

# Background Verification Form

Company name: AML RIGHTSOURCE INDIA PVT LTD NOIDA VPMX Case of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

### JYOTI SHARMA

Delhi | +91 6395690497 | [insightjyoti@gmail.com](mailto:insightjyoti@gmail.com)

Preference – Analyst

Motivated and detail-oriented **MBA Graduate** with strong analytical and communication skills, seeking an entry-level position as a **KYC Analyst**. Skilled in client verifications, data accuracy, and compliance processes. Eager to contribute to risk management and regulatory operations while continuing to learn about AML, due diligence, and financial analytics.

#### SKILLS

- KYC & AML Knowledge:** Customer Due Diligence (CDD), Documentation Review, Risk Categorization
- Technical Tools:** Microsoft Word, Excel, Power BI, Data Cleaning, CRM, Python, R, SPSS, GRC Tools
- Compliance & Reporting:** Data Accuracy, Record Maintenance, Risk Alert Handling
- Soft Skills:** Communication, Time Management, Analytical Thinking, Attention to Detail

#### PROFESSIONAL EXPERIENCE

1. Cluster Executive Trainee- **Vodafone Idea Limited**, Delhi 3 july 2023- 30 july 2024

- Verified customer information and handled KYC updates during onboarding and service activation.
- Maintained customer data in CRM systems with 98% accuracy and ensured compliance with company verification standards.
- Resolved customer queries on billing and account details while maintaining confidentiality and data protection.
- Coordinated with backend teams to validate customer documentation and escalate suspicious cases.
- Achieved monthly targets in query resolution and customer satisfaction (above 90% rating).

2. Digital Marketing Intern- **Tetrahedron Manufacturing Services pvt Ltd**, Noida 1 july 2022- 1 nov 2022

- Developed engaging content for social media platforms and company website.
- Looked at financial performance and identified trends.
- Conducted market research to identify trends and consumer preferences.
- Collaborated with the team to develop digital marketing strategies and plans.
- Created and scheduled posts across various digital channels to increase visibility.
- Optimized website content using best practices for SEO.
- Writing Content for Company's website using WORDPRESS & CANVA.

#### PROJECTS

Sales Performance Dashboard (Power BI):

- Built an interactive dashboard to track monthly KPIs (sales growth, targets, and regional performance).
- Used DAX measures and Excel data integration to automate insights and enable real-time tracking.
- Enhanced data visibility and reduced manual reporting time by 40%.

Market Research Project (MBA):

- Conducted surveys and analysis on consumer behavior to identify key buying trends and preferences.
- Utilized Excel and Power BI for survey data cleaning, visualization, and insight reporting.
- Recommended actionable strategies that improved targeting effectiveness by 15–20%.

#### EDUCATION

- MBA-Banasthali Vidyapith,Jaipur(2023)
- BBA-Banasthali Vidyapith,Jaipur(2021)

12th Grade- CBSE(2018)- 89.2%  
10th Grade- CBSE(2016)- 9 CGPA

#### CERTIFICATIONS

NISM-VA, Mutual Fund Distribution by SEBI

Certified in Power BI for beginners by Microsoft Learn, Simplilearn

Govt ID #1



## Personal Information

Full Name	Jyoti Sharma
Former Name / Maiden Name	N/A
Mobile Number	6395690497
Father's Name	Mr bachchu sharma
Spouse's Name	N/A
Date of Birth	25-08-2000
Age	25 years 3 months
Gender	female
Alternative Mobile Number	9837887071
Aadhar Card Number	N/A
Aadhar Card Number	N/A
Pan Card Number	N/A
Nationality	Hindu
Marital Status	Single

## Permanent Address

House no	Flat 106 arya 72 near shastripuram agra
Street	Uttarpradesh
District	N/A
City	N/A
State	UP
Pincode	282007

## Current Address

House no	Maa durga mini mall
Street	N/A
District	N/A
City	N/A
State	UP
Pincode	201303

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Vodafone idea
Job Location:	Delhi
Employee ID:	22000371
Designation:	Cluster Executive Trainee
UAN Number:	
From Date:	03-07-2023
To Date:	28-05-2024
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Personal reasons
HR Name:	
HR Contact No:	
HR Email ID:	@vodafoneidea.com
Last Salary Drawn:	31000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Vodafone idea
Job Location:	Delhi
Employee ID:	22000371
Designation:	Cluster Executive Trainee
UAN Number:	
From Date:	03-07-2023
To Date:	28-05-2024
Name of the Reporting Manager:	

## LATEST EMPLOYMENT 1

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Personal reasons
HR Name:	
HR Contact No:	
HR Email ID:	@vodafoneidea.com
Last Salary Drawn:	31000
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	1
Relieving Letter	1
Latest 3 months pay slip	1



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### **Relieving and Experience Letter**

**July 6, 2024**

**Employee ID : 22009371**  
Jyoti Sharma  
RAD

Dear **Jyoti Sharma**,

With reference to your resignation dated **March 28, 2024** you are hereby relieved from the services of **Vodafone Idea Limited** effective **May 27, 2024** from the closing hours on that day.

Please find below "Annexure A" details of your service record as available with the Company. We shall not be in a position to furnish any more details about your employment to any external entities after you are relieved. Should you require any such information to be shared with your future employer(s), you can share the below "Annexure A" as deemed appropriate.

We thank you for your contribution during your tenure with us and wish you success in all your future endeavors.

Yours Sincerely,  
**For Vodafone Idea Limited**

*Signature Not Verified*  
Digitally Signed By:  
HARITOSH YASHODHAN BAPAT  
Sat 06-Jul-2024 12:42:11 IST

**Haritosh Yashodhan Bapat**  
EVP-HR-Rewards & Shared Services

**myvi.in**

C2 – Vodafone Idea Internal

**Vodafone Idea Limited (formerly Idea Cellular Limited)**  
**An Aditya Birla Group & Vodafone partnership**  
Birla Centurion, 10th to 12th Floor, Century Mills Compound,  
Pandurang Budhkar Marg, Worli, Mumbai - 400030.  
T: +91 95940 04000 | F: +91 22 2482 0095

**Registered Office:**  
Suman Tower, Plot no. 18, Sector 11,  
Gandhinagar - 382011, Gujarat.  
T: +91 79667 14000 | F: +91 79 2323 2251  
CIN: L32100GJ1996PLC030976



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As per service record maintained with the company, we confirm the following:

### **Annexure A - Employment Details**

Employee Code	:	22009371
Name	:	Jyoti Sharma
Date of Joining	:	July 3, 2023
Last Working Day	:	May 27, 2024
Band	:	M1
Designation	:	CET - Postpaid
Function	:	Cluster Executive Trainee
Gross cost to company	:	₹5,50,000 /-P.A
F&F Settlement status as on date	:	Closed
Reason for leaving VIL	:	Other Personal Reasons

Pay Slip



**Vodafone Idea Limited Delhi**

**Pay Slip for the Month of June 2024**

EMPLOYEE ID	: 22009371	STATE	: Delhi
EMPLOYEE NAME	: Jyoti Sharma	BANK	: ICICI BANK LIMITED
DATE OF JOINING	: 03/07/2023	A/C NO	: 191401001293
JOB BAND	: M1	PF NO	: MHBAN00318540000056133
DESIGNATION	: CET - Postpaid	PF UAN	: 101979241981
DEPARTMENT	: Cluster Executive Trainee	PAN	: MQIPS6215D
LOCATION	: NEW DELHI	ESI NO	:
CIRCLE	: DELHI	WORK DAYS	:
		ARR PAY DAYS	LOP DAYS:
			ARR LWOP:

EARNINGS	EARNED	DEDUCTIONS	AMOUNT
EMP ADVANCE REFUND	30,712	MEDICLAIM DEDUCTION	-389
GROSS EARNINGS	30,712	OTHER DEDUCTION 3	39
		GROSS DEDUCTIONS	-350

**NET PAY : 31,062 (Rupees Thirty One Thousand Sixty Two Only)**

This is a computer generated document, hence no signature is required.

## Pay Slip



### Vodafone Idea Limited Delhi

#### Pay Slip for the Month of April 2024

EMPLOYEE ID	: 22009371	STATE	: Delhi
EMPLOYEE NAME	: Jyoti Sharma	BANK	: ICICI BANK LIMITED
DATE OF JOINING	: 03/07/2023	A/C NO	: 191401001293
JOB BAND	: M1	PF NO	: MHBAN00318540000056133
DESIGNATION	: CET - Postpaid	PF UAN	: 101979241981
DEPARTMENT	: Cluster Executive Trainee	PAN	: MQIPS6215D
LOCATION	: NEW DELHI	ESI NO	:
CIRCLE	: DELHI	WORK DAYS	: 30.00
		ARR PAY DAYS	: LOP DAYS:
			ARR LWOP:

EARNINGS	EARNED	DEDUCTIONS	AMOUNT
BASIC	15,942	EMPLOYEE PF	1,913
H.R.A.	7,971	MEDICLAIM DEDUCTION	1,044
MANAGEMENT ALLOWANCE	13,262	GROSS DEDUCTIONS	2,957
GROSS EARNINGS	37,175		

NET PAY : 34,218 (Rupees Thirty Four Thousand Two Hundred Eighteen Only)

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Pay Slip



Vodafone Idea Limited Delhi

Pay Slip for the Month of March 2024

EMPLOYEE ID	: 22009371	STATE	: Delhi
EMPLOYEE NAME	: Jyoti Sharma	BANK	: ICICI BANK LIMITED
DATE OF JOINING	: 03/07/2023	A/C NO	: 191401001293
JOB BAND	: M1	PF NO	: MHBAN00318540000056133
DESIGNATION	: CET - Postpaid	PF UAN	: 101979241981
DEPARTMENT	: Cluster Executive Trainee	PAN	: MQIPS6215D
LOCATION	: NEW DELHI	ESI NO	:
CIRCLE	: DELHI	WORK DAYS	: 31.00
		ARR PAY DAYS	: ARR LWOP:

AMOUNT	DEDUCTIONS	EARNED	EARNS
1,913	EMPLOYEE PF	15,942	BASIC
1,913	GROSS DEDUCTIONS	7,971	H.R.A.
		13,262	MANAGEMENT ALLOWANCE
		37,175	GROSS EARNINGS

NET PAY : 35,262 (Rupees Thirty Five Thousand Two Hundred Sixty Two Only)

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## POST GRADUATION

I haven't done my Post Graduation	
College Name:	Banasthali university
College Location:	Rajasthan
University Name:	Banasthali university
Major / Specialisation	Marketing
Course / Qualification:	Mba
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2141244
From (Approx):	01-01-2021
To (Approx):	01-05-2023
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Post Graduation	
College Name:	Banasthali university
College Location:	Rajasthan
University Name:	Banasthali university
Major / Specialisation	Marketing
Course / Qualification:	Mba
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2141244
From (Approx):	01-01-2021
To (Approx):	01-05-2023
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	



# बनस्थली विद्यापीठ

## Banasthali Vidyapith

Master of Business Administration  
Fourth Semester Examination, May 2023

### Online Statement of Grades



Student's Name: JYOTI SHARMA	Enrollment No.: 2018/2278	Roll No.: 2141244
Father's Name: BACHCHU SHARMA	Admission Year: 2021-2022	
Mother's Name: SAVITA SHARMA	Date of Birth: 26 <sup>th</sup> Aug 2000	

Nomenclature of Course(s)	Credit Points	Grade Obtained	Remarks
MGMT 505 Corporate Governance and Strategy	4	B+	
MGMT 510 Indigenous Management System	4	A	
MGMT 541S Seminar	6	A+	
MGMT 545 Global Marketing Management	4	A	
MGMT 536 Marketing Analytics	4	A+	
COM 514 Qualitative Research	4	A+	

Semester Grade Point Average (SGPA)	8.38	
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Cumulative Grade Point Average (CGPA) upto Fourth Semester	7.83	
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Five Fold Education (Performance - Excellent, Good, Satisfactory):		
Aesthetic Education	--	--
Physical Education	--	--
Extension Activities	--	--
Practical Education	--	--
Moral Education	--	--

Details of SGPA/CGPA(Credits) Scored in Semester's:						
semester	I	II	III	IV	CGPA up to IV Sem.	Secure Result
SGPA (Credit Points)	7.74(31)	8.04(27)	7.15(26)	8.38(26)	7.83(110)	7.83/10 Distinction

Result Declared on : 09-07-2023	Code : 17709
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Grade/ Weightage Description	Abbreviations
<ul style="list-style-type: none"><li>O: 10[ Outstanding ]</li><li>B+: 7[ Good ]</li><li>C: 4[ Below Average ]</li><li>NC: 0[ Not Cleared ]</li><li>A+: 9[ Excellent ]</li><li>B: 6[ Above average ]</li><li>D: 3[ Marginal ]</li><li>E: 2[ Exposed ]</li><li>A: 8[ Very Good ]</li><li>C+: 5[ Average ]</li><li>C: 4[ Marginal ]</li><li>W: Course Withdrawn</li><li>GA: Grade Awaited</li><li>QFNS: Qualified for Next Semester</li></ul>	<ul style="list-style-type: none"><li>NC : Not Cleared</li><li>I : Incomplete Course</li><li>QFNSD: Qualified for Next Semester with Due</li><li>Due : Required to Repeat</li><li>AC : Additional Course</li></ul>

Disclaimer: Banasthali Vidyapith is not responsible for any inadvertent error that may have crept in the results being published on NET. The results published on net are for immediate information to the examinees and not for official or / and legal purposes. Online Statement can not be treated as original grade sheet, which will be issued separately by the Vidyapith.

## GRADUATION

I haven't done my Graduation	
College Name:	Banasthali university rajasthan
College Location:	Rajasthan
University Name:	Banasthali university
Major / Specialisation	Finance
Course / Qualification:	Bba
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1812352
From:	01-07-2018
To:	02-07-2021
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	Banasthali university rajasthan
College Location:	Rajasthan
University Name:	Banasthali university
Major / Specialisation	Finance
Course / Qualification:	Bba
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1812352
From:	01-07-2018
To:	02-07-2021
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	



## BANASTHALI VIDYAPITH

Bachelor of Business Administration

Sixth Semester Examination, May 2021

### Statement of Grades

Student's Name : JYOTI SHARMA

Roll Number : 1812352

Father's Name : BACHCHU SHARMA

Enrollment No. : 2018/2278

Mother's Name : SAVITA SHARMA



Course Code	Particulars of Subjects / Courses	Credit Points	Grade Obtained	Remarks
<b>Vocational Course(s)</b>				
VOC 006	Dynamics of Entrepreneurship	2	A	
<b>Elective</b>				
MGMT 309	Organizational Studies	4	A	
<b>Disciplinary Course(s)</b>				
MGMT 313	Foundation of Bhartiya Prabandhan	4	A	
MGMT 313L	Foundation of Bhartiya Prabandhan Lab	2	A	
MGMT 304	Business Policy	4	A	
LAW 311	Information Technology Law	4	B+	
MGMT 206	International Business	4	A	
— End of Courses —				
Total			24	SGPA: 7.83

#### Five Fold Education (Performance - Excellent, Good, Satisfactory):

Activities - Performance	BVFF 227 -Weight Training	Good
	Not Applicable	—
	Not Applicable	—

#### Details of SGPA/CGPA(Credits) Scored in Semester's:

Semester	I	II	III	IV	V	VI	CGPA up to VI Sem.	Secure Result
SGPA (Credit Points)	7.89(27)	7.70(27)	7.44(27)	8.41(27)	7.75(24)	7.83(24)	7.84(156)	7.84/10 Distinction

SGPA: Semester Grade Point Average,  
GA : Grade Awarded,  
NC: Not Cleared.

CGPA: Cumulative Grade Point Average,  
I: Incomplete Course,  
Due: Required to Repeat

IMP: Improvement,  
W: Course Withdrawn,

\*\*Due: Short Attendance,  
SGPA and CGPA are on scale of 10,

Result Declared on : 05-06-2021

Banasthali Vidyapith

Prepared by

Checked by



OFFICIATING SECRETARY  
BANASTHALI VIDYAPITH

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Gayatri public school agra
School Location:	Agra
Board Name/University Name:	Cbse
Major Subjects	Commerce economics business statistics
Course / Qualification:	12th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5603382
From:	05-04-2017
To:	01-01-2019
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Gayatri public school agra
School Location:	Agra
Board Name/University Name:	Cbse
Major Subjects	Commerce economics business statistics
Course / Qualification:	12th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5603382
From:	05-04-2017
To:	01-01-2019
Marksheet	1

077672

0819717



केन्द्रीय माध्यमिक शिक्षा बोर्ड  
**CENTRAL BOARD OF SECONDARY EDUCATION**  
 अंक विवरणिका  
**MARKS STATEMENT**  
 सीनियर स्कूल सर्टिफिकेट परीक्षा, 2018  
 ALL INDIA SENIOR SCHOOL CERTIFICATE EXAMINATION, 2018

विद्यार्थी का नाम Name of Student JYOTI SHARMA  
 अनुक्रमांक Roll No. 5603382  
 माता का नाम Mother's Name SAVITA SHARMA  
 पिता/संरक्षक का नाम Father's/Guardian's Name BACHCHU SHARMA  
 विद्यालय School 54287- GAYATRI PUBLIC SCHOOL SHAstriPURAM AGRA UP

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	प्राचीनिक PRACTICAL	योग TOTAL	योग शब्दों में TOTAL IN WORDS	
301	ENGLISH CORE	095	XXX	095	NINETY FIVE	A1
030	ECONOMICS	076	019	095	NINETY FIVE	A1
054	BUSINESS STUDIES	075	020	095	NINETY FIVE	A1
055	ACCOUNTANCY	055	020	075	SEVENTY FIVE	A2
065	INFORMATICS PRAC.	056	030	086	EIGHTY SIX	B2
500	WORK EXPERIENCE					A1
502	PHY & HEALTH EDUCATION					A1
503	GENERAL STUDIES					A2

संक्षिप्तियों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

FP : प्रयोगात्मक में असफल Fail in Practical

FT : लिखित में असफल Fail in Theory

परिणाम Result PASS

दिल्ली Delhi  
दिनांक Dated :

26-05-2018

परीक्षा नियंत्रक  
Controller of Examinations

## 10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Gayatri public school
School Location:	Agra
Board Name/University Name:	Cbse
Major Subjects	Maths science economics
Course / Qualification:	10th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5011686
From:	01-01-2016
To:	19-01-2017
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Gayatri public school
School Location:	Agra
Board Name/University Name:	Cbse
Major Subjects	Maths science economics
Course / Qualification:	10th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	5011686
From:	01-01-2016
To:	19-01-2017
Marksheet	1

यह प्रमाणित हिन्दा जाता है कि This is to Certify that **JYOTI SHARMA**माता/पिता/संवर्धक का नाम  
Mother/Father's/Guardian's Name

जन्म मिति Date of Birth

विद्यालय School

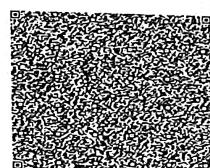
जो विद्यालय निम्नानुसार नाम has performed as follows:

SAVITA SHARMA / BACHCHU SHARMA

26/08/2000 26TH AUGUST TWO THOUSAND

54287-GAYATRI PUBLIC SCHOOL SHAstriPURAM AGRA UP

अनुक्रमानुक्रम संख्या, Roll No.: 5011686



## 1. शैक्षणिक विद्यालय Academic Performance :

शिक्षण कोष तथा नाम Subject Code and Name	भाग Part-1 शैक्षणिक क्षेत्र Scholastic Areas								
	कक्षा Class IX		कक्षा Class X		कक्षा Class XI				
Grade FA	Grade SA	Overall Grade (FA+SA)	Grade FA	Grade SA	Overall Grade (FA+SA)	Grade	Grade Point (GP)	Grade	Grade Point (GP)
101 ENGLISH COMM.	A2	B2	B1	08	A1	A2	A1	10	
002 HINDI COURSE A	A1	A2	A2	09	A1	B1	A2	09	
041 MATHEMATICS	A2	D	B2**	07	A1	B1	A2	09	
086 SCIENCE	A2	B2	B1	08	A1	C1	B1**	08	
087 SOCIAL SCIENCE	B1	C1	B1**	08	A1	C1	A2**	09	
Additional : 165 FOUNDATION OF IT	A2	B2	B1	08	A1	B1	A2	09	

संक्षिप्त गोदान निम्न जाते वाले विद्यार्थी (सीडीपीए) Cumulative Grade Point Average (CGPA) :

गोदान द्वारा शब्दण कोशलता (एसएसएल) के आकलन में मिले Grade in Assessment of Speaking and Listening Skills (ASL) :

9.0

2 (A) जीवन कोशल Life Skills :

जीवन कोशल Life Skills	कक्षा Class IX		कक्षा Class X		प्रदर्शन Grade
	वर्णनात्मक उल्लेख Descriptive Indicators		वर्णनात्मक उल्लेख Descriptive Indicators		
चिन्तन कोशल Thinking Skills	Easily identifies personal strengths and weaknesses and uses them to arrive at meaningful decisions, raises questions, capable of independent thinking, has exceptional problem-solving and decision-making skills.	A	Identifies personal strengths and weaknesses, evaluates information and chooses appropriate alternatives, arrives at innovative and constructive solutions to problems.	A	
सामाजिक कोशल Social Skills	Empathetic, Displays sensitivity towards differently-abled, possesses good Interpersonal skills and appreciates other's opinions, accepts feedback from teachers, elders and peers for self-improvement.	A	Empathetic, with very good interpersonal and communicative skills, an active listener, observes school rules, accepts feedback and criticism positively, often demonstrates leadership skills and is an inspiring team member.	A	
भावनात्मक कोशल Emotional Skills	Self-confident, optimistic, manages personal challenges and adverse situations effectively and constructively, handles stress well, expresses emotions appropriately and readily takes help when needed.	A	Identifies the causes of stress and manages adverse situations effectively. Expresses emotions appropriately.	A	

2 (ख)(B) कार्य शिक्षा Work Education :

कार्य शिक्षा Work Education	Innovative, with excellent grasp of any assignment, very punctual in the completion of any assigned task, self-motivated, empathetic, inspires others and an excellent team worker.	A	Innovative, with excellent grasp of any assignment and is very punctual in the completion of set task, self-motivated, empathetic, inspires others and an excellent team worker. Readily shoulders responsibility.	A
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2 (ग)(C) दृश्य और प्रदर्शन कला Visual and Performing Arts :

दृश्य और प्रदर्शन कला Visual and Performing Arts :	Participates actively in artistic activities at different levels, enthusiastically plans and conducts creative events, very observant, displays an aesthetic, innovative approach to the appreciation and understanding of different art forms.	A	Participates actively in artistic activities at different levels, enthusiastically plans and conducts creative events, very observant, displays an aesthetic, innovative approach to the appreciation and understanding of different art forms.	A
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2 (घ)(D) अभिचुतियाँ एवं मूल्य Attitudes and Values :

के प्रति towards	वर्णनात्मक उल्लेख Descriptive Indicators		प्रदर्शन Grade	वर्णनात्मक उल्लेख Descriptive Indicators		प्रदर्शन Grade
	वर्णनात्मक उल्लेख Descriptive Indicators			वर्णनात्मक उल्लेख Descriptive Indicators		
अद्यापक Teachers	Very courteous to teachers and elders, adheres to school rules, sincere and helpful, has a positive attitude towards learning, communicates easily with and confides in teachers, accepts feedback and criticism positively.	A	Very courteous to teachers and elders, has a positive attitude towards learning and adheres to school and class norms, communicates effectively with teachers and takes feedback and criticism with positivity.	A		
सहपाठी Schoolmates	Expresses ideas and opinions with clarity, is sensitive and supportive towards peers and differently-abled schoolmates, receptive to new ideas and suggestions, inspires others and manages diversity well.	A	Sensitive and supportive towards peers and differently-abled schoolmates, expresses ideas and opinions with clarity in a group, receptive to new opinions and suggestions, displays sensitivity to differences.	A		
विद्यालय कार्यक्रम आर पर्यावरण School Programmes & Environment	Enthusiastic, shoulders responsibility readily and is a keen participant in various school programmes, possesses leadership qualities, inspires others, concerned about the environment. Participates in related events.	A	Punctual and takes part in school programmes regularly, possesses leadership qualities and displays team spirit, motivates and inspires others to participate. Respects school property and takes pride in the school.	A		
मूल्य प्रणालियाँ Value Systems	Understands value systems, abides by rules and regulations. Ethical and always courteous towards peers and elders, respects the national flag and symbols, sensitive to diversity and shows empathy towards the disadvantaged.	A	Abides by rules and understands value systems. Honest, courteous towards peers and elders, and has leadership qualities. Respects the national flag and symbols, sensitive to diversity, is empathetic towards the disadvantaged.	A		

3 (क)(A) सह पाठ्यक्रम कार्यकलाप Co-Curricular Activities :

कार्यकलाप Activity	वर्णनात्मक उल्लेख Descriptive Indicators		प्रदर्शन Grade	वर्णनात्मक उल्लेख Descriptive Indicators		प्रदर्शन Grade
	वर्णनात्मक उल्लेख Descriptive Indicators			वर्णनात्मक उल्लेख Descriptive Indicators		
Organizational and Leadership Skills	Possesses good organizational and leadership qualities, innovative and very observant, participates in club activities at different levels, demonstrates enthusiasm and enthusiasm for planning events as a team member.	A	Is an active member of various clubs, demonstrates initiative and enthusiasm for planning and organizing events at different levels, possesses good organizational and leadership skills, a team worker, delivers assigned jobs effectively and punctually.	A		
Information and Communication Technology(ICT) Skills	Actively and enthusiastically participates in computer technology related Inter and intra-mural activities at various levels, handles IT equipment efficiently, innovative and practical in approach, very observant.	A	Actively takes initiative to organize and participate in computer technology related activities at the Inter and Intra-mural events, very observant and a good decision maker and has an innovative and practical approach.	A		

3 (ख)(B) स्वास्थ्य एवं शारीरिक शिक्षा Health and Physical Education :

कार्यकलाप Activity	परिणाम Result		प्रदर्शन Grade	परिणाम Result		प्रदर्शन Grade
	परिणाम Result			परिणाम Result		
Sports / Indigenous Sports(Kho-Kho Etc.)	Good in an identified sport and represents the school at various levels, has excellent hand-eye co-ordination, exhibits agility, endurance and flexibility, demonstrates sporting skills, team spirit and determination to excel.	A	Talented in an identified sport, represents the school at various levels, has stamina, strength and flexibility with good hand-eye coordination, displays team spirit, discipline and punctuality.	A		
Gymnastics	Has represented the school at the Inter - school level, trained and proficient in the sub skills (floor exercises, parallel bars etc.), agile and flexible, displays good sporting spirit.	B	Represented the school at various levels, trained and very proficient in various sub disciplines (floor exercises, parallel bars, roman rings etc.), strong, agile, flexible and a good team player.	A		

प्रदर्शन उल्लेख Upgraded Grade

परिणाम Result : QUALIFIED FOR ADMISSION TO HIGHER CLASSES

  
प्रशासक  
Controller of Examinationsदिल्ली Delhi  
दिनांक Dated 28-05-2016To digitally validate the certificate, please visit [cbse.nic.in](http://cbse.nic.in) and download the latest application from the website.

## POST GRADUATION

University / Institute Name	N/A
Course	N/A
Specialization Major	N/A
Start Date	N/A
End Date	N/A
Gap Status	0 years and 0 months

## GRADUATION

University / Institute Name	N/A
Course	N/A
Specialization Major	N/A
Start Date	N/A
End Date	N/A
Gap Status	0 years and 0 months

## SENIOR SECONDARY

School Name	N/A
Start Date	N/A

## SECONDARY

School Name	N/A
Start Date	N/A
End Date	N/A

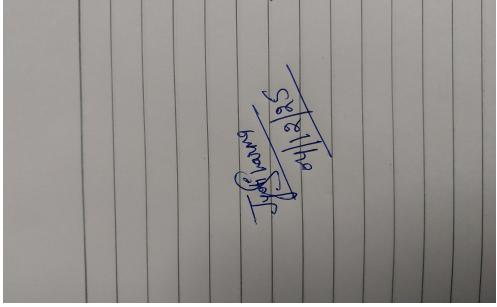
## Employment Details

Years of Experience	1
No of Employment	0

## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Jyoti Sharma		04-12-2025
<b>Full name of the candidate</b>	<b>Signature</b>	<b>Date of form filled</b>

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).