

CURRICULUM VITAE

SWATI KUMARI

Address: H.No. A-221 Khairati Nagar

Bagu Vijay Nagar (U.P.) 201009

E-Mail: swatkr0103@gmail.com

Mobile: 8595180014

Language Known: English & Hindi

PROFESSIONAL OVERVIEW

KYC AML Professional with experience in client verification, regulatory compliance, and risk mitigation. Proficient in transaction monitoring and maintaining accurate documentation to support audit requirement.

WORK EXPERIENCE

Genpact | location-Noida Sec59, Process Associate – KYC AML (April 2025-Present)

- Monitoring transactions to detect and report and suspicious activities.
- Verified client identity documents to ensure compliance with KYC AML regulations.
- Maintained accurate records and documentation in compliance with regulatory standards and assist in preparation of reports.

EDUCATION

- HIGH SCHOOL PASSED FROM CBSE IN 2019
- INTERMEDIATE PASSED FROM CBSE IN 2021
- B.COM FROM UNIVERSITY OF DELHI IN 2024

PROFESSIONAL COURSE

- DIPLOMA IN INFORMATION TECHNOLOGY (DIT)

(Includes Computer Programming, Network Administration, System Analysis, Software Development, Database Management, Cybersecurity).

SKILLS

- KYC (Know Your Customer) Compliance
- AML (Anti-Money Laundering) Procedures
- Customer Due Diligence (CDD)
- Email Management
- MS-OFFICE
- Risk Assessment
- Data Entry & Record Management
- MS Excel & Data Handling
- Communication & Collaboration
- Problem Solving

DECLARATION

I hereby declare that all the information given above is true in my knowledge.

Date:/...../.....

Place:

(SWATI KUMARI)