



22-Nov-2025

Mr. Shivam Kumar
OHR ID -703335049
Senior Process Associate

House No. F101, 3rd Floor, Near Shiv Mandir, Block F, Pandav Nagar, Delhi, Delhi, 110091

Dear Shivam,

This bears reference to your resignation dated 01-OCT-2025. We accept your decision with regret.

As per Genpact Policy and basis the agreed relieving date, you stand relieved from the services of the organization on the close of business hours on 30-OCT-2025.

During your tenure from 19-AUG-2022 to 30-OCT-2025 , your contribution to the company has been appreciated.

The settlement amount (if payable) as computed by the Genpact Payroll Team would be credited to your salary account as per the payroll records.

We wish you all the best for your future endeavors.

Note: It is recommended to keep your current salaried bank account active for a minimum of 1 year from your date of relieving to ensure fast and hassle-free transactions by the company.

Yours Sincerely,
For and on behalf of Genpact India

Anamita Basu
Human Resources
For any query pls.contact
hr.helpdeskexit@gempact.com

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