

## OBJECTIVE

To work with best of my abilities and skills in order to benefit my organization also to be better other in this competitive Time an influential position in the organization.

## SKILLS

- Comfortable conducting calls and leading meetings, both internally and externally.
- Well organized, motivated individual with proven initiative.
- Comfortable working in fast paced operation role.
- Highly professional work ethic and fully accountable for work.

## EXPERIENCE

<b>January 2020 - March 2022</b>	<b>Shiva Shakti bio technology Ltd</b>
<b>Computer operator</b>	There I used to update the daily sales and orders on the system and also handling the daily collection report.
<b>November, 2022 - July 2025</b>	<b>Genpact India Ltd</b>
<b>Process Associate// Banking Operations</b>	Follow established procedures to complete complex assignments and resolve problems that require in-depth investigation or research. <ul style="list-style-type: none"><li>• Provide team assistance, including serving as subject matter expert, leading special projects, training new hires within the work unit, providing daily guidance to lower level employees, and allocation of work, as needed. Conduct basic analysis and research as well as workflow management.</li><li>• Support an expansive array of products and services.</li><li>• Communicate pertinent information to senior managers and support activities that help mitigate organizational loss or impact, as needed</li><li>• Review, checking and processing flagged SWIFT messengers on the sanction filter platforms.</li></ul>
<b>July 2025 - Oct 2025</b>	<b>EXL services</b>
<b>Senior executive</b>	Managing daily transactions, ensuring compliance, processing payments and loans, reconciling accounts, handling customer inquiries, and managing risk.

## EDUCATION

<b>Degree / Course</b>	<b>University / Board</b>	<b>Percentage / CGPA</b>	<b>Year of passing</b>
Bachelor Business of Administration	University of Lucknow		2019
Intermediate	Board of Uttar Pradesh		2016
High school	Board of Uttar Pradesh		2014

## ADDITIONAL PERSONAL INFO

Address	8/82 Near SGVIC station road Bachhrawan, Raebareli, 229301, Uttar Pradesh
Languages	Hindi English
Date of Birth	25/12/1999
Marital status	Single
Nationality	Indian
Religion	Hindu
Gender	Male

## HOBBIES

- Listening Music
- Interact with new people
- Traveling

## AWARDS

I got Three Appreciation Award ( Bronze award)

## DECLARATION & SIGN

I hereby declare that all the details furnished here are true to the best of my knowledge and belief.