

# SUBHAN TUPAKULA

## CONTACT

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## EDUCATION

2017-2019

INDIAN ACADEMY SCHOOL OF MANAGEMENT

- MBA

## SKILLS

- Document sourcing
- CDD&EDD
- PEP due diligence
- CRR
- Screening
- MS office

## LANGUAGES

- English: Fluent
- Hindi: Fluent
- Telugu: Fluent

## WORK EXPERIENCE

**Eclerx**

Associate Process Manager

01/2025 - 02/2025

- Managed end-to-end KYC processes for onboarding, ensuring full compliance with Anti-Money Laundering standards, Financial Conduct Authority (FCA) rules, and other local regulatory requirements.
- Led a team of KYC analysts focused on performing customer due diligence (CDD) and enhanced due diligence (EDD) for individual and corporate clients.
- Reviewed KYC documentation to verify the identity of clients, assess risk levels, and ensure compliance with specific laws, and the Terrorism Act.
- Coordinated with compliance, legal, and risk teams to resolve complex KYC cases, ensuring all documentation is accurate and complete.
- Identified high-risk clients and flagged suspicious activity to senior management, ensuring adherence to anti-money laundering (AML) standards.
- Ensured timely and accurate completion of KYC checks for new and existing clients, maintaining a high standard of operational efficiency and minimizing delays.
- Conducted audits and quality assurance checks on KYC files to ensure compliance with specific regulations, achieving high internal audit scores.
- Provided guidance and training to junior team members on the latest regulatory changes and KYC/AML compliance requirements.

**Accenture PVT LTD**

05/2024- 12/2024

Sr. KYC Analyst

- Work with the AML-KYC management team to verify that all aspects of the Client Identification Program (CIP) and necessary account opening documents are provided and in accordance with Know Your Customer (KYC-AML).
- Performing initial due diligence on the clients by sourcing their Legal Name, Trading name, Country of Incorporation, Country of Primary Business Operation, Registered Address, Number of Employees, and Audit Firm.
- Analyze Client data, documentation, and negative news in order to determine the Client Risk Profile as established under the KYC Procedures
- Perform screening on all clients for checking AML, Negative news/PEP using internal tools like RDC, Fircosoft, Lexis Nexis.
- Reviewed Neutral, CDD, and EDD KYC client profiles to ensure all required KYC documents and information was obtained by Initial due diligence (IDD) and customer due diligence(CDD).
- Analyzing extensive accounting statements to detect any patterns or trends that present illegal activities or frauds.
- Completes extensive due diligence investigations using public and private databases by AntiMoney Laundering (AML), and other regulatory standards to assist business units and prevent operational and reputational risks.
- Escalating the case to higher authorities in case of any anomalous activities in the account are noticed.
- Verifying the sanction Questionnaire to identify if the client has any business Relations with sanctioned countries.
- Conduct Investigation on Data Base Such as Mint Global, Country Registries, etc

**Teleperformance PVT LTD**

01/2024- 04/2024

**Customer Experience Associate**

- Collaborated with content creators, designers, and other departments to ensure cohesive messaging and branding.
- Monitored and reported on the performance of campaigns using tools like Google Analytics, ensuring timely adjustments to meet KPIs.
- Developed and managed media lists for press releases and outreach to industry influencers and journalists.

**Sokrati technologies PVT LTD**

11/2022- 02/2023

**Media Associate**

- Supported the media team in executing digital marketing campaigns across various platforms, including social media, Google Ads, and display networks.
- Assisted in the creation and management of media buying schedules and budgets to optimize campaign performance.
- Conducted research and analysis on market trends, consumer behavior, and competitors to inform content strategy.

**capgemini PVT LTD**

10/2019- 09/2022

**Associate**

- The primary responsibility is to analyze financial transactions, evaluate circumstances under which transactions are done. Perform an independent analysis on suspicious financial transactions.
- Worked with Senior Managers, Lines of Businesses & other departments to ensure ongoing compliance with AML Standards and Regulatory requirements. Ensuring that effective controls are in place across various finance functions.
- Working as an integral part of the
- Compliance team to Identify and examine about high- risk accounts and determine about account retention.
- Collect, compile, and review transactions from various resources. Enforce the organization's mission statement and apply corporate strategy. Monitored and investigated money laundering activities and securities fraud. Identified income derived from criminal means and other fraudulent methods.
- Determine risk associated with the accounts and conduct research on such accounts present the same to the senior management to take necessary actions, to analyze their transactions.
- Performing the required KYC screenings on customers documenting the information obtained on the client's as set by Regulatory KYC procedures.
- Determine risk associated with the accounts and conduct research on such accounts present the same to the senior management to take necessary actions.
- Escalating the case to higher authorities in the event of any anomalous activities in the accounts noticed.