

# Background Verification Form

Company name: AML RIGHTSOURCE INDIA PVT LTD NOIDA UP  
Place of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

### Suchismita Sharma

Customer Service Associate

I'm a Sr. Associate with over 4 years of experience. I'm a fast learner, able to work in various environments. Self motivated, hard working and flexible schedule. Endeavors to conform to and exceed the standards set by management.



suchi.sharma495@gmail.com

8383955997

Delhi, India



### WORK EXPERIENCE

**Customer service associate**  
Amazon development center

10/2020 - 02/2024

Amazon development center, Noida, UP, India

Delhi

Achievements/Tasks

- Providing Support to Amazon's vast customer base through different channels (Chat, Calls, Emails, Internal tickets)
- Handling the customer contacts, resolving their queries/concerns and taking feedback in a courteous and timely manner.
- Achieving and outperforming given tasks, and I even won the performance based awards on multiple occasions.
- My Work is to resolve Non Amazon customers regarding Pre and Post purchase queries and feedback given (NPS as Yes or No on our service ( HMD which says did we resolve your issue)- and through that we have to met our CSAT goal (90%).

### EDUCATION

**Bachelor of Science**

D Delhi University

08/2012 - 08/2016

Delhi

**Diploma in Elementary Education**

Chaudhary Charan Singh University

07/2017 - 08/2019

Hapur, UP, India

**CTET Clear**

CTET

2021

**M.A. (English)**

IGNOU

2024 - Present

Delhi

### SKILLS

Communication, Active listening, Attention to details, Positive attitude, Time management, MS Office, Typing 50 WPM

### LANGUAGES

Hindi  
Native or Bilingual Proficiency

English  
Full Professional Proficiency

### INTERESTS

Travelling, Reading, Music, Movies, Binge watching, Cooking

Govt ID #1

आयकर विभाग  
INCOME TAX DEPARTMENT



भारत सरकार  
GOVT. OF INDIA



नाम / Name

SUCHISMITA SHARMA

पिता का नाम/ Father's Name  
ANIL KUMAR SHARMA

जन्म की तारीख/ Date of Birth  
15/04/1994

*Suchismita*  
हस्ताक्षर/ Signature



30112017

## Personal Information

Full Name	Suchismita Sharma
Former Name / Maiden Name	N/A
Mobile Number	8383955997
Father's Name	Anil Kumar Sharma
Spouse's Name	N/A
Date of Birth	15-04-1994
Age	31 years 7 months
Gender	female
Alternative Mobile Number	9891255201
Aadhar Card Number	842963221409
Aadhar Card Number	8383955997
Pan Card Number	JICPS4991H
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	183/39-A
Street	Krishna Street-06
District	Maujpur
City	Delhi
State	DL
Pincode	110053

## Current Address

House no	183/39-A
Street	Krishna Street-06
District	Maujpur
City	Delhi
State	DL
Pincode	110053

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Suchismita Sharma
Job Location:	Noida
Employee ID:	108417975
Designation:	Customer Service Associate
UAN Number:	101624456802
From Date:	19-10-2020
To Date:	16-02-2024
Name of the Reporting Manager:	Simal khandpur
Manager's Contact No:	9821116884
Manager's Contact Email:	
Reasons for leaving:	Family Issues
HR Name:	
HR Contact No:	
HR Email ID:	hr@amazon.com
Last Salary Drawn:	30980
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Suchismita Sharma
Job Location:	Noida
Employee ID:	108417975
Designation:	Customer Service Associate
UAN Number:	101624456802
From Date:	19-10-2020
To Date:	16-02-2024
Name of the Reporting Manager:	Simal khandpur

## LATEST EMPLOYMENT 1

Manager's Contact No:	9821116884
Manager's Contact Email:	
Reasons for leaving:	Family Issues
HR Name:	
HR Contact No:	
HR Email ID:	hr@amazon.com
Last Salary Drawn:	30980
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	

[Click to open the file](#)

## GRADUATION

I haven't done my Graduation	
College Name:	ShyamLal College
College Location:	Shahdara
University Name:	University of Delhi
Major / Specialisation	Chemistry
Course / Qualification:	B. Sc. (Applied Science)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	11073282823
From:	01-07-2011
To:	30-11-2016
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	ShyamLal College
College Location:	Shahdara
University Name:	University of Delhi
Major / Specialisation	Chemistry
Course / Qualification:	B. Sc. (Applied Science)
Part Time/ Full Time:	full_time
Roll Number / Register Number:	11073282823
From:	01-07-2011
To:	30-11-2016
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

[Click to open the file](#)

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	B. M. Sarvodya Sr. Sec. School
School Location:	Shahdara
Board Name/University Name:	CBSE
Major Subjects	Physics, Chemistry, Maths, Biology
Course / Qualification:	Science
Part Time/ Full Time:	full_time
Roll Number / Register Number:	9631781
From:	01-04-2010
To:	23-05-2011
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	B. M. Sarvodya Sr. Sec. School
School Location:	Shahdara
Board Name/University Name:	CBSE
Major Subjects	Physics, Chemistry, Maths, Biology
Course / Qualification:	Science
Part Time/ Full Time:	full_time
Roll Number / Register Number:	9631781
From:	01-04-2010
To:	23-05-2011
Marksheet	1

[Click to open the file](#)

## 10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Victor Public School
School Location:	Maujpur
Board Name/University Name:	CBSE
Major Subjects	Science
Course / Qualification:	Science
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6123351
From:	01-04-2008
To:	23-05-2009
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Victor Public School
School Location:	Maujpur
Board Name/University Name:	CBSE
Major Subjects	Science
Course / Qualification:	Science
Part Time/ Full Time:	full_time
Roll Number / Register Number:	6123351
From:	01-04-2008
To:	23-05-2009
Marksheet	1

क्रमांक

S.No.SSE/2009/

केन्द्रीय माध्यमिक शिक्षा बोर्ड

65303/00102

CENTRAL BOARD OF SECONDARY EDUCATION

0829864

ALL INDIA

अंक विवरणिका MARKS STATEMENT

सेकंडरी स्कूल परीक्षा, 2009

SECONDARY SCHOOL EXAMINATION, 2009

नाम Name SUCHISMITA SHARMA

अनुक्रमांक Roll No. 6123351

माता का नाम Mother's Name PEMKRIN SHARMA

पिता का नाम Father's Name ANIL KUMAR SHARMA

जन्म तिथि Date of Birth 15TH APRIL NINETEEN HUNDRED NINETY FOUR

विद्यालय School 65303 VICTOR PUB SCH D205 MAIN CHOWK MAUJPUR DELHI

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लि. TH	प्रै/आं.मू PR/IA	योग TOTAL	योग शब्दों में TOTAL IN WORDS	
101	ENGLISH COMM.	068	XXX	068	SIXTY EIGHT	C1
085	HINDI COURSE-B	082	XXX	082	EIGHTY TWO	B1
041	MATHEMATICS	059	020	079	SEVENTY NINE	B1
086	SCIENCE	036	029	065	SIXTY FIVE	B2
	PRAC.-INTERNAL 019					
	PRAC.-SKILLS EXT 010					
087	SOCIAL SCIENCE	050	018	068	SIXTY EIGHT	C1

संक्षिप्तियों का अर्थ : Abbreviations

AB : विषय में अनुपस्थित Absent in the Subject

परिणाम Result PASS

PR : प्रयोगात्मक Practical

IA : आंतरिक मूल्यांकन Internal Assessment

दिल्ली Delhi

दिनांक Dated 29-05-2009

(McLarney

परीक्षा नियंत्रक

Controller of Examinations

# DIPLOMA

I haven't done my DIPLOMA	
College Name:	H. L. M. Girls College
College Location:	Hapur
University Name:	CCS University
Major / Specialisation	Education
Course / Qualification:	D. El. Ed.
Part Time/ Full Time:	full_time
Roll Number / Register Number:	19417400276
From:	01-07-2017
To:	30-11-2019
Marksheet	1
Diploma Certificate / Other Certificates	
I haven't done my DIPLOMA	
College Name:	H. L. M. Girls College
College Location:	Hapur
University Name:	CCS University
Major / Specialisation	Education
Course / Qualification:	D. El. Ed.
Part Time/ Full Time:	full_time
Roll Number / Register Number:	19417400276
From:	01-07-2017
To:	30-11-2019
Marksheet	1
Diploma Certificate / Other Certificates	



## EXAM REGULATORY AUTHORITY, U.P.

(परीक्षा नियामक प्राधिकारी, उत्तर प्रदेश)  
PRAYAGRAJ  
(प्रयागराज)

UP D.E.L.D 2017 4th SEMESTER MARKSHEET (EXAMINATION - NOVEMBER 2019)

REG. NUMBER

: 17740004048

ROLL NUMBER

: 19417400276

NAME (MR/MRS/MS.) : SUCHISMITA SHARMA

FATHER'S NAME : ANIL KUMAR SHARMA

COLLEGE : H.L. M. GIRLS COLLEGE NH-24, 14TH KM

COLLEGE : STONE, DELHI-HAFUR ROAD JINDAL  
NAGAR, HAFUR

DISTRICT : 74-HAFUR

DIET : DIET HAFUR



S.No.	Subject Name	Internal		External		Final Internal	
		Max. Marks	Passing Marks	Marks Obtained	Grade	Marks Obtained	Grade
1	आरम्भिक स्तर पर भाषा एवं गणित के पठन लेखन क्षमता का विकास	50	25	50	A	38	B
2	शैक्षिक प्रबन्धन एवं प्रशासन	50	25	30	B	45	A
3	विज्ञान	25	12	25	C	15	A
4	गणित	25	12	25	C	15	A
5	सामाजिक अध्ययन	50	25	50	A	30	C
6	हिन्दी	25	12	25	C	15	A
7	अंग्रेजी	25	12	25	C	15	A
8	शान्ति शिक्षा एवं सतत विकास	25	12	25	C	17	B
9	शारीरिक, स्वास्थ्य, कला एवं संगीत	50	25	50	A	30	C
10	इटर्नरिपोर्ट आग - क (वाहय अंक) आग - ख (आतंरिक अंक)	100	50	60	B	99	A
4th Semester Exam Total		375	-	425	-	281	-
1st Semester Exam (May-18) Total		375	-	425	-	296	-
2nd Semester Exam (Jan-19) Total		350	-	450	-	276	-
3rd Semester Exam (June-19) Total		375	-	425	-	301	-
Grand Total		1475	-	1725	-	1154	-

### Overall Result: PASS

Signature : सुनील कुमार  
Name - क० स०  
Designation Checked by

Marksheet Sr. No

47882605

Signature : Principal  
Name - DIET HAFUR GHAZIABAD

प्राधिकारी

निला शिक्षा एवं प्रशिक्षण संस्थान

हाफुर

Note: This is Online Generated Marksheets, Valid After Principal DIET Signature and Seal

## GRADUATION

University / Institute Name	Delhi University
Course	B. Sc(Applied Science)
Specialization Major	Chemistry

## SECONDARY

School Name	Victor Public School
Start Date	2008-04-01
End Date	2009-05-29

## Employment Details

Years of Experience	3
No of Employment	1

School Name	B. M. Sarvodaya Sr. Sec. School
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## Employment (1)

Employment Type	employed
Start Date	2020-10-19
End Date	2024-02-16

## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Suchismita Sharma	<p>For BGV Purpose</p> <p><u>Suchismita</u></p> <p>Date - 27 Nov. 2025</p>	27-11-2025
Full name of the candidate	Signature	Date of form filled

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).