

SILKY KUMARI

Analyst

Gurugram, India • kumarisilky0027@gmail.com / silkykapsime@gmail.com • + 91 8271516588

PROFESSIONAL EXPERIENCE

TCS

Gurugram, India

TATA CONSULTANCY SERVICES

AML/KYC/KYB Analyst

Aug22- Present

- Monitoring high-volume transactions to identify patterns consistent with money laundering or fraud.
- Conducted enhanced due diligence (EDD), (CDD), for high-risk clients and escalated findings to senior management.
- Ensured compliance with global AML/CFT regulations, including FATF and OFAC requirements.
- Assisted in audit preparations and provided data for regulatory reviews.
- Trained junior analysts on transaction monitoring tools, PEPs, Sanction Screening and regulatory updates.

INTERNSHIP

COAL INDIA LIMITED

Dhanbad, India

Human Resource Intern

Dec 2022-Jan 2023

- Hand on experience with SAP ERP HCM application (version 6.0).
- Analyzed the manpower planning in different areas of the organization in the ratio of 9:1 (segregating male & female) and inclusion of 55% minority employees.
- Prepared data insights on various allowances given to 2400+ employees from the salary register during payroll.
- Evaluated master data of more than 400 employees for the December month of 2022.

U & I TRUST

Bangalore, India

Talent Acquisition Intern

Jul 2022-Aug 2022

- Maintained a resume bank with over 250 resumes frequently updated and a log off 300 contacts to easily recognize and source for qualified candidates.
- Recruited professionals to fill up job roles of over 100 vacancies based on client specific job profiles and crucial workforce.
- Maximized all channels available (social media, LinkedIn, job boards etc.) to attract talents, increased direct hires by 60% and ROI by 45%.

EDUCATION

BINOD BIHARI MAHTO KOYALANCHAL UNIVERSITY

Dhanbad, India

Masters in Management Studies

2021-2023

- Cumulative CGPA: 7.75/10

P.K. ROY MEMORIAL COLLEGE

Dhanbad, India

Bachelor of Commerce

2018-2021

- Cumulative CGPA: 7.4/10

TECHNICAL SKILLS

Compliance Tools: LexisNexis, World Check, Zendesk

Data Analysis Tools: Tableau, Excel

Certifications: Risk Management, AML Concepts: AML, KYC and Compliance, Fraud Prevention, Dispute Resolution.