Science** with the following subjects

- | | | |
|--------------------|-----------------------|--------------|
| 1. General English | 2. Physics | 3. Chemistry |
| 4. Biology | 5. Functional English | |

from : Govt Girls Hr.Sec School, Amira Kadal

Srinagar : 29 May 2016

JOINT SECRETARY

SECRETARY

CHAIRMAN



30093

THE JAMMU & KASHMIR STATE BOARD OF SCHOOL EDUCATION THE JAMMU & KASHMIR STATE BOARD OF SCHOOL EDUCATION THE JAMMU & KASHMIR

THE JAMMU & KASHMIR STATE BOARD OF SCHOOL EDUCATION THE JAMMU & KASHMIR STATE BOARD OF SCHOOL EDUCATION THE JAMMU & KASHMIR

PROFESSIONAL REFERENCE 1

| | |
|---------------------------|------------------|
| Name of the Person: | Idrees Bukhtiyar |
| Designation: | Journalist |
| Contact No: | 9797806030 |
| Email ID: | |
| Name of the Organisation: | The Patriot |

PROFESSIONAL REFERENCE 2

| | |
|---------------------------|----------------|
| Name of the Person: | |
| Designation: | President |
| Contact No: | |
| Email ID: | |
| Name of the Organisation: | Uri Foundation |

| Employment Deails | |
|---------------------|---|
| Years of Experience | |
| No of Employment | 0 |

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure. I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

| | |
|------|--|
| Name | |
| Date | |

Attach Signature.



Documents (Mandatory)

| Education | Employment | Government ID / Address Proof |
|---|---|--|
| Photocopy of degree certificate and final mark sheet of all examinations. | Photocopy of relieving / experience letter for each employer mentioned in the form. | Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID. |

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.