

Background Verification Form

Company name: AML RIGHTSOURCE INDIA PVT LTD NOIDA UP Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

PRASHANT BORA
Email: prashant10pb@gmail.com | Phone: +91-8791355608 | [LinkedIn](#) | [Chattarpur ,NewDelhi](#)

OBJECTIVE

MBA candidate specializing in Finance and HR, with practical internship experience in financial operations and HR processes. Skilled in Excel, Tally, SAP, and familiar with ATS used in recruitment workflows. Eager to apply analytical, organizational, and people skills to contribute to business and talent management success.

EDUCATION

Master of Business Administration (Finance & Human Resource)	2023-2025
Department of Management Studies, Shimla	
Bachelor of Commerce	2020-2023
Kumaun University	
Intermediate (Commerce)	2018-2020
M.V.M school	

INTERNSHIPS

FINANCE INTERN | JAIHIND AUTOTECH INDUSTRIES |

- Observed and assisted the accounts team in recording daily financial entries in Tally ERP 9.
- Helped in organizing GST-related invoice data in Excel for monthly reports.
- Supported preparation of basic expense and payment tracking sheets using MS Excel.
- Learned how to perform bank reconciliation by comparing bank statements with ledger entries.
- Gained exposure to practical processes like vendor payment flow, approvals, and petty cash handling.
- Developed understanding of real-world finance operations in a manufacturing company environment.

KEY SKILLS

- AML (Anti-Money Laundering)
- KYC (Know Your Customer)
- Transaction Monitoring
- Fraud Detection
- Due Diligence & Compliance

TECHNICAL SKILLS

- **MS Office suite:** Proficient in Excel (Pivot Tables, VLOOKUP, Charts), Word, and PowerPoint for professional documentation and presentations.
- **ERP Systems:** Experienced with SAP and Oracle for additional reporting, if statements, data validation.
- **Tally ERP:** Basic accounting and Financial entry management.
- **CRM:** Basic understanding of CRM for managing customer processes using SAP.
- **Invoicing & Billing:** Basic understanding of preparing GS Invoices and handling product, pricing, and tax details.
- **Inventory Management:** Maintained stock entries and product records using Tally and Excel, including item codes, quantities, and stock updates.
- **Financials:** Familiar with basic calculation, deductions, (PF,ESI,TDS) and pay slip structure.

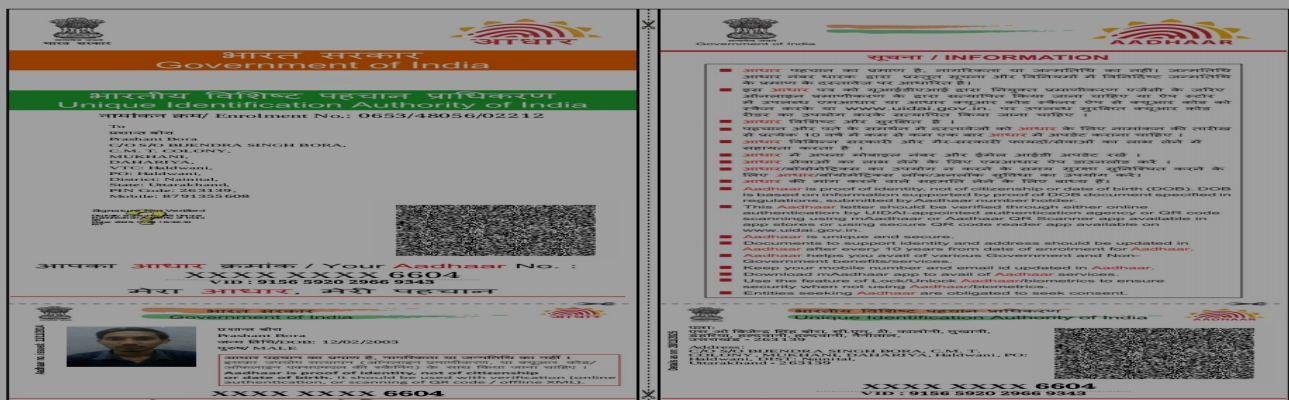
SOFT SKILLS

Team Collaboration Leadership & Initiative

Effective Communication
Adaptability

Time Management
Problem solving

Govt ID #1



Personal Information

Full Name	Prashant Bora
Former Name / Maiden Name	N/A
Mobile Number	8791355608
Father's Name	Bijendra Singh Bora
Spouse's Name	N/A
Date of Birth	12-02-2003
Age	22 years 9 months
Gender	male
Alternative Mobile Number	6396768865
Aadhar Card Number	404305966604
Aadhar Card Number	8791355608
Pan Card Number	FYEPB8092L
Nationality	Indian
Marital Status	Single

Permanent Address

House no	H no.130
Street	C.M.T colony, mukhani, dahariya
District	Dahariya
City	Haldwani
State	UT
Pincode	263139

Current Address

House no	H no.74
Street	Sai Complex - A block, maidan garhi road
District	Chhatarpur
City	New delhi
State	DL
Pincode	110074

POST GRADUATION

I haven't done my Post Graduation	
College Name:	Department of management studies
College Location:	Bhimtal
University Name:	Kumaun University
Major / Specialisation	Finance
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2231405960015
From (Approx):	15-08-2023
To (Approx):	25-08-2025
Current State:	completed
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Post Graduation	
College Name:	Department of management studies
College Location:	Bhimtal
University Name:	Kumaun University
Major / Specialisation	Finance
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2231405960015
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Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	



कुमाऊँ विश्वविद्यालय, नैनीताल KUMAUN UNIVERSITY, NAINITAL

S.No. 25140596153601



Statement of Grades for the Examination

M.B.A. (SPECIALIZATION) FOURTH SEMESTER (FINAL) (REGULAR) - 2025

Roll No : 2231405960015

Name of Candidate : PRASHANT BORA

Father's Name : BIJENDRA SINGH BORA

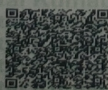
Enrollment No. : KU20131994

College/Campus Name : DEPARTMENT OF MANAGEMENT STUDIES, BHIMTAL (NAINITAL)

Subject/ Paper Code	Particulars of Subjects/Papers	Paper Type	Appearing Status			Credit	Grade Letter	Grade Point	Credit Point
			EXT	INT	PR				
5962340001	MANAGEMENT CONTROL SYSTEM	CORE	*	*		4.00	C	5.00	20.00
5962340002	PROJECT WORK-REPORT & VIVA-VOCE	DSE		*	*	6.00	A	8.00	48.00
5962340003	BUSINESS ANALYTICS	DSE	*	*		4.00	P	4.00	16.00
5962340004	FINANCIAL DERIVATIVES	DSE	*	*		4.00	B+	7.00	28.00
5962340006	ORGANIZATION CHANGE & DEVELOPMENT	DSE	*	*		4.00	B+	7.00	28.00

Sem	Total Credit	Total Credit Points	SGPA	Result	CGPA
I	28.00	184.00	6.57	PASS	6.62
II	26.00	160.00	6.15	PASS	
III	34.00	244.00	7.18	PASS	
IV	22.00	140.00	6.36	FIRST DIVISION	

Dated 17-07-2025



Checked By

Controller of Examinations

GRADUATION

I haven't done my Graduation	
College Name:	MBPG college
College Location:	Haldwani
University Name:	Kumaun University
Major / Specialisation	Commerce
Course / Qualification:	Bcom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2101330369
From:	15-07-2020
To:	20-07-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	MBPG college
College Location:	Haldwani
University Name:	Kumaun University
Major / Specialisation	Commerce
Course / Qualification:	Bcom
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2101330369
From:	15-07-2020
To:	20-07-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	



कुमाऊँ विश्वविद्यालय, नैनीताल

KUMAUN UNIVERSITY, NAINITAL

S. No. 2237986

Statement of Marks for the Examination

2023

B.COM. PART-III (REGULAR)

Name of the Student Sni/Smt./Km. PRASHANT BORA

Roll No. 2101330369

Father's Name BIJENDRA SINGH BORA

Enrolment No. KU20131994

Name of Campus/College/Centre M.B.GOV.T.P.G.COLLEGE, HALDWANI (NAINITAL)

Subjects / Papers	Max. Marks	Min. Marks	Papers			Theory Total	Practical	Total
			I	II	III			
GR-I (ACCOUNTING GROUP) INCOME TAX, LAW & ACCOUNTS MANAGEMENT ACCOUNTING	100	33	19/50	37/50		56/100		56/100
GR-II (MANAGEMENT GROUP) MARKETING MANAGEMENT STATISTICAL ANALYSIS	100	33	42/50	25/50		67/100		67/100
GR-III (ECONOMICS & LAW GROUP) CORPORATE LEGAL FRAMEWORK INSURANCE LAW & PRACTICE	100	33	33/50	27/50		60/100		60/100
VIVA-VOCE	100	33	75/100			75/100		75/100

Result SECOND DIVISION

FIRST YEAR

SECOND YEAR

Current Year Total 258/400

154/300

138/300

Previous Total 292/600

Grand Total 550/1000



Dated 10-08-2023

Checked By

Controller of Examinations

12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Maharishi Vidya mandir school
School Location:	Haldwani
Board Name/University Name:	CBSE
Major Subjects	English Core, Economics, Business Studies, Accountancy
Course / Qualification:	Class 12 - commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	25624964
From:	15-04-2019
To:	20-05-2020
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Maharishi Vidya mandir school
School Location:	Haldwani
Board Name/University Name:	CBSE
Major Subjects	English Core, Economics, Business Studies, Accountancy
Course / Qualification:	Class 12 - commerce
Part Time/ Full Time:	full_time
Roll Number / Register Number:	25624964
From:	15-04-2019
To:	20-05-2020
Marksheet	1

011664

81081/00123

क्रम संख्या/
S.No.SSCE/2020/

0879664



रजि. नं.

Regn.No.

U220/08995/0141

केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION
अंक विवरणिका
MARKS STATEMENT

सीनियर स्कूल सर्टिफिकेट परीक्षा, 2020
SENIOR SCHOOL CERTIFICATE EXAMINATION, 2020



Prashant Bora
11-8-2018

परीक्षार्थी का नाम

Name of Candidate

PRASHANT BORA

अनुक्रमांक

Roll No.

25624964

माता का नाम

Mother's Name

JEEVANTI BORA

पिता/संरक्षक का नाम

Father's/Guardian's Name

BIJENDRA SINGH BORA

विद्यालय

School

81081 MAHARISHI VIDYA MANDIR HALDWANI NAINITAL UK

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	आं.मू. IA/ प्रा. PR.	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
301	ENGLISH CORE	064	015	079	SEVENTY NINE	C1
030	ECONOMICS	061	012	073	SEVENTY THREE	B2
054	BUSINESS STUDIES	059	014	073	SEVENTY THREE	C1
055	ACCOUNTANCY	027	015	042	FORTY TWO	D2
048	PHYSICAL EDUCATION	046	026	072	SEVENTY TWO	C2
500	WORK EXPERIENCE					A2
502	HEALTH & PHYSICAL EDUCATION					A1
503	GENERAL STUDIES					A2

संक्षिप्तियों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

RP : प्रयोगात्मक में पुनरावृत्ति Repeat in Practical

RT : लिखित में पुनरावृत्ति Repeat in Theory

ER : अनिवार्य पुनरावृत्ति सभी विषयों में

Essential Repeat in all subjects

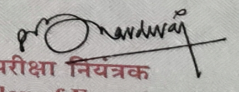
परिणाम Result

PASS

दिल्ली Delhi

दिनांक Dated :

13-07-2020


परीक्षा नियंत्रक
Controller of Examinations

10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	KV convent school
School Location:	Haldwani
Board Name/University Name:	CBSE
Major Subjects	English, Hindi, Mathematics, Science, Social Science
Course / Qualification:	Class 10 - cbse
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5325938
From:	15-04-2017
To:	25-05-2018
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	KV convent school
School Location:	Haldwani
Board Name/University Name:	CBSE
Major Subjects	English, Hindi, Mathematics, Science, Social Science
Course / Qualification:	Class 10 - cbse
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5325938
From:	15-04-2017
To:	25-05-2018
Marksheet	1

1968961



U118/57343/0014

केन्द्रीय माध्यमिक शिक्षा बोर्ड
CENTRAL BOARD OF SECONDARY EDUCATION

अंक विवरणिका
MARKS STATEMENT

माध्यमिक विद्यालय परीक्षा, 2018

ALL INDIA SECONDARY SCHOOL EXAMINATION, 2018

विद्यार्थी का नाम Name of Student **PRASHANT BORA**

अनुक्रमांक Roll No. **5325938**

माता का नाम Mother's Name **JEEVANTI BORA**

पिता/संरक्षक का नाम Father's / Guardian's Name **BIJENDRA SINGH BORA**

जन्म तिथि Date of Birth **12/02/2003 12TH FEBRUARY TWO THOUSAND THREE**

विद्यालय School **57343-KV CONVENT SCHOOL RAMPUR ROAD HALDWANI NAINITAL**

शैक्षणिक उपलब्धियां Scholastic Achievements

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	आं.मू. IA/ प्रा. PR.	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
101	ENGLISH COMM.	071	015	086	EIGHTY SIX	B1
002	HINDI COURSE-A	055	015	070	SEVENTY	C1
041	MATHEMATICS	042	014	056	FIFTY SIX	C1
086	SCIENCE	045	013	058	FIFTY EIGHT	B2
087	SOCIAL SCIENCE	036	016	052	FIFTY TWO	C2

संक्षिप्तार्थों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

आं.मू. : आंतरिक मूल्यांकन

IA : Internal Assessment

प्रा./PR. : प्रायोगिक/Practical

परिणाम Result **PASS**

दिल्ली Delhi

दिनांक Dated : **29/05/2018**

परीक्षा नियंत्रक
Controller of Examinations

सह-शैक्षणिक उपलब्धियां : सह-शैक्षणिक एवं अनुशासन क्षेत्र में ग्रेडिंग विद्यालय द्वारा अपने स्तर पर बोर्ड द्वारा जारी प्रारूपनुसार प्रदान किया जाएगा ।

Co-Scholastic achievements : Grading for Co-Scholastic and Discipline areas will be issued by the school as per format prescribed by the Board.

POST GRADUATION	
University / Institute Name	Kumaun University
Course	MBA
Specialization Major	Finance
Start Date	2023-07-15
End Date	2025-07-20
Gap Status	No Gap

GRADUATION	
University / Institute Name	Kumaun University
Course	Bcom
Specialization Major	Commerce
Start Date	2020-06-15
End Date	2023-07-20
Gap Status	0 years and 1 months

SENIOR SECONDARY	
School Name	Maharishi Vidya mandir school
Start Date	2019-04-15

SECONDARY

School Name	KV convent school
Start Date	2017-04-14
End Date	2018-05-20

Employment Deails

Years of Experience	
No of Employment	0

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Prashant Bora		28-11-2025
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.