

Background Verification Form

Company name: AML Rightsource India Pvt Ltd - AMRSN 2025 Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV



CONTACT INFORMATION

PERMANENT ADDRESS:
Giridih (Jharkhand) - 815301

MOBILE NO: 8235285875

E-MAIL: arpita.kd12@gmail.com

PERSONAL DETAILS:

Father's Name	: Anil Kr. Singh
Mother's Name	: Veena Devi
DOB	: 29/07/2002
Gender	: Female
Marital Status	: Unmarried
Religion	: Hindu
Category	: General
Nationality	: Indian

SKILLS

- MS-OFFICE (Excel, Word, PPT)
- Tally ERP 9
- Financial Accounting
- Payroll
- DBMS
- DTP

LANGUAGES

- English (Fluent)
- Hindi (Fluent)

RESUME ARPITA KUMARI

CAREER OBJECTIVE

To contribute effectively in a dynamic and challenging environment by utilizing my interpersonal and professional skills to achieve organizational goals. Committed to continuous learning and growth, aiming to enhance both personal and professional development while adding value to the company.

ACADEMIC RECORD

Master Of Commerce	2023-2025
Vinoba Bhave University (Giridih College)	
Bachelor Of Commerce	2020-2023
Vinoba Bhave University (Giridih College)	
Senior Secondary - 12 th STD	2018-2020
Saraswati Shishu Vidya Mandir	
Higher Secondary - 10 th STD	2018
Saraswati Shishu Vidya Mandir	

EXTRA QUALIFICATION

- ADCA - 83% -FIRST 'A'
- Tally from government registered institution - NCC
- HR Analytics Training (Certificate no. 22CFGPT12980) from Authorised HR Institution - Tareeqa Global Solution Pvt. Ltd.
- MS Excel Skills (Certificate No. 22CFGPT12980) from Authorised Institution - Tareeqa Global Solution Pvt. Ltd.
- Letter of Recommendation from - Tareeqa Global Solution
- Human resources Intern Certificate at Hiremi and Inpac times

STRENGTHS AND SOFT SKILLS

Project Management	Public Relations
Time Management	Leadership
Critical Thinking	Teamwork
	Effective Communication

I hereby declare that the above written particulars are true and correct to the best of my knowledge and belief.

Date:

Place:

Signature

Govt ID #1



Personal Information

Full Name	Arpita Kumari
Former Name / Maiden Name	NA
Mobile Number	8235285875
Father's Name	Anil Kumar Singh
Spouse's Name	N/A
Date of Birth	2002-07-29
Gender	female
Aadhar Card Number	820488330705
Pan Card Number	KBLPK0712B
Nationality	Indian
Marital Status	Single

Permanent Address

Permanent Address	Chiraiyaghata Road, Barmasiya, Giridih Jharkhand 815301
Pin Code	815301
Mobile Number	8235285875
Current State	Jharkhand
Current Landmark	Basant Transport
Current Address Stay No.	7061874650
Nearest Police Station	Town Thana Giridih

Current Address

Current Address	Mom's PG15, Gali no. 6, Nobel Enclave, Sector 22, Gurugram, Haryana - 123106
Pin Code	123106
Mobile Number	8235285875
Current State	Haryana
Current Landmark	Nobel Enclave
Current Address Stay No.	7061874650
Nearest Police Station	Palam Vihar Police Station

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

EX EMPLOYMENT 2

I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 3

I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 4

I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 5

I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

POST GRADUATION

I haven't done my Post Graduation	1
College Name:	
College Location:	
University Name:	
Major / Specialisation	
Course / Qualification:	
Part Time/ Full Time:	
Roll Number / Register Number:	
From:	
To:	
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

GRADUATION

I haven't done my Graduation	
College Name:	Giridih College Giridih
College Location:	Giridih Jharkhand 815301
University Name:	Vinoba Bhave University
Major / Specialisation	Commerce
Course / Qualification:	Bachelor of Commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	210042004432
From:	2020-08-29
To:	2023-09-14
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	



विनोबा भावे विश्वविद्यालय, हजारीबाग (झारखण्ड)
VINOBA BHAVE UNIVERSITY, HAZARIBAG, (JHARKHAND)

SL.NO. : 23024916

NAAC Accredited "B++"

Statement of marks for the examination of
Bachelor of Commerce (Core)

Session: 2020-23, (CBCS) held in the month of August, 2023

ROLL NUMBER : 210042004432 REGISTRATION NO. : VBU2020002790

STUDENT'S NAME : ARPITA KUMARI

FATHER'S NAME : ANIL KUMAR SINGH

NAME OF THE COLLEGE : GIRIDIH COLLEGE, GIRIDIH



SUBJECT	Marks of Semester Sixth										DSE	
	CORE					DSE						
SUBJECT	INTERNAL		EXTERNAL		TOTAL	361 - Cost and Management Accounting II	362 - Business Research Methodology	363 - Financial Management	364 - Fundamental of Investment	6		
	361 - INT. ASSES.	362 - INT. ASSES.	363 - INT. ASSES.	364 - INT. ASSES.								
CREDIT					18							
INTERNAL	361 - INT. ASSES.	362 - INT. ASSES.	363 - INT. ASSES.	364 - INT. ASSES.	EXTERNAL	361 - END SEM.	362 - END SEM.	363 - END SEM.	364 - END SEM.	6	GRADE	
FULL MARKS	20	20	20	20	60	80	80	80	240	300	A	
PASS MARKS	15	15	15	15	45	42	51	37	120	175	B	
MARKS OBTAINED	15	15	15	15	45	42	51	37	130	175	B	
SGPA	6.5	6.5	6.5	6.5	6.5	6.7	6.7	6.7	6.85	6.54	6.25	

Consolidated Marks Statement

SEMESTER	FIRST	SECOND	THIRD	FOURTH	FIFTH	SIXTH
FULL MARKS	350	350	450	450	400	400
CREDIT	20	20	26	26	24	24
MARKS OBTAINED	215	217	247	298	276	245
SGPA	6.5	6.7	6	6.85	7	6.25

GRAND TOTAL OF CORE PAPERS : **1138** **Out of** **1800** **CGPA :** **6.54**

TOTAL MARKS OBTAINED **1498** **Out of** **2400** **RESULT :** **First Class**

* Note - 1) Declaration of Classes on the Basis of CGPA : CGPA GRADE CLASSIFICATION OF FINAL RESULT :

First Class-Exemplary 9.0-10.0, O+; First Class With Distinction 7.5 to 9.0; a First Class 6.0 to 7.5;

Second Class 4.5 to 6.0.; Pass : 4.0 and above but below 4.5.

2) The conversion formula for converting CGPA to the corresponding Percentage of Marks will be as follows:

$X = 10Y - 4.5$, where, X = Percentage of Marks, Y = CGPA



Date of Publication of Result : 14/09/2023

859/2023

Controller of Examinations

SL.NO: PCS6-23034268

VINOBABA BHAVE UNIVERSITY



HAZARIBAG

PROVISIONAL CERTIFICATE

This is to certify that *Arpita Kumari*

Roll No. **210042004432**

Registration No. **MBU2020002790**

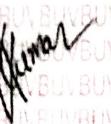
of *Giridih College, Giridih* passed the *Bachelor of Commerce Core*
Examination, CBCS, Session : *2020-23* held in the month of *August*,
2023 in the *First Class*.

जीवनं सत्यशोधनम्



DATE: 20/09/2023

REGISTRAR



12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Saraswati Shishu vidya mandir Barganda Giridih
School Location:	Giridih, Jharkhand 815301
Board Name/University Name:	CBSE
Major Subjects	Commerce
Course / Qualification:	Higher Secondary
Part Time/ Full Time:	full_time
Roll Number / Register Number:	22699196
From:	2018-04-15
To:	2020-07-13
Marksheet	1

078908

078908

1158951

रजि. नं.
Regn.No. P220/52018/0096

केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

अंक विवरणिका
MARKS STATEMENT

सीनियर स्कूल सर्टिफिकेट परीक्षा, 2020
SENIOR SCHOOL CERTIFICATE EXAMINATION, 2020



ARPITA KUMARI

परीक्षार्थी का नाम

Name of Candidate ARPITA KUMARI

अनुमति संख्या

Roll No. 22699196

माता का नाम

Mother's Name VEENA DEVI

पिता/संरक्षक का नाम

Father's/Guardian's Name ANIL KUMAR SINGH

विद्यालय

School 66362 SARASWATI SHISHU VIDYA MANDIR BARGANDH GIRIDH JH

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	आं. मू. 1 A/ प्रा. PR.	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
301	ENGLISH CORE	064	020	084	EIGHTY FOUR	B2
283	COMPUTER SCIENCE (OLD)	053	028	081	EIGHTY ONE	C1
055	ACCOUNTANCY	042	020	062	SIXTY TWO	C1
030	ECONOMICS	053	020	073	SEVENTY THREE	B2
054	BUSINESS STUDIES	061	020	081	EIGHTY ONE	B2
034	HIND MUSIC.VOCAL	025	070	095	NINETY FIVE	B1
500	WORK EXPERIENCE					A1
502	HEALTH & PHYSICAL EDUCATION					A1
503	GENERAL STUDIES					A1

संक्षिप्तियों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

परिणाम Result PASS

RP : प्रयोगात्मक में पुनरावृत्ति Repeat in Practical

RT : लिखित में पुनरावृत्ति Repeat in Theory

ER : अनिवार्य पुनरावृत्ति सभी विषयों में

Essential Repeat in all subjects

परीक्षा नियंत्रक
Controller of Examinations

दिल्ली Delhi

दिनांक Dated : 13-07-2020

PROFESSIONAL REFERENCE 1

Name of the Person:	Pankaj Roy
Designation:	Senior Software Developer
Contact No:	+91 99581 94791
Email ID:	pankajroy81@gmail.com
Name of the Organisation:	NRCTC

PROFESSIONAL REFERENCE 2

Name of the Person:	Divyanshu Gupta
Designation:	Director
Contact No:	9430372600
Email ID:	divyanshu2074@gmail.com
Name of the Organisation:	Seliot Engineer Pvt Ltd

Employment Details

Employment Details	
Years of Experience	
No of Employment	0

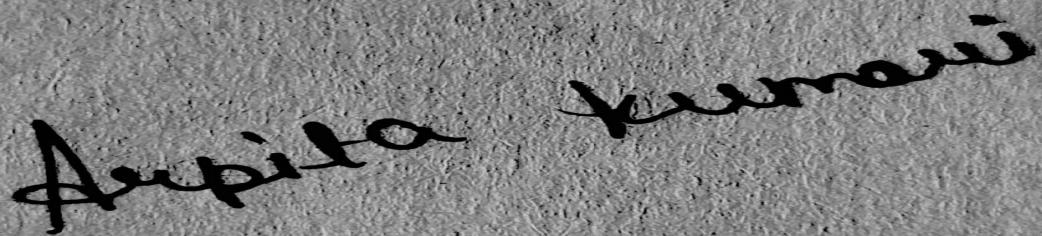
Declaration and Authorization

I hereby authorize GoldQuest Global HR Services Private Limited and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure. I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Name

Date

Attach Signature.



A handwritten signature in black ink, appearing to read "Arpita Kumar". The signature is written in a cursive, flowing style.

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.