



MOHAMMAD TAJ SHAH

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PROFESSIONAL SUMMARY

Analytical and results driven financial professional with communication, management and leadership skills proficient in MS-office and excel. Seeking a financial analyst position where I can leverage my skills.

KEY COMPETENCIES

Financial Analyst | Financial Model | MS-Word | MS-Excel | MS-Office



INTERPERSONAL SKILLS

Leadership | Communication | Decision Making | Management & Co-ordination | Team-Player | Problem Solving | Adaptive & Flexible

INTERESTS & HOBBIES

Travelling | Fitness | Social Welfare | Riding | Gardening

LANGUAGES KNOWN

English | Hindi |

PERSONAL DETAILS

Mother's Name: Shabbo Khatoon

Father's Name: Ali Ahmad Shah

D.O.B: 1 October 2002

EDUCATION

Masters in Business Administration | Chandigarh University, Gharuan ||
Session: 2023-2025 |

Bachelors of Commerce | St. Andrews College, Gorakhpur, U.P ||
Session: 2020-2023 |

Intermediate (CBSE) | Mount Litera Zee School, Gorakhpur, U.P ||
Session: 2020 |

Matriculation (CBSE) | Mount Litera Zee School, Gorakhpur, U.P ||
Session: 2018 |

TRAINING & PROJECTS

YHILLS EDUTECH PVT LTD | FINANCE

4th June to 19th July 2024

- Reliance Digital Financial Model for the year 2025 and 2026
- Generated graphs displaying revenue by product category

ACMEGRADE PVT LTD | FINANCE

10th October to 10th November

- Prepared projected Income Statement and Balance Sheet for the year 2024 and 2025 by using past three years data

ACADEMIC ACHIEVEMENTS

- Diploma in Financial Accounting with Tally
- Participated in National Financial Literacy Quiz 2024
- Participated in World Investor Week securities Markets Quiz
- Participated in Budget Presentation Competition
- Participated Economics Quiz Competition

CERTIFICATIONS & AWARDS

- Acmegrade: Certificate of Training Completion
- YHills: Certificate of Internship Completion & Awarded for Project Completion
- Certificate in Financial Analysis
- NISM Series V-A: Mutual Fund Distributors Certificate
- MS-Excel: Basic to Advance
- Workshop Certificate on ChatGPT and AI

EXTRA CURRICULAR & CO-CURRICULAR ACHIEVEMENTS

- Rotaract Membership Certificate
- Volunteer at CU Fest 2024: Inter-Departmental Competition
- Participated in NSS 7 days camp
- Volunteer in 5 Elements