

# AKASH RANA

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## SUMMARY

Result oriented MBA graduate specializing in Finance and HR with Management Trainee experience. Skilled in recruitment, payroll, compensation, and financial planning. Strong analytical and problem-solving abilities, with knowledge of staffing operations and compliance. Seeking to apply HR and finance expertise in a dynamic organization.

## WORK EXPERIENCE (INTERNSHIPS)

**JP Morgan Virtual Internship on Investment Banking** Jan 2025 - Feb 2025

- Learned about financial statements and market research.
- Gained insights into financial modeling and valuations.
- Understood mergers, acquisitions, and investment strategies.
- Developed basic knowledge of risk assessment and portfolio management.

**Management Trainee Intern at TI Medicals** June 2024- Aug 2024

- Assisted in Financial analysis, budgeting and payroll processing .
- Supported recruitment, onboarding, and employee engagement initiatives.
- Assisted in Audit documentations and record keeping.
- Collaborated with team members to identify areas of improvement in existing system.

**Customer Care Executive Intern at Dabhand Solutions** Feb 2023 - April 2023

- Assisted in handling customer inquiries via calls, emails, and chat support.
- Resolved customer complaints by providing timely and effective solutions.
- Maintained records of customer interactions and feedback for service improvement.
- Supported the team in enhancing customer experience through efficient communication.

## EDUCATION

**Currently Pursuing MBA** Aug 2023 - Currently

Tula's Institute, Affiliated by Uttrakhand Technical University

- Specialization in HR and Finance
- Current CGPA 8.2/10

**Bachelor of Science in PCM** July 2020 - July 2023

SGRR PG COLLEGE, Affiliated by HNBGU

- Passed with the CGPA 7.5/10

## ADDITIONAL INFORMATION

- **Technical Skills:** MS Office, Power Point, Financial Management , Inventory management
- **Languages:** Hindi, English.
- **Certifications:** SEBI Investor , Microfinance from Reliance Foundation, JP Morgan Investment banking, Infosys Mutual Fund and SEBI Municipal bonds.
- **Awards/Activities:** Grabbed first position in "Financial Planning" competition, Received Intern of the month and Best Performer for outstanding performance during internships.