

Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

[View Document](#)

Govt ID #1



Personal Information

Full Name	Sebila Manzoor
Former Name / Maiden Name	Sebila Manzoor
Mobile Number	8493909912
Father's Name	Manzoor Ahmad
Spouse's Name	N/A
Date of Birth	1998-08-10
Gender	female
Aadhar Card Number	692853597915
Pan Card Number	EIBPM6283E
Nationality	Indian
Marital Status	Single

Permanent Address

Permanent Address	Garkote,Uri,Baramulla
Pin Code	193123
Mobile Number	8493909912
Current State	Jammu & Kashmir
Current Landmark	Airtel Tower Billabadh
Current Address Stay No.	N/A
Nearest Police Station	Uri Police Station

Current Address

Current Address	Chhatarpur Block-D 27
Pin Code	471001
Mobile Number	8493909912
Current State	Delhi
Current Landmark	suman Chowk
Current Address Stay No.	N/A
Nearest Police Station	Chhatarpur

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 3

I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 4

I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 5

I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

POST GRADUATION

I haven't done my Post Graduation	
College Name:	Abdul Ahad Azad Memorial Degree College
College Location:	Bemina
University Name:	Cluster University
Major / Specialisation	HR & Finance
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	CUS-17-AAA-11060
From:	2020-10-16
To:	2024-02-28
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	



**CLUSTER
UNIVERSITY
OF SRINAGAR**



Transcript of Academic Record

Serial No:
2438482

Name: SEBILA MANZOOR
Father: MANZOOR AHMAD KHAJA GANIE
Award: MASTER OF BUSINESS ADMINISTRATION
Programme: 5-YEAR INTEGRATED BUSINESS ADMINISTRATION
Institute: SCHOOL OF SOCIAL SCIENCES

Registration No: CUS-17-AAA-11060
Exam Roll No: 1701775
Batch: 2017
Mode: Regular
Medium Of Instruction English

Course	Credit	Grade Letter	Grade Points	Credit Points	SGPA
Semester-VII					
CUSTOMER RELATIONSHIP MANAGEMENT (C)	4	P	4	16	
ETHICS & CORPORATE GOVERNANCE (C)	4	A	8	32	
INDIAN FINANCIAL SYSTEM (C)	4	A+	9	36	
INVESTMENT ANALYSIS & PORTFOLIO MANAGEMENT (DCE)	4	C	5	20	
STRATEGIC HRM (DCE)	4	B+	7	28	
INTRODUCTION TO GOODS AND SERVICES TAX (GE)	4	A	8	32	
Total	24.00			164.00	6.83
Semester-VIII					
INNOVATION AND ENTREPRENEURSHIP (C)	4	B+	7	28	
PRODUCTION AND OPERATIONS MANAGEMENT (C)	4	C	5	20	
TOTAL QUALITY MANAGEMENT (C)	4	C	5	20	
CROSS CULTURAL HUMAN RESOURCE MANAGEMENT (DCE)	4	B	6	24	
FINANCIAL MODELLING & DERIVATIVES (DCE)	4	B	6	24	
FINANCIAL ANALYSIS (GE)	4	C	5	20	
Total	24.00			136.00	5.67
Semester-IX					
INTERNATIONAL BUSINESS (C)	4	B+	7	28	
MANAGEMENT INFORMATION SYSTEMS (C)	4	P	4	16	
MARKETING RESEARCH (C)	4	B+	7	28	
FINANCIAL RISK MANAGEMENT (DCE)	4	B+	7	28	
LEADERSHIP AND ORGANIZATIONAL DYNAMICS (DCE)	4	A	8	32	
INTERNATIONAL FINANCE & INVESTMENT (GE)	4	B+	7	28	
Total	24.00			160.00	6.67
Semester-X					
GRAND VIVA (C)	4	P	4	16	
INTERSHIP (C)	4	B	6	24	
SEMINAR (C)	4	B+	7	28	
MERGERS & CORPORATE RESTRUCTURING (DCE)	4	B+	7	28	
PERFORMANCE & COMPENSATION MANAGEMENT (DCE)	4	B+	7	28	
CORPORATE BANKING (GE)	4	B+	7	28	
Total	24.00			152.00	6.33

Total Credits Earned: 96.00
Cumulative Grade Point Average(CGPA): 6.38
Date of Passing: 28-Feb-2024

Total Credit Points: 612.00
Percentage Equivalent: 63.80
Grading Scale: 10
Notification No.: CUS/RESULT/2/IX/24/209

Dealing Assistant
Errors and Omissions Excepted.

Assistant Controller

Controller Of Examination

GRADUATION

I haven't done my Graduation	
College Name:	Abdul Ahad Azad Memorial Degree College
College Location:	Bemina
University Name:	Cluster University
Major / Specialisation	BBA
Course / Qualification:	BBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	CUS-17-AAA-11060
From:	2017-06-07
To:	2020-10-16
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	



**CLUSTER
UNIVERSITY
OF SRINAGAR**



Serial No:
2430391

Transcript of Academic Record

Name: SEBILA MANZOOR	Registration No: CUS-17-AAA-11060		
Father: MANZOOR AHMAD KHAJA GANIE	Exam Roll No: 1701775		
Award: BACHELOR OF BUSINESS ADMINISTRATION (BBA)	Batch: 2017		
Programme: 5-YEAR INTEGRATED BUSINESS ADMINISTRATION (MBA)	Mode: Regular		
Institute: SCHOOL OF SOCIAL SCIENCES	Medium Of Instruction English		
Course	Credit	Grade Letter	Grade Points
Total	18.00		108.00 6.00
Semester-I			
BUSINESS STATISTICS (C)	6	B+	7 42
MANAGEMENT & ORGANIZATIONAL BEHAVIOUR (C)	6	C	5 30
ENTREPRENEURSHIP DEVELOPMENT (GE)	6	B	6 36
Total	18.00		108.00 6.00
Semester-II			
BUSINESS ACCOUNTING (C)	6	B	6 36
MANAGERIAL ECONOMICS (C)	6	B	6 36
ETHICS AND CORPORATE SOCIAL RESPONSIBILITY (GE)	6	A+	9 54
BUSINESS COMMUNICATION (AECC)	4	C	5 20
ENVIRONMENTAL STUDIES (AECC)	4	A	8 32
Total	26.00		178.00 6.85
Semester-III			
MACROECONOMICS (C)	6	P	4 24
MANAGEMENT ACCOUNTING (C)	6	B+	7 42
PRINCIPLES OF MARKETING (C)	6	B+	7 42
TAX-PLANNING (GE)	6	B	6 36
IT TOOLS IN BUSINESS (SEC)	4	B+	7 28
Total	28.00		172.00 6.14
Semester-IV			
BUSINESS RESEARCH (C)	6	B+	7 42
FINANCIAL MANAGEMENT (C)	6	B+	7 42
HUMAN RESOURCE MANAGEMENT (C)	6	B+	7 42
GOVT. & POLITICS OF J&K (GE)	6	B+	7 42
E-COMMERCE (SEC)	4	A	8 32
Total	28.00		200.00 7.14
Semester-V			
LEGAL ASPECTS OF BUSINESS (C)	6	B	6 36
QUANTITATIVE TECHNIQUES FOR MANAGEMENT (C)	6	B	6 36
CONSUMER BEHAVIOUR (DSE)	6	B	6 36
HRD SYSTEMS AND STRATEGIES (DSE)	6	A	8 48
Total	24.00		156.00 6.50
Semester-VI			
BUSINESS POLICY & STRATEGY (C)	6	A+	9 54
PROJECT WORK- INTERNSHIP (C)	6	A+	9 54
MARKETING OF SERVICES (DSE)	6	B+	7 42
TRAINING AND MANAGEMENT DEVELOPMENT (DSE)	6	A	8 48
Total	24.00		198.00 8.25

Total Credits Earned: **148.00**

Commulative Grade Point Average(CGPA): **6.84**

Date of Passing: **16-Oct-2020**

Total Credit Points: **1012.00**

Percentage Equivalent: **68.40**

Notification No.: **CUS/RESULTBACKLOG/UG-IG2NDAND4TH/20/23**

Dealing Assistant
Errors and Omissions Excepted.

Assistant Controller

Controller Of Examination

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Govt Girls Hr. Sec School, Amira Kadal
School Location:	opposite Iqbal Park
Board Name/University Name:	JKBose
Major Subjects	PCB
Course / Qualification:	Science
Part Time/ Full Time:	full_time
Roll Number / Register Number:	N13301940105
From:	2016-11-09
To:	2017-05-29
Marksheet	1

The Jammu & Kashmir State Board of School Education



Higher Secondary Part Two

Annual - 2016

Serial No. 16AKTR-611724

Roll No. 8137295

REGISTRATION NO.

N13301940105

Sebila Manzoor



This is to certify that

Son/daughter of *Manzoor Ahmad Khaja Ganie & Maymoona Begum*

Passed the above examination of this Board, with

Second Division

in the faculty of

Science

with the following subjects:

1. General English

2 Physics

3. Chemist

from Govt Girls Hr. Sec. School, Amira Kadal

Srinagar : 29 M.



JOINT SECRETARY

SECRETARY

GUARDIAN

THE JAMMU & KASHMIR STATE BOARD
30093

PROFESSIONAL REFERENCE 1

Name of the Person:	Idrees Bukhtiyar
Designation:	Journalist
Contact No:	9797806030
Email ID:	
Name of the Organisation:	The Patriot

PROFESSIONAL REFERENCE 2

Name of the Person:	
Designation:	President
Contact No:	
Email ID:	
Name of the Organisation:	Uri Foundation

Employment Details

Employment Details	
Years of Experience	
No of Employment	0

Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure. I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Name	
Date	

Attach Signature.

Sida. = 1

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.