

EMPLOYEE BACKGROUND VERIFICATION FORM					
<b>COMPANY NAME</b> : ABC Group <p>Please fill in the mandatory fields to complete the form in all respects. The information you provide must be true and correct to the best of your knowledge. It is to be used in strict confidence.</p> <p>The details on this form will be used for all official requirements should you join the organization.</p>					
<b>Position applied for</b> Associate Analyst 1			<b>Job Location</b> Gurugram		
<b>Personal Information</b>					
<b>Full Name of the Applicant</b> DEEPAK SINGH NEGI			<b>Passcard Number</b> : 0000000000000000 <b>Author Number</b> : 0000000000000000		
<b>Father/Husband Name</b> BRUNJAN SINGH NEGI			<b>Date of Birth (DDMMYYYY)</b> 20000000		
<b>Husband Name</b> NA			<b>Marital Status</b> : UNMARRIED		
<b>Gender (MALE/FEMALE)</b> MALE			<b>Mobile Number</b> : 8098989840		
<b>Personal Email ID</b> : <a href="mailto:deepsinghnegi@gmail.com">deepsinghnegi@gmail.com</a>			<b>Official Email ID</b>		
<b>Current Address</b> STREET NO.5A, SACH NAGAR, NEAR RAM CHOWK, PALAM, DELHI			<b>Period of stay</b> From (Month/Year) : MARCH/2005 To (Month/Year) : MAY/2006		
<b>Postcode</b> : 110062 <b>State</b> : DELHI <b>Address Landmark</b> : 2ND FLOOR, SACH NAGAR, NEAR RAM CHOWK, PALAM, DELHI			<b>Residence Mobile Number</b> : 9880257845 <b>Alternate Mobile number</b>		
<b>Nearest Police Station</b> : PALAM			<b>Period of stay</b> From (Month/Year) : JULY/2004 To (Month/Year) : JULY/2004		
<b>Permanent Address</b> DANDA, MOTHEROWALA, DEHRADUN, UTTARAKHAND			<b>Residence Mobile Number</b> : 946827012 <b>Alternate Mobile number</b>		
<b>Postcode</b> : 248001 <b>State</b> : UTTARAKHAND <b>Address Landmark</b> : DANDA, MOTHEROWALA, NEAR VENIDA GARDEN			<b>Period of stay</b> From (Month/Year) : JULY/2004 To (Month/Year) : JULY/2004		
<b>Nearest Police Station</b> : DEHRADUN					
<b>Education Qualification - Please attach copy of Degree and Final year mark sheet</b>					
<b>Name of the University</b>			<b>POST GRADUATION</b> From : 11/11/2001 To : 12/12/2002 Qualification Gained : B.A. (HONOURS) IN COMPUTER SCIENCE ID (Roll No) : 2120710088		
<b>Name of the College</b>			<b>University / Board Name &amp; Location</b> From : 01/01/2003 To : 31/12/2003 Qualification Gained : B.COM (HONOURS) IN COMPUTER SCIENCE ID (Roll No) : 2141232017		
<b>Please tick the documents submitted for the qualification along with the item</b> <input checked="" type="checkbox"/> <b>Marksheet</b> <input type="checkbox"/> <b>Provisional Certificate</b> <input type="checkbox"/> <b>Degree Certificate</b> <input type="checkbox"/> <b>None</b>					
<b>Name of the University</b>			<b>GRADUATION</b> From : 11/11/2001 To : 12/12/2002 Qualification Gained : B.A. (HONOURS) IN COMPUTER SCIENCE ID (Roll No) : 2120710088		
<b>Name of the College</b>			<b>University / Board Name &amp; Location</b> From : 01/01/2003 To : 31/12/2003 Qualification Gained : B.COM (HONOURS) IN COMPUTER SCIENCE ID (Roll No) : 2141232017		
<b>Please tick the documents submitted for the qualification along with the item</b> <input checked="" type="checkbox"/> <b>Marksheet</b> <input type="checkbox"/> <b>Provisional Certificate</b> <input type="checkbox"/> <b>Degree Certificate</b> <input type="checkbox"/> <b>None</b>					
<b>Name of the University</b>			<b>GRADUATION</b> From : 11/11/2001 To : 12/12/2002 Qualification Gained : B.A. (HONOURS) IN COMPUTER SCIENCE ID (Roll No) : 2120710088		
<b>Name of the College</b>			<b>University / Board Name &amp; Location</b> From : 01/01/2003 To : 31/12/2003 Qualification Gained : B.COM (HONOURS) IN COMPUTER SCIENCE ID (Roll No) : 2141232017		
<b>Please tick the documents submitted for the qualification along with the item</b> <input checked="" type="checkbox"/> <b>Marksheet</b> <input type="checkbox"/> <b>Provisional Certificate</b> <input type="checkbox"/> <b>Degree Certificate</b> <input type="checkbox"/> <b>None</b>					
<b>Name of the College</b>			<b>School / Board Name &amp; Location</b> From : 01/01/2003 To : 31/12/2003 Qualification Gained : M.L. SUBJECT ID (Roll No) : 071254		
<b>Please tick the documents submitted for the qualification along with the item</b> <input checked="" type="checkbox"/> <b>Marksheet</b> <input type="checkbox"/> <b>Provisional Certificate</b> <input type="checkbox"/> <b>Degree Certificate</b> <input type="checkbox"/> <b>None</b>					
<b>Name of the College</b>			<b>School / Board Name &amp; Location</b> From : 01/01/2003 To : 31/12/2003 Qualification Gained : M.L. SUBJECT ID (Roll No) : 071254		
<b>Please tick the documents submitted for the qualification along with the item</b> <input checked="" type="checkbox"/> <b>Marksheet</b> <input type="checkbox"/> <b>Provisional Certificate</b> <input type="checkbox"/> <b>Degree Certificate</b> <input type="checkbox"/> <b>None</b>					
<b>Employment History</b> <p>Note: Please ensure that you are descriptive wherever necessary - e.g. if company has closed, do mention it. Please mention the reason for leaving the previous employer if previous employer did not provide one. Please mention and state reasons for not leaving.</p>					
<b>Name of the Employer - 1 (Current Employment)</b>			<b>Address of Employee</b>		
Name : Telephone No : Employee Code/Ref : <b>Employment Period</b> From : To :			Reporting Manager's Name : Reporting Manager's Contact No : Reporting Manager's Email ID : <b>Duties &amp; Responsibilities</b> Reasons for leaving : HR/Human Resource Contact Person Name & Contact Number : HR/Human Resource Contact Person Email ID :		
First Salary : <input checked="" type="checkbox"/> <b>Per Month</b> <input type="checkbox"/> <b>Per Year</b> <input type="checkbox"/> <b>Per Hour</b> <input type="checkbox"/> <b>Other</b> : <input type="checkbox"/> <b>Any Other</b> (Please specify) :			Agency Details (If temporary or contracted), provide details		
Last Salary : <input checked="" type="checkbox"/> <b>Per Month</b> <input type="checkbox"/> <b>Per Year</b> <input type="checkbox"/> <b>Per Hour</b> <input type="checkbox"/> <b>Other</b> : <input type="checkbox"/> <b>Any Other</b> (Please specify) :			Agency Details (If temporary or contracted), provide details		
<b>Please tick the documents submitted for this employment</b> <input checked="" type="checkbox"/> <b>Service Certificate</b> <input type="checkbox"/> <b>None</b>					
<b>Employment History - Please attach a copy of your referring letter/leave certificate</b>					
<b>Name of the Employer - 2 (Ex-Employment)</b>			<b>Address of Employer</b>		
Name : Telephone No : Employee Code/Ref : <b>Employment Period</b> From : To :			Reporting Manager's Name : Reporting Manager's Contact No : Reporting Manager's Email ID : <b>Duties &amp; Responsibilities</b> Reasons for leaving : HR/Human Resource Contact Person Name & Contact Number : HR/Human Resource Contact Person Email ID :		
First Salary : <input checked="" type="checkbox"/> <b>Per Month</b> <input type="checkbox"/> <b>Per Year</b> <input type="checkbox"/> <b>Per Hour</b> <input type="checkbox"/> <b>Other</b> : <input type="checkbox"/> <b>Any Other</b> (Please specify) :			Agency Details (If temporary or contracted), provide details		
Last Salary : <input checked="" type="checkbox"/> <b>Per Month</b> <input type="checkbox"/> <b>Per Year</b> <input type="checkbox"/> <b>Per Hour</b> <input type="checkbox"/> <b>Other</b> : <input type="checkbox"/> <b>Any Other</b> (Please specify) :			Agency Details (If temporary or contracted), provide details		
<b>Please tick the documents submitted for this employment</b> <input checked="" type="checkbox"/> <b>Service Certificate</b> <input type="checkbox"/> <b>None</b>					
<b>Employment History - Please attach a copy of your referring letter/leave certificate</b>					
<b>Name of the Employer - 3 (Previous Employment)</b>			<b>Address of Employer</b>		
Name : Telephone No : Employee Code/Ref : <b>Employment Period</b> From : To :			Reporting Manager's Name : Reporting Manager's Contact No : Reporting Manager's Email ID : <b>Duties &amp; Responsibilities</b> Reasons for leaving : HR/Human Resource Contact Person Name & Contact Number : HR/Human Resource Contact Person Email ID :		
First Salary : <input checked="" type="checkbox"/> <b>Per Month</b> <input type="checkbox"/> <b>Per Year</b> <input type="checkbox"/> <b>Per Hour</b> <input type="checkbox"/> <b>Other</b> : <input type="checkbox"/> <b>Any Other</b> (Please specify) :			Agency Details (If temporary or contracted), provide details		
Last Salary : <input checked="" type="checkbox"/> <b>Per Month</b> <input type="checkbox"/> <b>Per Year</b> <input type="checkbox"/> <b>Per Hour</b> <input type="checkbox"/> <b>Other</b> : <input type="checkbox"/> <b>Any Other</b> (Please specify) :			Agency Details (If temporary or contracted), provide details		
<b>Please tick the documents submitted for this employment</b> <input checked="" type="checkbox"/> <b>Service Certificate</b> <input type="checkbox"/> <b>None</b>					
<b>Employment History - Please attach a copy of your referring letter/leave certificate</b>					
<b>Name of the Employer - 4 (Previous Employment)</b>			<b>Address of Employer</b>		
Name : Telephone No : Employee Code/Ref : <b>Employment Period</b> From : To :			Reporting Manager's Name : Reporting Manager's Contact No : Reporting Manager's Email ID : <b>Duties &amp; Responsibilities</b> Reasons for leaving : HR/Human Resource Contact Person Name & Contact Number : HR/Human Resource Contact Person Email ID :		
First Salary : <input checked="" type="checkbox"/> <b>Per Month</b> <input type="checkbox"/> <b>Per Year</b> <input type="checkbox"/> <b>Per Hour</b> <input type="checkbox"/> <b>Other</b> : <input type="checkbox"/> <b>Any Other</b> (Please specify) :			Agency Details (If temporary or contracted), provide details		
Last Salary : <input checked="" type="checkbox"/> <b>Per Month</b> <input type="checkbox"/> <b>Per Year</b> <input type="checkbox"/> <b>Per Hour</b> <input type="checkbox"/> <b>Other</b> : <input type="checkbox"/> <b>Any Other</b> (Please specify) :			Agency Details (If temporary or contracted), provide details		
<b>Please tick the documents submitted for this employment</b> <input checked="" type="checkbox"/> <b>Service Certificate</b> <input type="checkbox"/> <b>None</b>					
<b>Professional Reference Contact Details/Team Lead/Manager/Responsible Head/Director (Mandatory if applicable)</b>					
<b>Name of the Person</b>			<b>Designation</b> : <input type="checkbox"/> <b>Contract Number</b> : <input type="checkbox"/> <b>Email ID</b> :		
<b>Documents Required (Mandatory)</b>					
<b>Relatives</b> <input checked="" type="checkbox"/> <b>Photocopy of degree certificate and final mark sheet of all examinations</b> <input checked="" type="checkbox"/> <b>Photocopy of referring / experience letter for each employer mentioned in the form</b> <input checked="" type="checkbox"/> <b>Passport / Aadhar Card / PAN Card / Driving License / Voter Card / Bank Passbook / Voter ID</b>					
<b>Declaration and Authorization</b>					
<b>GoldCard Global HR Services Pvt Ltd</b> its representatives to verify information provided in my application for employment and this employee background verification form, and to conduct enquiry as may be necessary, at the company's discretion. I authorise all persons who may have information relevant to the enquiry to disclose it to GoldCard Global HR Services Pvt Ltd for its representation. I release all persons from liability on account of such disclosure.					
<b>I confirm that the above information is correct to the best of my knowledge. I agree that, in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.</b>					
<b>Full Name of the Candidate - DEEPAK SINGH NEGI</b>			<b>Date of Form Filled - 00/04/2022</b>		
<b>Signature -</b>					