

AASHISH SINGH

Financial Crime Analyst | AML & KYC | SAR | Risk & Regulatory Reporting | Risk Mitigation |

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PROFESSIONAL SUMMARY

Globally Certified Financial Crime Analyst with 2+ years of proven success in end-to-end KYC, AML controls, SAR, and cross-jurisdictional compliance. Adept at leading teams, streamlining workflows, and implementing process optimizations that delivered up to 25% efficiency gains while maintaining >99% accuracy. Recognized for driving regulatory excellence, mentoring analysts, and ensuring audit readiness in high-pressure environments.

CORE COMPETENCIES & TECHNICAL SKILLS:

- End-to-End KYC
- Sanctions, PEP & Adverse Media Screening
- SOP Creation & Process Optimization
- Strong Decision-Making & Judgment
- Client Risk Assessment & Risk-Based Approach (RBA)
- Problem Solving Under Pressure
- Communication & Documentation
- MS Office
- Genetic AI
- Actimize
- World-Check
- Leadership
- Cross-functional Team Collaboration
- Regulatory Compliance

PROFESSIONAL EXPERIENCE:

Genpact India Pvt Ltd | Senior Associate | Aug 2024 – Present:

- Led end-to-end KYC and client onboarding processes, including CIP, periodic reviews, and EDDs, ensuring compliance.
- Conducted comprehensive client screening for adverse media, sanctions, PEP identification, and negative news.
- Assessed client risk profiles based on jurisdictional, transactional, and business activity risk factors.
- Coordinate with SMEs across multiple departments to gather and validate critical content for due diligence responses and prepared the required questionnaire.
- Reviewed and validated KYC documentation for completeness, authenticity, and compliance, consistently achieving >99% quality scores.
- Keep policy, product, and service documentation up to date and accessible for internal teams and stakeholders.
- Streamlined KYC workflows, reducing turnaround time by 25% while maintaining compliance.
- Authored and updated SOPs in line with regulatory changes, ensuring standardized team execution
- Led and managed a team of 4 analysts, driving execution of a new KYC/AML workflow with high accuracy and efficiency.
- Performed quality checks on customer responses and ensured alignment with compliance policies.
- Conducted in-depth analysis of suspicious behavior, escalating cases for SAR drafting as per regulatory standards and supported the preparation of Suspicious Activity Reports (SARs) by compiling case narratives, client background, and relevant evidence for regulatory submission.

Ameriprise Financial Services | Service and Operations Professional | May 2023 – Aug 2024 |

- Reviewed and processed KYC documentation, ensuring 100% compliance with regulatory standards.
- Conducted detailed CDD and EDD reviews for identifying red flags.
- Coordinated with AML and Middle Office teams to manage case queues and meet SLA timelines.
- Optimized KYC workflows, reducing processing time by 19.5%.
- Oversaw inbox management and stakeholder coordination for smooth onboarding execution.
- Participated in calls with SMEs and clients to resolve outstanding due diligence requirements.
- Managed multiple requests and maintained detailed logs of responses and disclosures.
- Conducted periodic reviews and refresh of existing client profiles in line with AML/KYC regulations and internal risk frameworks.
- Collaborated with cross-functional teams (Legal, Compliance, Operations) to resolve complex KYC escalations.
- Utilized tools such as World-Check, LexisNexis, and internal screening systems for adverse media and sanctions checks.

EDUCATION & CERTIFICATIONS:

- **MBA** – Jaipuria Institute of Management (2021–2023)
- **B. Com** – University of Delhi, Delhi (2018–2021)
- **Globally Certified KYC Specialist**- Go AKS
- **Enhancing Financial Inclusion with a Risk-Based Approach** – ACAMS
- **Certified Anti-Money Laundering and Compliance Expert- (CAML)**- Udemy
- **Anti-Money Laundering Essentials** – Udemy

ACHIEVEMENTS & HONORS

- **Bronze Award Winner** at **Genpact** for excellence in compliance and risk management.
- Completed 2000+ compliance reviews with zero compliance failures and over 99.5% accuracy.
- Developed and standardized SOPs, optimizing team efficiency and resolving complex issues swiftly.
- **Gold and Silver Award** at **Ameriprise** three times in a row for consistently meeting the quality score.
- Appreciated by higher management for training and onboarding of new hires using structured programs to ensure smooth integration.

KEY INITIATIVES & PROJECTS:

- **Client Experience Enhancement:** Initiated a feedback loop in collaboration with QA team, reducing repeat complaints by 18%.
- **Process Re-engineering:** Automated document verification with the help of IDP (BOT AUTOMATION).

ADDITIONAL INFORMATION:

- **Work Authorization:** Authorized to work in India without sponsorship
- **Mobility:** Open to relocation and remote opportunities
- **Languages:** Fluent in English and Hindi

DECLARATION: I hereby declare that the details furnished above are true and correct to the best of my knowledge and belief.