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**April 11, 2025**

**To,**

**Kanika Bhatia**  
**Employee ID :223797**

**Dear Kanika Bhatia,**

This is to acknowledge the receipt and acceptance of your resignation dated **August 28, 2024**, received & accepted without prejudice to Company's rights or remedies.

Your relieving will be effective from **October 11, 2024**. Please ensure to attend your official duties till **October 11, 2024**.

Please be notified that this is only a resignation 'acknowledgement and acceptance' letter, therefore, your relieving and/or experience letter will be issued to you separately provided you serve the Company till **October 11, 2024** and post settlement of dues by you either through your 'full & final settlement' or otherwise.

For & on behalf of **exl Service.Com (India) Private Limited**.

**Deepshikha Verma**  
**Assistant Vice President**

Please contact HR Helpdesk at 0008000402089 between 11am to 10pm (IST) Monday till Friday or visit <https://connectwithexl.exbservice.com> to register and raise queries related to Full & Final Settlement , Relieving / Experience letter, Provident Fund/ Gratuity payments etc.

exl Service.Com (India) Private Limited

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