

Darshan Gariya

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EDUCATION

DR. B.R Ambedkar University Delhi

Bachelor of Business Administration (6.59 CPI)

Kashmere Gate, Delhi

Nov. 2021 – April 2024

SARVODAYA VIDHYALAYA ALIGANJ

AISSCE (87.75)

Delhi

2020-2021

CYNTHIA SR. SEC. SCHOOL

AISSE (61.16)

Uttarakhand

2018-19

EXPERIENCE

Volunteer

Jamghat NGO

- Volunteered in hosting event and educating children.
- Taught orphan children.

June 2022 - August 2022

Dariyaganj, Delhi

Research and Development Intern

Womennovator

- Worked in Research and Development Field and Assisted in Organizing Creator's Fest for Women in Dehradun.
- Researched about CSR heads of companies
- Created Magazines on stories of women entrepreneurs all over India.

June 2023 – August 2023

Delhi Gate, Delhi

Senior Intern Financial Analyst

ONGC Videsh Limited

- Conducted financial analysis and prepared MIS and bank balance reports to support management decisions
- Prepared ECB Form 2, managed loan interest payments, and handled Form 15CA filings in line with regulatory requirements
- Ensured accuracy in SAP by uploading FX rates, creating service entry sheets, and posting payment entries
- Retrieved and analyzed SOFR rates from Bloomberg for reporting and interest benchmarking

December 2024- December 2025

Vasant Vihar, Delhi

CERTIFICATES

- * Certificate of participation in Womennovator Creators Fest
- * Certificate of Participation – “National Financial Literacy Quiz by SEBI
- * Certificate of Completion – “Digital Marketing Fundamentals” by IIDE.
- * Certificate of completion – “Domestic Data Entry Operator” by SkillsTrainer.

ACHIEVEMENTS

- * “C” Certificate Holder in National Cadet Corps
- * Secured Second position in Ambedkar Football League 2.0
- * Army Attachment Camp in National Cadet Corps
- * Won medals in intra school sports competition.
- * Secured First Position in Zonal Level in Kabaddi.
- * Certificate of Participation in Inter School Football Tournament Organised by Public School Association, Haldwani
- * Certificate of Participation in Inter State School Football Tournament Affiliated with Uttarakhand Football Association.
- * Secured Second position in State Level in Football.
- * Certificate of Appreciation from “HUMANITY FOUNDATION”.

SKILLS

- * Fluent in English with strong verbal communication skills.
- * Problem Solving
- * Management
- * MS Office
- * Data Entry
- * Research and Development
- * Canva

LANGUAGES

- * English
- * Hindi
- * Basic Spanish

HOBBIES AND INTERESTS

- * Sports
- * Listening music
- * Learning new things
- * Reading newspaper