

# Akansha Gupta

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## PROFILE SUMMARY

Logic driven and fast paced professional with almost 3 years' experience in the Corporate and Legal industry. Passionate about learning, understanding and implementing effective and efficient solutions for the professional growth the various competences of Corporate setup in an agile and growth focused environment. Driven team player with strong interpersonal skills. Focused, ensures quality and accuracy of work alongwith the team on going above and beyond through a client focused mindset emphasizing trust and dependability.

## ACADEMIC QUALIFICATIONS

Year	Degree	Institute	CGPA / Percentage
2021	L.L.M (Business Law)	Amity Law School, Amity University, Noida, U.P.	7.62 /10 CGPA
2020	B.A. LL.B. (Hons.)	Delhi Metropolitan Education, GGSIPU, Noida	58.5%
2015	XII (CBSE) Humanities	Presentation Convent Sr. Sec. School, New Delhi	68.4 %
2013	X (CBSE)	Presentation Convent Sr. Sec. School, New Delhi	6.2 CGPA

## AREA OF INTEREST | SKILLS

- Document Review | Reports Making | Writing | Microsoft Office | Leadership, Communication and Client Care | Contract Drafting | Document Drafting;
- General Corporate and Commercial Laws.

## WORK EXPERIENCE

### Subhash Garg & Co., Advocate, Delhi High Court & District Courts

(on-going)

- Assisting in Drafting of complaint under Section 138/142 NI Act, Commercial Suit for recovery of money.
- Researched and prepared a note on dishonor of cheques.
- Drafting, filing of consumer complaint of Consumer Protection Act, 2019.
- Preparing of case briefs, analyzed files on a regular basis and daily court visits.

### Dentons Link Legal, New Delhi | (Associate | General Corporate and Transactional.)

2<sup>nd</sup> Oct. 2021 – 31<sup>st</sup> August 2022

- Handled and managed the data-files, followed up on all the cases (active/ non-active) with the local counsels, coordinated with the retainer advocates for litigation and on-going matters for all the group companies of Quippo Oil & Gas Infra. Ltd. (Quippo Group). – (worked as a secondee – June & July 2022).
- Briefing/ updating the client, preparing case briefs, giving key insights into the matters going on in NCLT and discussion with the client on the on-going matters and future strategies.
- Maintained the Legal MIS for all the group companies of Quippo Group.
- Attended client meetings and secretarial meetings.
- Drafted privacy policies, Information security policy and policy for terms and conditions of use for US and Indian based companies.
- Preparing & vetting of various documents including sub-contracting agreement, legal notice, lease & rental agreement, services agreement, addendum and amendment agreements, drafted the privacy policy and terms of use policy, alongwith discussions with internal clients and incorporating comments for helping in implementing/ performance of the agreements.
- Assisted seniors in conducting legal due-diligence reports exercise; prepared high risk issue lists for the confirmation of the transaction.
- Researched and prepared the timeline for complete procedure of CIRP under Insolvency and Bankruptcy Code, 2016.
- Filed an FIR online on behalf of the company for loss of the company's documents.
- Drafted a reply to the application filed under section 9 of the Arbitration & Conciliation Act, 1996.

### Enteslice Pvt. Ltd., Noida

2<sup>nd</sup> August 2021 – 30<sup>th</sup> September 2021

- Worked as a Legal Researcher (Research & Development Team).
- Researched and authored publication on Oppression and Mismanagement under Companies Act, 2013.
- Worked and prepared a note on Public and Private Companies and the difference between the two.
- Worked on the scope of Corporate Governance trends.

## RELEVANT INTERNSHIPS

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|--|---|
| ▪ Shardul Amarchand Mangaldas, New Delhi             | <i>8th March 2021 – 26th March 2021</i>   |
| ▪ P&A Law Offices, New Delhi                         | <i>1st August 2021 – 31st August 2020</i> |
| ▪ Platinum Partners, (Now Touchstone Partners) New   | <i>3rd March 2020 - 30th April 2020</i>   |
| ▪ HSA Legal, New Delhi                               | <i>2nd January - 29th February 2020</i>   |
| ▪ Desai & Diwanji, Gurgaon                           | <i>12th August – 12th September 2019</i>  |
| ▪ DSK Legal, New Delhi                               | <i>8th July 2019 – 8th August 2019</i>    |
| ▪ Karanjawala & Co., New Delhi                       | <i>3rd June 2019 – 29th June 2019</i>     |
| ▪ SPN Legal firm (S.P. Nagrath Co. & LLP), New Delhi | <i>2nd July 2018 – 31st July 2018</i>     |

## PUBLICATIONS

- **2021:** Co-authored the blog with Mr. Ketan Mukhija, Partner at Link Legal, for RGNLU Journal Volume 7 Issue 2, RSRR's Experts from Expert Series: ***"Exploring the Potential of the NBFID in Foreign Infrastructure Investment"***.
- **2021:** Co-authored the law review with Mr. Ketan Mukhija, Partner at Link Legal, on ***"Development Financial Institutions in India"***.
- **2021:** Co-authored the article with Mr. Ketan Mukhija, Partner at Link Legal: ***"Casting the light on National Monetization Pipeline"***.
- **2021:** Author – Enterslice Fintech Pvt. Ltd.: Authored various articles on aspects of Indian and International Laws: ***"Enterslice\_profile\_author\_Akansha"***.

## CO- CURRICULAR ACTIVITIES: MOOT COURTS/ CLIENT COUNSELING/ MUNs

- **Associated with Swachh Bharat Movement, India (Keep India Clean-NGO) - December 2016 :** Visited various slum areas. Prepared and distributed posters for spreading awareness and benefits regarding cleanliness and keeping India clean among the people at various places.
- Active participant in diverse legal conferences, workshops, Moot Court Competitions, MUNs and presented Research-Papers.
- Have been a member of organizing committee like Art & Cultural, Moot Court, Legal Aid Society for various events at school as well as college level.