

HAMMAD UR RAHMAN

■ New Delhi, India | ■ 8447451510 | ✉ ■ rajushaju555@gmail.com

PROFESSIONAL SUMMARY

Detail-oriented graduate with experience in legal research, document review, and basic due diligence. Skilled in identifying irregularities in accounts and documents, ensuring procedural compliance, and maintaining accurate records. Possesses foundational knowledge of KYC, AML basics, and red-flag identification. **Seeking an opportunity in AML/compliance operations.**

CORE SKILLS

Research & Case Analysis
Client Verification & Documentation
Analytical & Investigative Thinking
Legal Drafting
Basic Knowledge of KYC/AML Procedures
MS Office
Confidential Data Handling
Basic Understanding of Financial Regulations (FATF, PMLA – India)

KNOWLEDGE & UNDERSTANDING

Customer Due Diligence (CDD): Understanding of processes used to verify client identity, purpose of the relationship, and nature of transactions.
Enhanced Due Diligence (EDD): Awareness of additional checks for high-risk clients and complex transactions, including beneficial ownership and source of funds verification.
Politically Exposed Persons (PEP)
Money Laundering & Terrorist Financing Risks: Familiar with the three stages of money laundering — placement, layering, and integration — and their red flags.
Prevention of Money Laundering Act (PMLA), 2002: Basic understanding of obligations of reporting entities, suspicious transaction reporting (STR), and the role of FIU-IND.
Global AML Frameworks: Awareness of international AML guidelines, including FATF Recommendations and compliance best practices.

PROFESSIONAL EXPERIENCE

Legal Associate | Adv. Salim (2024 – 2025)

- Assisted in cases and financial dispute cases involving documentary and evidentiary analysis.
- Drafted legal notices, agreements, and case briefs with accuracy and confidentiality.
- Supported client documentation, verification, and record management.
- Conducted legal research on financial and regulatory laws.

EDUCATION

LL.B. | CCS University, Meerut – 2022
Focus: Cyber Law and Constitutional Law
B.A. (Hons) | Jamia Millia Islamia University, New Delhi – 2018

OTHER PROFESSIONAL ENGAGEMENT

Judiciary Preparation (2022 – 2024) Prepared for judicial service examinations with focus on analytical reasoning, procedural law, and structured writing.

CERTIFICATIONS

All India Bar Examination (AIBE) – Qualified, 2022
Planned: Certified Anti-Money Laundering Specialist (CAMS)

TECHNICAL SKILLS

Legal Databases: Manupatra, SCC Online
MS Office
AI-Powered Legal Tools
Basic AML/KYC Procedures

STRENGTHS

Strong analytical and research ability
Quick learner, adaptable to compliance frameworks
Detail-oriented and organized in documentation
Excellent written and verbal communication