# UJJWAL SHARMA

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## PROFESSIONAL SUMMARY

Analytical and detail-oriented **Finance & Data Analytics Professional** with expertise in **accounting, financial reporting, budgeting**, and **data visualization**. Skilled in **Tally Prime, Power BI, Advanced Excel, SQL**, and **VBA Macros**. Proven ability to **analyze data**, create **dashboards**, and prepare **accurate financial statements**. Adept at working independently and in cross-functional teams to meet deadlines with precision.

## CORE COMPETENCIES

- **Accounting & Financial Reporting**

- **Budgeting, Forecasting & Financial Modeling**

- **Data Analysis & Visualization**

- **Power BI**, **DAX**, **ETL Processes**

- **SQL & VBA Automation**

- **MS Office Suite** (Excel, Word, PowerPoint)

- **KYC/AML Compliance** & **Fraud Detection**

- **Time Management** & **Accuracy**

- **Communication** & **Team Collaboration**

## PROFESSIONAL EXPERIENCE

**Junior Accountant Intern – CA Awadhesh Shukla & Co.**
*July 2023 – Jan 2024*

- Maintained accurate **financial records** and general ledgers in **Tally Prime**.

- Prepared and posted **journal entries** ensuring compliance with accounting standards.

- Reconciled **accounts payable & receivable** and investigated discrepancies.

- Assisted in **financial statement preparation** and monthly reporting.

- Processed **voucher entries**, recorded **bank transactions**, and maintained expense logs.

**Data Analyst Intern – PD Workforce Developers**
*June 2025 – July 2025*

- Designed and developed **Power BI dashboards** for visualizing large datasets.

- Conducted **ETL processes**, **data modeling**, and **DAX formula** application.

- Cleaned and analyzed datasets from **Kaggle** and **University of California** repositories.

- Applied **machine learning** concepts using **Teachable Machine** to classify datasets.

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## TRAINING & PROJECTS

- **Finance Associate (Invact Metaversity)** – Advanced **Google Sheets** & **financial analysis**.

- **KYC/AML Analyst** – **Sanctions screening**, **fraud detection**, and **regulatory compliance**.

- **Disputes Analyst** – **Fraud investigation**, **RBI fraud reporting procedures**.

- **Data Analytics & AI/ML** – **Power BI**, **ETL**, **DAX**, dashboard creation, **ML basics**.

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## EDUCATION

- **Master of Commerce** – Digvijay Nath Post Graduate College | 2021–2023 | 71%

- **Bachelor of Commerce (Hons.)** – National Post Graduate College | 2018–2021 | 67%

- **Intermediate** – Saraswati Shishu Mandir Sr. Sec. School | 2017–2018 | 65%

- **High School** – Saraswati Shishu Mandir Sr. Sec. School | 2015–2016 | 74%

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## CERTIFICATIONS

- **Advanced Diploma in Computer Application** – Broadway Infosys

- **Certificate of Completion** – Freedom Employability Academy

- **QuickBooks Certification** – EDUCBA

- **Zoho Books**

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## LANGUAGES

**English**, **Hindi**

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## INTERESTS

**Travelling**, **Accounting**, **Finance, Social Media Marketing**, **Trading**, **Coding**, **Cooking**