

**Pay Slip for the month of October 2025**  
**All amounts are in INR**

<b>Emp Code</b> : 2005232	<b>Location</b> : Noida
<b>Emp Name</b> : Sudarshan Bharti	<b>IFSC Code</b> : SBIN0011787
<b>Department</b> : AML Compliance	<b>Bank A/c No.</b> : 34189926817 (STATE BANK OF INDIA)
<b>Designation</b> : Senior Associate	<b>Entity</b> : Paytm Payments Bank Limited
<b>Grade</b> : MG01B	<b>PAN</b> : EMFPB1876J
<b>Gender</b> : M	<b>PF No.</b> : DSNHP15589390000015174
<b>DOB</b> : 09 Jan 1996	<b>PF UAN.</b> : 101989647555
<b>DOJ</b> : 21 Aug 2023	<b>ESI No.</b> :
<b>Payable Days</b> : 31.00	<b>Group Date Of Joining</b> : 21 Aug 2023

Earnings					Deductions	
Description	Rate	Monthly	Arrear	Total	Description	Amount
Basic	21667.00	21667.00	0.00	21667.00	PF	1800.00
House Rental Allowance	10834.00	10834.00	0.00	10834.00		
Special Allowance	8133.00	8133.00	0.00	8133.00		
Mobile and Broadband Allowance	900.00	900.00	0.00	900.00		
<b>GROSS EARNINGS</b>	<b>41534.00</b>	<b>41534.00</b>	<b>0.00</b>	<b>41534.00</b>	<b>GROSS DEDUCTIONS</b>	<b>1800.00</b>

**Net Pay : 39734.00 (THIRTY NINE THOUSAND SEVEN HUNDRED THIRTY FOUR ONLY)**

## Income Tax Worksheet for the Period April 2025 - March 2026

\*You have opted for New Tax Regime

Description	Gross	Exempt	Taxable	Deduction Under Chapter VI-A		Taxable HRA Calculation		
Basic	260004.00	0.00	260004.00	Investments u/s 80C		Rent Paid	0.00	
House Rental Allowance	130008.00	0.00	130008.00			From		
Special Allowance	97596.00	0.00	97596.00			To		
Mobile and Broadband Allowance	10800.00	0.00	10800.00			1. Actual HRA	0.00	
						2. 40% or 50% of Basic	0.00	
				Total Ded Under Chapter VI-A 0.00		3. Rent - 10% Basic	0.00	
						Least of above is exempt	0.00	
						Taxable HRA	0.00	
Gross	498408.00	0.00	498408.00					
Tax Working								
Standard Deduction			75000.00					
Previous Employer Taxable Income			0.00					
Previous Employer Professional Tax			0					
Professional Tax			0					
Under Chapter VI-A			0.00					
Any Other Income			0.00					
Taxable Income			423410.00					
Total Tax			1171.00					
Tax Rebate u/s 87A			1171.00					
Surcharge			0.00					
Tax Due			0.00					
Health and Education Cess			0.00					
Net Tax			0.00					
Tax Deducted (Previous Employer)			0.00					
Tax Deducted on Perq.			0.00					
Tax Deducted on Any Other Income.			0.00					
Tax Deducted Till Date			0.00					
Tax to be Deducted			0.00					
Tax per month			0.00					
Tax on Non-Recurring Earnings			0.00					
Tax Deduction for this month			0.00	Total Any Other Income				
						TDS Deducted Monthly	Amount	
						April-2025	0.00	
						May-2025	0.00	
						June-2025	0.00	
						July-2025	0.00	
						August-2025	0.00	
						Tax Deducted on Perq.	0.00	
						Total	0.00	

**Disclaimer: This is a system generated payslip, does not require any signature.**



Outlook

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**Resignation Accepted - Sudarshan Bharti (2005232)**

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**From** Team HR <Helpdesk.paytmbank@peoplestrong.com>

**Date** Fri 9/26/2025 2:40 PM

**To** Sudarshan Bharti <sudarshan.bharti@paytmbank.com>

**Cc** Ishan Bhargava <ishan.bhargava@paytmbank.com>; Abhinav Khare <abhinav.khare@paytmbank.com>

**CAUTION:** This email originated from outside of the organization. Do not click or open attachments unless you recognize the sender and know the content is safe.

You can go through the separation policy link on DeepPurple to understand more details about the separation process. However, we are putting down key points that are expected of you during your notice period.

As a part of the separation process, you are to:

1. Serve the full **notice period**.

1. Any shortfall in notice period shall be recoverable from you
2. The management may, in its discretion, relieve an employee who has given notice and has resigned from the employment of the Company before the completion of notice period, without payment of salary for the remaining unexpired period of the notice.

2. Comply with the **terms and condition of the appointment letter** and carry out your conduct in accordance with the **company's code of conduct**.

3. **Complete the knowledge transfer** and handing over of tasks according to the reporting manager's instructions, and complete the responsibilities handled by you.

1. The task of handing over of responsibilities includes transfer of data, ownership, enabling understanding of process, and do's & don'ts all in written format, to avoid any ambiguity in handover and does not mean merely sharing superficial information.
2. Transfer of knowledge and ownership not done as required to carry on the work without interruption, or any behaviour issues reported by the reporting manager or team members during notice period will be termed as non-amicable separation and may lead to extension of notice period , if required.

4. Once you have exited from the company, you'll not represent the company or speak on behalf of the company in any capacity.
5. Please be informed that post your relieving as well you are bound to abide by the Non-Disclosure Agreement signed at the time of joining which covers Invention Assignment, Confidentiality, Non-Compete and Non-Solicitation Clauses
6. If you are holding a statutory position (Director, CS, holding shares on behalf of the company, Signatory in Bank, Nodal Officer, Compliance Officer, MLRO, Principal Officer, etc.) you need to communicate to your HOD and HRBP within 7 days of your resignation to ensure a suitable replacement is appointed for business continuity and compliance purposes.
7. **Ensure No Dues Clearances (NDC)** by Relevant Stakeholders: To avoid any delay or discrepancies in the full & final settlement (F&F) you must clear and/or submit the details as per the below mentioned table on or before your last working day at the company. You can review the status of your NDC on Elevate2.0 >> Separation >> Exit Stage

### No Dues Clearances & Reimbursements:

All No Dues Clearances will have to be taken on or before the LWD. You can reach out to stakeholders as mentioned in the below table for clearances.

Clearances about	Items to be cleared	Point of Contact	Recommended timelines
Knowledge Transfer	Completion of Knowledge Transition & Data transition  Approval for Attendance Regularization, Leave, Expenses, etc.	Manager	On or before the LWD
Physical Assets: All company assets need to be handed back on or before the LWD	<b>IT Assets:</b> Biometric, Headphone/External HDD, RAM, Data Card, Sim Card Cancellation, Testing Equipment, Laptop, Laptop Charger, Mouse, Keyboard,	[itassetadmin@paytmbank.com]itassetadmin@paytmbank.com	On or before the last working day (LWD)

	Mobile, Mobile Charger, any other IT Assets that might have been given to you.		
	ID Card	<a href="mailto:scc@paytmbank.com">scc@paytmbank.com</a>	
	Fastag (if applicable)	<a href="mailto:rakesh2.dubey@paytmbank.com">rakesh2.dubey@paytmbank.com</a>	
	EDC Device, Sound Box, Dynamic QR, or any other device / merchandise / spares and consumables (if applicable)	<a href="mailto:rakesh2.dubey@paytmbank.com">rakesh2.dubey@paytmbank.com</a> <a href="mailto:sumit.tyagi@paytmbank.com">sumit.tyagi@paytmbank.com</a>	
Financial Assets & Reimbursements	<b>Non CTC Reimbursements:</b> Mobile and broadband bills, Travel reimbursements or any other applicable reimbursements	<a href="mailto:travelreimbursement@paytmbank.com">travelreimbursement@paytmbank.com</a>	At least 15 days before the LWD.
	<b>CTC based Reimbursements / Payments:</b> Car Lease Closure, Mediclaim Deduction, FBP reimbursements, Joining Bonus, Retention Bonus, PLI, LTIP, etc.	<a href="mailto:my.pay@paytmbank.com">my.pay@paytmbank.com</a>	

	Salary Advances, Travel advances, team outing advances, Forex advances or any other advance taken from the company that has not been adjusted against the reimbursements, if any.	<a href="mailto:Niyati.gupta@paytmbank.com">Niyati.gupta@paytmbank.com</a> & <a href="mailto:Gagan.deep@paytmbank.com">Gagan.deep@paytmbank.com</a>	
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### Other important tasks to be completed:

- **Leave & Attendance:** Please ensure that your attendance & leaves are approved as per the attendance policy before the last working day, else they will be considered as LEAVE WITHOUT PAY.
  - In case of any query you can write [myattendance@paytmbank.com](mailto:myattendance@paytmbank.com)
- **Car Lease (if applicable):** If you have availed of the Car Lease program, then you are to connect with Orix to clear/transfer/foreclose car lease at least one month before your last working day.
  - Spoc: Gaurav Panchal Mobile: 09717176695 | [panchal@orixindiaft.co](mailto:panchal@orixindiaft.co)
- **ESOP (If Applicable):** Any vested ESOPs that you have not exercised need to be exercised within 90 days from the date of Resignation. As per the ESOP Policy. To exercise the ESOPs you'll need to make the required payment against the exercised price and applicable taxes. If you fail to exercise the vested ESOPs within 90 days from the date of Resignation, the same will be surrendered back to the company (lapsed) and you'll not be eligible to exercise them going forward.
- It is strongly advised that you complete ESOP exercise process through ESOP Portal- Qapita before your last working day.
- In case of any query you can reach out to - **esop.exercise@paytm.com** [esop.exercise@paytm.com](mailto:esop.exercise@paytm.com)
- **Non CTC Reimbursement:**
  - All the reimbursement forms with supporting bills should be shared with the reimbursement team as per the applicable reimbursement process.
    - [travelreimbursement@paytmbank.com](mailto:travelreimbursement@paytmbank.com) for reimbursement of: Local conveyance, outstation conveyance, team outing advances, Relocation, Forex, Learning.
  - No bills or claims or special approval or waiver will be entertained on or after the last working day.

- **CTC Reimbursement:**

- All CTC based reimbursements will need to be submitted on elevate2.0 > Payroll > CTC Reimbursement. If you do not submit the relevant reimbursement documents, then the amount earmarked for these reimbursements will be processed as a taxable income as a part of the F&F settlement
- In case of any query, you can reach out to [mypay@paytmbank.com](mailto:mypay@paytmbank.com)
- No reimbursements will be entertained on or after the last working day.

- **Other payments and recoveries, if applicable:**

- Other amounts like Joining Bonus, Retention Bonus, Relocation expenses, LTIP and PLI, etc will be processed for recoveries, if any, as per the terms of the payments made.
- In case of any query, you can reach out to [mypay@paytmbank.com](mailto:mypay@paytmbank.com)

- **Submission of Investment Proofs:**

- All Investment proofs need to be submitted on elevate2.0 > Payroll > Investment Proof Submission at least 15 days prior to your last working day.
- In case if you do not submit the investment proofs, your payments will be processed assuming that such investments were not made by you and accordingly the taxes will be calculated and deducted from your full & final settlement. You may be able to claim them as a part of your Income tax returns filing as per the income tax rules.
- In case of any query, you can reach out to [mypay@paytmbank.com](mailto:mypay@paytmbank.com)

- **Important Documents (Salary Slip/Appointment Letter/Etc.)**

- Please download/collect your Salary slips, Appraisal Letter, Appointment Letter & Form-16 before the last working day from Elevate 2.0
- Please note that you will not share or claim any other dues after handing over this clearance form

- Complete the Self declaration and Exit Interview Survey on Elevate

## **Full & Final (F&F) Settlement:**

- **Payment process**

- As per policy, your F&F settlement will be completed within 45 days' time from your last working day. However, it is contingent on the No Dues Clearances being completed. Hence, you are requested to ensure that all dues are cleared on or before the last working day. In case of non-completion of no dues clearance, the company will have the right to recover any such dues from you including but not limited to deduction from your full and final settlement amount.
- Please note that your F&F settlement will be credited to your Bank account updated on the PS portal. Steps to check your Bank Account details here (Elevate2.0 > My Profile > Bank Account Details)
- Your full and final statement will be shared with you on your personal email ID via Exit team. You can update your personal email id details here (Elevate2.0 > My Profile > personal email id)

- **Relieving Letter:**

- Relieving letter will be issued to you within a day's time of sharing the F&F statement in case there is no recovery.
- If there's recovery in the F&F Statement, then the relieving letter will be issued to you post settlement of the recovery amount.

In case of any further queries related to the above formalities, please feel free to reach out to [myexit@paytmbank.com](mailto:myexit@paytmbank.com) for clarification.

We would like to thank you for your contribution and services to the company and would like to wish you all the very best in your future endeavours!!

Regards,  
Human Resources Department



<b>Emp Code</b> : 2005232 <b>Emp Name</b> : Sudarshan Bharti <b>Department</b> : AML Compliance <b>Designation</b> : Senior Associate <b>Grade</b> : MG01B <b>Gender</b> : M <b>DOB</b> : 09 Jan 1996 <b>DOJ</b> : 21 Aug 2023 <b>Payable Days</b> : 30.00					<b>Location</b> : Noida <b>IFSC Code</b> : SBIN0011787 <b>Bank A/c No.</b> : 34189926817 (STATE BANK OF INDIA) <b>Entity</b> : Paytm Payments Bank Limited <b>PAN</b> : EMFPB1876J <b>PF No.</b> : DSNHP15589390000015174 <b>PF UAN.</b> : 101989647555 <b>ESI No.</b> : <b>Group Date Of Joining</b> : 21 Aug 2023				
<b>Earnings</b>					<b>Deductions</b>				
<b>Description</b>		<b>Rate</b>	<b>Monthly</b>	<b>Arrear</b>	<b>Total</b>	<b>Description</b>		<b>Amount</b>	
Basic		21667.00	21667.00	0.00	21667.00	PF		1800.00	
House Rental Allowance		10834.00	10834.00	0.00	10834.00				
Special Allowance		8133.00	8133.00	0.00	8133.00				
Mobile and Broadband Allowance		900.00	900.00	0.00	900.00				
<b>GROSS EARNINGS</b>		<b>41534.00</b>	<b>41534.00</b>	<b>0.00</b>	<b>41534.00</b>	<b>GROSS DEDUCTIONS</b>		<b>1800.00</b>	
<b>Net Pay : 39734.00 (THIRTY NINE THOUSAND SEVEN HUNDRED THIRTY FOUR ONLY)</b>									
<b>Income Tax Worksheet for the Period April 2025 - March 2026</b>									
*You have opted for New Tax Regime									
<b>Description</b>		<b>Gross</b>	<b>Exempt</b>	<b>Taxable</b>	<b>Deduction Under Chapter VI-A</b>		<b>Taxable HRA Calculation</b>		
Basic		260004.00	0.00	260004.00	Investments u/s 80C		Rent Paid From To	0.00	
House Rental Allowance		130008.00	0.00	130008.00			1. Actual HRA	0.00	
Special Allowance		97596.00	0.00	97596.00			2. 40% or 50% of Basic	0.00	
Mobile and Broadband Allowance		10800.00	0.00	10800.00			3. Rent - 10% Basic	0.00	
							Least of above is exempt	0.00	
							<b>Taxable HRA</b>	0.00	
<b>Gross</b>		<b>498408.00</b>	<b>0.00</b>	<b>498408.00</b>	<b>Total Ded Under Chapter VI-A</b>		<b>0.00</b>		
<b>Tax Working</b>							<b>TDS Deducted Monthly Month</b>	<b>Amount</b>	
Standard Deduction				75000.00			April-2025	0.00	
Previous Employer Taxable Income				0.00			May-2025	0.00	
Previous Employer Professional Tax				0			June-2025	0.00	
Professional Tax				0			July-2025	0.00	
Under Chapter VI-A				0.00			August-2025	0.00	
Any Other Income				0.00			September-2025	0.00	
Taxable Income				423410.00			Tax Deducted on Perq.	0.00	
Total Tax				1171.00			<b>Total</b>	<b>0.00</b>	
Tax Rebate u/s 87A				1171.00					
Surcharge				0.00					
Tax Due				0.00					
Health and Education Cess				0.00					
<b>Net Tax</b>				<b>0.00</b>					
Tax Deducted (Previous Employer)				0.00					
Tax Deducted on Perq.				0.00					
Tax Deducted on Any Other Income.				0.00					
Tax Deducted Till Date				0.00					
Tax to be Deducted				0.00					
Tax per month				0.00					
Tax on Non-Recurring Earnings				0.00					
<b>Tax Deduction for this month</b>				<b>0.00</b>					
<b>Disclaimer: This is a system generated payslip, does not require any signature.</b>									