

# HS / HEMPUSHP SHARMA

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## PROFESSIONAL SUMMARY

Experienced in reviewing financial documents and digital records. Effective at directing, monitoring and inspiring team members to complete accurate and timely investigations and reports. Talented in training employees, solving complex problems and making sound decisions. With more than 2 year of experience in account analysis, transaction monitoring, and finding out red flags.

## WORK HISTORY

### Genpact Pvt. Ltd. - *Process Developer*

Gurugram

03/2022 - Current

- Maintained detailed case documentation and database files of financial investigative research to trace proceeds of criminal activities and investigative interests.
- Received and reviewed incoming documents and materials.
- Developed probable cause to enable government to pursue seizure warrants, temporary restraining orders, civil complaints and forfeiture counts against targeted parties.
- Analyzed large volumes of data gathered from investigation to develop leads and provide reports.
- Reviewed, processed and analyzed information to determine amount to seek for forfeiture.
- Conducted projects to detect fraud, waste and abuse.
- Assisted with collecting and developing information from variety of sources.
- Prepared reports of investigation in accordance with guidelines and instructions.

## SKILLS

- Transaction Monitoring
- Account Analysis
- Finding Probable Cause for Fraud
- Prediction using Data
- Law enforcement assistance
- Investigation leadership
- Interpersonal Communication
- Requirements gathering
- Secure Data Retention
- Business Process Analysis

## EDUCATION

**Pt. Deen Dayal Upadhaya  
Management College Meerut**  
Meerut  
07/2018

**BBA**  
Business Administration

**STAR AL FALAH INTER KITHORE  
MEERUT**  
Meerut  
07/2014

**12th**

- Conducted interviews with complainants and witnesses to substantiate or support allegations of fraud and abuse.
- Evaluated individual's trustworthiness for access to classified information.

**EXL service.com (India) Pvt Ltd. - Executive –  
Operations Band A1**

Noida

03/2020 - 09/2021

- Worked well in a team setting, providing support and guidance.
- Proved successful working within tight deadlines and a fast-paced environment.
- Demonstrated a high level of initiative and creativity while tackling difficult tasks.
- Demonstrated creativity and resourcefulness through the development of innovative solutions.
- Acted as a team leader in group projects, delegating tasks and providing feedback.
- Identified issues, analyzed information and provided solutions to problems.