

Genpact India Private Limited
12A (Ground floor),Prakash Deep Building,7 Tolstoy Marg,New Delhi,INDIA
Payslip for the Month of December-2024

D.O.J	24-Apr-2024	DOJ GE	24-Apr-2024	Code	706092	OHRID	703387264
MOP	AXIS			Name	MR. Subhash,Singh		
SB A/C No	922010046807504			Gender	Male		
Paid Period	30			Designation	Senior Associate		
PAN	BXRPS4370N			Location	Gurgaon Badshahpur - IN Office		
PF NO	PYKRP00450530000176825			UAN Number	100964993895	Tax Regime	New
Earnings				Deductions			
Description	Monthly	Arrears	Total	Description	Amount		
BASIC	23875	-2467	21408	PF			2569
HRA	9550	-986	8564	Haryana LWF			31
VIC	0	2000	2000				
GrossPay	33425	-1453	31972	GrossDeduction			2600

NetPay 29372 (Rupees twenty nine thousand three hundred and seventy two only)

Income Tax Worksheet for the Financial Year APR-2024 to MAR-2025

Earnings		Deduction Under Chapter VI-A		HRA Calculations	
BASIC	273875			Rent Paid	0
HRA	109547			FROM	
AWARD	6000			TO	
Previous Employer Salary	0			HRA Exempted	0
GrossSalary	389422			RFA Calculation	
				Rent Paid	0
Deductions				FROM	
Professional Tax	0			TO	
Standard Deduction	75000			Taxable RFA	0
Any Other Income	0			Furniture Cost	
Gross Total Income	314422			Taxable Furniture Perk	0
Deduction Under Chaper VI-A	0				
Taxable Income	314422				
Income Tax Liability	0				
Surcharge	0				
Health and Education Cess	0				
Net Tax	0				
Tax Deducted (Prev Employer)	0				
Tax Deducted till-November	0				
Tax Deducted on RSU GAIN	0				
Tax Deducted on ESOP Gain	0				
Tax Deducted on GSPP	0				
Tax Deducted on Gift Perk	0				
Foreign Tax Credit	0				
Tax to be deducted	0				
Tax Deduction for this Month	0				
Revised Tax/Month	0				

REMINDER: Please quote your OHRID in all future correspondence with payroll.

SUBHASH SINGH

Joint Holder :-
 FLAT 101,2ND FLOOR,BUILDING 256
 CHHATATPUR PHASE 1,MAIDAN GARH
 NEW DELHI
 DELHI
 DELHI-INDIA
 110074

Customer ID -943877073
 IFSC Code :UTIB0004910
 MICR Code :110211367
 Nominee Registered : Y

Registered Mobile No :
 Registered Email ID:SUXXXXEW@YAHOO.IN
 Scheme :AXIS EASY SALARY ACCOUNT

PAN -BXRPS4370N
 CKYC NUMBER :XXXXXXXXXX1037

Statement of Axis Account No :922010046807504 for the period (From : 30-01-2025 To : 31-01-2025)

Tran Date	Chq No	Particulars	Debit	Credit	Balance	Int. Br
		OPENING BALANCE			622.17	
30-01-2025		UPI/P2M-503056750189 Zepto /Sent u/ICICI Bank	264.00		358.17	4910
31-01-2025		NEFT HDFC00003909619 GENPACT INDIA PRIVATE LIMITE/HDFC BANK 0001SAL FOR JAN25		30298.00	30656.17	248
31-01-2025		UPI/P2A-503105183349/VAMSI PRI/HDFC BANK UPL	1865.00		32521.17	4910
31-01-2025		UPI/P2A-503107508559/DHANLAXMI 12 ps/BANK OF INDIA	1350.00		31171.17	4910
31-01-2025		UPI/P2A-503117537213/MAHINDER KUMAR GARG/H 2 ps/HDFC BANK LTD	1005.00		30166.17	4910
31-01-2025		UPI/P2A-50311780002/PRAKASH PARSAD NA/UNION BANK OF INDIA	219.00		29947.17	4910
31-01-2025		UPI/P2M-503157904548/Dilli Haat Ina - INA Sent u/YES BANK LIMITED YBS	60.00		29887.17	4910
31-01-2025		UPI/P2M-503177934499/MANIPUR ORGANIC MISSI/Sent u/Punjab National Bank	460.00		29427.17	4910
31-01-2025		UPI/P2A-503127929798/SHANKAR PANDIT Sent u/Punjab National Bank	4000.00		25427.17	4910
31-01-2025		UPI/P2M-503107966549/RAVINDRA YADAV Pay to FEDERAL BANK	10.00		25417.17	4910
31-01-2025		UPI/P2M-806545790115/DMRC DMRC/ICICI Bank	60.00		25357.17	4910
31-01-2025		UPI/P2M-503138013037/DCSCC CHATTARPUR Sent u/YES BANK LIMITED YBS	400.00		24857.17	4910
31-01-2025		UPI/P2M-503138020828/MAYAWATI Sent u/YES BANK LIMITED YBS	70.00		24787.17	4910
31-01-2025		UPI/P2M-50316811816646 - Mehrauli Border Sent u/YES BANK LIMITED YBS	1140.00		23647.17	4910
31-01-2025		UPI/P2A-503108140687/Rahul Rathaur /Sent u/ENO PAYMENTS BANK	230.00		23417.17	4910
31-01-2025		UPI/P2M-503258202768/HDFC Bank Credit Card/Sent u/YES BANK LIMITED YBS	4000.00		19417.17	4910
31-01-2025		UPI/P2A-503268129721/HEMRAJ /Sent u/South Indian Bank	14000.00		5417.17	4910
31-01-2025		UPI/P2A-50326811730/SHADAAN SIDDIQUI NA/Kotak Mahindra Bank	2000.00		3417.17	4910
		TRANSACTION TOTAL	29368.00	32163.00		
		CLOSING BALANCE			3417.17	

Unless the constituent notifies the bank immediately of any discrepancy found by him/her in this statement of Account, it will be taken that he/she has found the account correct.

The closing balance as shown/displayed includes not only the credit balance and / or overdraft limit, but also funds which are under clearing. It excludes the amount marked as **lien**, if any. Hence the closing balance displayed may not be the effective available balance. For any further clarifications, please contact the Branch.

We would like to reiterate that, as a policy, Axis Bank does not ask you to part with disclosure/validate of your Connect password/login id and debit card number through emails OR phone call. Further we would like to reiterate that Axis Bank shall not be liable for any losses arising from you sharing disclosing of your login id, password and debit card number to anyone. Please co-operate by forwarding all such suspicious spam emails, if received by you, to customer service@axisbank.com

With effect from 1st August 2016, the replacement charges for Debit card and ATM card applicable on Current accounts have been revised. To know more about the applicable charges, please visit www.axisbank.com

For more information, Credit Guarantee Corporation (DGCC) insurance cover is applicable in all Banks' deposits, such as savings, current, fixed, recurring etc. up to maximum amount of Rs 5 Lakh including principal & interest both (* or exceptions and details please refer www.dgccc.org.in.)

In compliance with regulatory guidelines, the non CTS cheque books attached to the accounts would be destroyed in banks core banking System. Thus, Non CTS cheques will not be valid for CASH, Clearing and Transfer transactions.

REGISTERED OFFICE - AXIS BANK LTD, TRISHUL, Opp. Samarthwar Temple, Near Law Garden, Ellisbridge, Ahmedabad, 380006. This is a system generated output and requires no signature.

BRANCH ADDRESS - AXIS BANK LTD, null, GROUND FLOOR PROPERTY BEARING NO 619 10, KHASRA NO 6190 CHHATATPUR NEW DELHI, 110074, DELHI, INDIA. TEL. FAX:

Legends :

ICONN - Transaction through Internet Banking
 VMT-ICON - Visa Money Transfer through Internet Banking
 AUTOSWEEP - Transfer to linked fixed deposit
 REV SWEEP - Interest on Linked fixed Deposit
 SWEEP TRF - Transfer from Linked Fixed Deposit / Account
 VMT - Visa Money Transfer through ATM
 CWDR - Cash Withdrawal through ATM
 PUR - POS purchase
 TIP/SCG - Surcharge on usage of debit card at pump/railway ticket purchase or hotel tips
 RATE DIFF - Difference in rates on usage of card internationally
 CLG - Cheque Clearing Transaction
 EDC - Credit transaction through EDC Machine
 SETU - Seamless electronic fund transfer through AXIS Bank
 Int pd - Interest paid to customer
 Int Coll - Interest collected from the customer

++++ End of Statement +++++

Request From: 10.9.71.13

Genpact India Private Limited
12A (Ground floor),Prakash Deep Building,7 Tolstoy Marg,New Delhi,INDIA
Payslip for the Month of February-2025

D.O.J : 24-Apr-2024	DOJ GE : 24-Apr-2024	Code : 706092	OHRID : 703387264
MOP : AXIS		Name : MR. Subhash,Singh	
SB A/C No : 922010046807504		Gender : Male	
Paid Period : 28		Designation : Senior Associate	
PAN : BXRPS4370N		Location : Gurgaon Badshahpur - IN Office	
PF NO : PYKRP00450530000176825		UAN Number : 100964993895	Tax Regime: New

Earnings				Deductions	
Description	Monthly	Arrears	Total	Description	Amount
BASIC	24671	-2387	22284	PF	2674
HRA	9868	-955	8913	Haryana LWF	31
GrossPay	34539	-3342	31197	GrossDeduction	2705

NetPay 28492 (Rupees twenty eight thousand four hundred and ninety two only)

Income Tax Worksheet for the Financial Year APR-2024 to MAR-2025

REMINDER: Please quote your OHRID in all future correspondence with payroll.

Genpact India Private Limited
12A (Ground floor),Prakash Deep Building,7 Tolstoy Marg,New Delhi,INDIA
Payslip for the Month of March-2025

D.O.J	24-Apr-2024	DOJ GE	24-Apr-2024	Code	706092	OHRID :	703387264
MOP	AXIS			Name	MR. Subhash,Singh		
SB A/C No	922010046807504			Gender	Male		
Paid Period	31			Designation	Senior Associate		
PAN	BXRPS4370N			Location	Gurgaon Badshahpur - IN Office		
PF NO	PYKRP00450530000176825			UAN Number	100964993895	Tax Regime:	New
Earnings				Deductions			
Description	Monthly	Arrears	Total	Description	Amount		
BASIC	24671	0	24671	PF	2961		
HRA	9868	0	9868	Haryana LWF	40		
BONUS	4820		4820				
GrossPay	39359	0	39359	GrossDeduction			3001

NetPay 36358 (Rupees thirty six thousand three hundred and fifty eight only)

Income Tax Worksheet for the Financial Year APR-2024 to MAR-2025

REMINDER: Please quote your OHRID in all future correspondence with payroll.

Subject: NDF SignOff Confirmation - 703387264 - Subhash Singh
To: [null <subhashsinghnew@yahoo.in>]
From: Exit.India@genpact.com <Exit.India@genpact.com>
Cc: [null <pritpal.singh@genpact.com>, null <Rattan.Jha@genpact.com>, null <HRSS.Exit1@genpact.com>, null <Priyanka.Yadav2@genpact.com>]
Date: Wed, Apr 9, 2025 at 5:52 PM

Dear Subhash

In our endeavour to provide you with smooth off-boarding experience, please find attached your Exit No Dues Form (NDF). You are requested to check all the fields.

If you are okay to sign off the NDF, click the 'Accept' button. Please note that once you click the 'Accept' button, no changes will be accepted later. In case of any disconnect/concerns please click on 'Decline' button and specify the reason for declining.

(Mention the reason for declining the NDF in the 'Comments' field which will reflect after you click on the 'Decline' Button)

Accept

Decline

Note - Genpact Exit Team will wait for three (3) working days for you to review and give your sign-off. In case there is no response within three (3) working days, the NDF will be deemed auto - approved and no changes will be accepted later.

After your NDF is signed off, your Full & Final calculation sheet (F&F) will be shared with you on your personal email ID updated in company records. Your review and signoff are expected within two (2) working days. In case of no response within these two (2) working days, F&F will be deemed approved and no changes will be accepted later. We request you to keep your current salary bank account active and in case you create another bank account, please send an email from your personal email ID to exit helpdesk team with your updated bank account details.

You are requested to follow the below checklist (as applicable) for a seamless exit and to avoid delays in your F&F closure.

1. In case of any disconnect for VIC arrears and Awards, changes will only be accepted through helpmate ticket (refer path below) along with required approvals. Kindly note required actions should be taken within two (2) working days from date of receipt of NDF Via Supervisor or HR. • Navigation path: G Social – tools – Helpmate- People Function - Compensation Related (Fusion).
2. Submit all pending T&L bills and update concur within two (2) working days after exit login date in case of a Band 5 Employees and 17 days prior to Relieving date in case of Band 4 and above employees.
3. You are required to Settle your Car/House Lease, thirty-five (35) days prior to your relieving date.
4. Genpact assets like Laptop, Laptop charger, Mobile/Cell Phone, Hard Token and Data Card must be returned to the IT store from where the Asset was issued or at any nearest Genpact location one (1) day prior to your Relieving Date, failing which your F&F and relieving letter will be put on hold.
5. Upload scanned copies of investment proofs, before investment proofs submission cut-off date for the current financial year at Employee Self Service link: Below is the path for reference G Social>Tools>Employee Self Service>Genpact India Employee Self Service>Genpact Exit>Investment Proofs).

Note:- Any claim uploaded post cut off will not be considered in F&F settlement calculations.

6. Please ensure that you submit no unclaimed Cell phone, Data card, Personal and other unclaimed claims as

6. Please ensure that you submit any unclaimed Cell phone, Data card, Broadband reimbursement claims on the Employee Reimbursement tool twenty (20) days before your relieving date. Approved claim amounts as per policy will be computed along with your F&F Settlement: • For your reference, below is the Navigation to the Employee Reimbursement tool and in case of any query on claim submissions, you may write to employee.loans.helpdesk@genpact.com • Employee Reimbursement path: G Social >Tools>Employee Reimbursement >Claim Submission

7. As we are in the process of completing your off-boarding formalities from the Company, we request you, to either keep the salary bank account recorded in the Company's database active or update the exit team, as and when you create another bank account along with your personal email id. This is required, for the Company, to disburse any payments (if applicable) which are mandated by any regulatory authority.

8. Please return all your non-financial process related assets back to your supervisor like - ID card, SOP's Training Manuals, Headsets, Client assets, Locker key, Key fob, etc. – prior to your relieving date.

9. Please ensure you redeem all your cheers points prior to the relieving date, these would not be reimbursed in the F&F.

10. In our constant endeavour to become employer of choice, we also request you to take out 2 minutes and provide your valuable feedback through an 'Exit Interview questionnaire' that captures key facts of your experience with the organization during your stint.

Exit Interview Navigation path - GSocial –> Tools –> ESS –> Genpact India Employee self service –> Genpact Exit –> Initiate Exit Interview

Exit Interview Navigation Link -

https://hrfingnp.intranet.genpact.com/OA_HTML/RF.jsp?function_id=28081&resp_id=50419&resp_appl_id=800&security_group_id=0&lang_code=US1ms=Mfg7Sx.wF97oL1xuifbG2V1XutEPnYQRH-ipSV.BOsU&oas=x8vh4vloC3aoJsunQoPQ9Q

For Any queries, please reach out to your aligned helpdesk agent (Priyanka.Yadav2@genpact.com) and in case of any delay in response, please follow the below mentioned escalation matrix.

Support Level	Support Personnel Name	Support Personnel's Email ID	Turn Around Time to approach the designated support level
L1	Shilpi Dhariwal	Shilpi.dhariwal@genpact.com	Please write to L1 support if you do not get a response from the helpdesk agent within 2 working days from the last email sent to him/her
L2	Ritisha Malhotra	Ritisha.malhotra@genpact.com	Please write to L2 support if you do not get a response from L1 support within 2 working days from the last email sent to him/her
L3	Rahul Bhatia	rahul.bhatia@genpact.com	Please write to L3 support if you do not get a response from L2 support within 2 working days from the last email sent to him/her

Please note below mentioned points, for Provident Fund Withdrawal/Transfer and Gratuity related queries:

A. Genpact will update your 'Date of Exit' on the EPFO Portal by the end of the month following the month of your relieving from the company. You are advised not to update your Exit date on the EPFO portal yourself. Post 60 days of your leaving, in case your exit date is not reflecting or an incorrect exit date is reflecting on the EPFO portal, please write an e-mail to genpactexitretirals@sgcservices.com to get your exit date updated.

B. Please follow the attached SOP for any PF withdrawal request.

Please Note: (In case your Provident Fund account(s) was with any of the Genpact Trusts, please note, Genpact has transferred the entire trust corpus to the EPFO and Genpact has been depositing your PF contributions to your PF account now maintained with the EPFO for employees of Genpact Mobility Services India Pvt. Ltd w.e.f. April 1, 2023 and for employees of Genpact India Private Limited w.e.f. May 1, 2023)

C. If you are joining a new organization and extending the benefit of provident fund, please initiate the ONLINE process to transfer your Provident Fund balance maintained in your Genpact PF Account to your new PF Account opened with your new organization with the RPFC. You can use the following link to log in at UAN Portal to create a request for ONLINE transfer <https://www.unifiedportal-mem.epfindia.gov.in/memberinterface/>. After submission of form on the portal, please download and take a print-out of online PF Transfer form, put your ink signatures on the form at the required places and then share the scanned copy of the same with us at genpactexitretirals@sgcservices.com . (UAN number will be available on your payslip)

D. In case you will not be joining any organization after leaving Genpact, then after sixty (60) days from your date of exit you will be eligible for PF withdrawal. In case you wish to withdraw your PF balance at any time, please follow the attached SOP named as “PF ONLINE WITHDRAWAL PROCESS-(FORM 19-10C) to withdraw your funds.

E. Gratuity Claim (If Applicable) – Employees who have completed a minimum of 4 years and 190 days of continuous service period in Genpact Group of Companies are eligible for Gratuity payout. If you are eligible for gratuity as per Genpact’s Gratuity Policy, please note Gratuity will be paid to your Salary account within 30 days from your Date of Exit. Attached are the Gratuity claim forms. You are required to share scanned copy of Gratuity form at genpactexitretirals@sgcservices.com and also send the hard copies of the forms to the below mentioned address:

Genpact Retirals Helpdesk at SGC

SGC Services Pvt. Ltd.

Address: - 3rd Floor, VJ Business, Tower, A- 6 Sector 125, Noida, Uttar Pradesh 201303

(Note: This is not a Genpact address and hence do not send any other document or Genpact asset to this address. Genpact will not be responsible for loss of any asset sent to this address)

Note: For any query before your relieving, please raise the helpmate ticket on below path;

Helpmate>Request Now >Provident Fund

Thanks & Regards,

HR Shared Services