

# Background Verification Form

Company name: AML RIGHTSOURCE INDIA PVT LTD NOIDA UP Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

**KANISHKA SINGH**

**Mob: 9910756462**

**Email: singhkanishkaa143@gmail.com**

### CAREER OBJECTIVE

To work for an organization which provides me the opportunity to improve and enhance my skills and knowledge to growth along with the organization.

### ACADEMIC QUALIFICATION

- Bachelor Of Commerce (B.COM)  
DELHI UNIVERSITY, 2020-2023
- Senior Secondary Examination  
CBSE Board, 2019-2020
- Higher Secondary Examination  
CBSE Board, 2017-2018

### WORK EXPERIENCE

- > **CLAIM PROCESSOR**- At WIPRO limited multinational company, NOIDA
- Processing 120 claim daily, ensuring each was handles accurately and complied with company policies and industry regulation.
- Reviewed and verified claim forms, supporting documents, and medical reports to determine eligibility and appropriate payouts.
- Analyse and approve claims for reimbursement, ensuring accurate payment calculations and adherence to coverage limits.

### SKILLS

- MS office( Word, Excel, Powerpoint)
- Tally ( Prime, ERP, 7.2)

### STRENGTH

- Adaptability
- Leadership and Teamwork

### PERSONAL DETAILS

Date of Birth- 14th March 2003

Marital Status- Single

Address- Sector-15, Vasundhara , Ghaziabad -201012

## Govt ID #1



## Personal Information

Full Name	Kanishka Singh
Former Name / Maiden Name	N/A
Mobile Number	9910756462
Father's Name	Naresh kumar
Spouse's Name	N/A
Date of Birth	13-03-2003
Age	22 years 8 months
Gender	female
Alternative Mobile Number	9311555462
Aadhar Card Number	982294454214
Aadhar Card Number	9910756462
Pan Card Number	OPNPS3180H
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	B-93A
Street	Street no.-10
District	New modern shahdara
City	Shahdara
State	DL
Pincode	110032

## Current Address

House no	D-1802, Tower B, The vasundhara Grand
Street	Street no. 10
District	Sector -15
City	Vasundhara
State	UP
Pincode	201012

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Kanishka Singh
Job Location:	Noida
Employee ID:	40171516
Designation:	Back office executive
UAN Number:	102142878894
From Date:	21-10-2024
To Date:	25-04-2025
Name of the Reporting Manager:	Gurvinder Singh
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Contractual job
HR Name:	
HR Contact No:	
HR Email ID:	sadhana.pandey@wipro.com
Last Salary Drawn:	18000
Position Type:	contract
Current Status:	relieved_completed_fnf
Agency Name (if third party):	Pyramid IT consultancy
Agency Details:	
Resignation Acceptance	0
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Kanishka Singh
Job Location:	Noida
Employee ID:	40171516
Designation:	Back office executive
UAN Number:	102142878894
From Date:	21-10-2024
To Date:	25-04-2025
Name of the Reporting Manager:	Gurvinder Singh

## LATEST EMPLOYMENT 1

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Contractual job
HR Name:	
HR Contact No:	
HR Email ID:	sadhana.pandey@wipro.com
Last Salary Drawn:	18000
Position Type:	contract
Current Status:	relieved_completed_fnf
Agency Name (if third party):	Pyramid IT consultancy
Agency Details:	
Resignation Acceptance	0
Relieving Letter	1
Latest 3 months pay slip	1

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## GRADUATION

I haven't done my Graduation	
College Name:	Vivekananda College
College Location:	Delhi
University Name:	Delhi University
Major / Specialisation	Finance
Course / Qualification:	B.com
Part Time/ Full Time:	part_time
Roll Number / Register Number:	20NCVCBCOM000115
From:	01-08-2020
To:	01-07-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1
I haven't done my Graduation	
College Name:	Vivekananda College
College Location:	Delhi
University Name:	Delhi University
Major / Specialisation	Finance
Course / Qualification:	B.com
Part Time/ Full Time:	part_time
Roll Number / Register Number:	20NCVCBCOM000115
From:	01-08-2020
To:	01-07-2023
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	1
Degree Certificate	1



दिल्ली विश्वविद्यालय  
University of Delhi  
Delhi-110007



Certificate Reg. No.: DUCFT/2024/9440

Print Date: 07/02/2024

Enrollment No.: 20NCVCBCOM000115

Issue Date: 07/02/2024

अस्थाई प्रमाण पत्र  
Provisional Certificate

यह प्रमाणित किया जाता है कि कनिष्क सिंह सुपुत्री नरेश कुमार ने परीक्षा अनुक्रमांक 20319503024 के अधीन वाणिज्य स्नातक दिल्ली विश्वविद्यालय की परीक्षा उत्तीर्ण की है, जो मई/जून 2023 में हुई थी। उसने प्रथम श्रेणी के साथ 10 अंक/जी.सीजीपीए में से 7.894 अंक/जी.सीजीपीए प्राप्त किए।

दिल्ली विश्वविद्यालय का उपाधि प्रमाण पत्र उसे दीक्षांत समारोह के बाद जारी किया जाएगा।

This is to certify that KANISHKA SINGH Daughter of NARESH KUMAR has passed B.COM. (PROG.) examination of the University of Delhi bearing the Exam Roll Number 20319503024 held in May-June 2023. She secured 7.894 Marks/G.CGPA out of 10 Marks/G.CGPA with First Division.

The Degree Certificate of the University of Delhi will be issued to her after the convocation of the University.

(S.K. Dogra)  
Joint Registrar (Examinations)  
संयुक्त कुलसचिव परीक्षा

(Prof. Ajay Kumar Arora)  
Controller of Examination  
परीक्षा नियंत्रक

Authenticity of Digitally Verified Certificate may be checked from the link given below  
[http://durslt.du.ac.in/DU\\_Online\\_Certificate/Digi\\_Auth.aspx](http://durslt.du.ac.in/DU_Online_Certificate/Digi_Auth.aspx)

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Arwachin Bharti Bhawan S S School
School Location:	Delhi
Board Name/University Name:	CBSE
Major Subjects	Maths
Course / Qualification:	12th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	14670912
From:	01-04-2019
To:	31-03-2020
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Arwachin Bharti Bhawan S S School
School Location:	Delhi
Board Name/University Name:	CBSE
Major Subjects	Maths
Course / Qualification:	12th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	14670912
From:	01-04-2019
To:	31-03-2020
Marksheet	1



0415085

27214/00065

S.No. 399C/2020

0415085

रजि. नं.  
Regn.No.

D220/60256/0073

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION  
अंक विवरणिका  
MARKS STATEMENT



सीनियर स्कूल सर्टिफिकेट परीक्षा, 2020  
SENIOR SCHOOL CERTIFICATE EXAMINATION, 2020

परीक्षार्थी का नाम

Name of Candidate KANISHKA SINGH

अनुक्रमांक

Roll No. 14670912

माता का नाम

Mother's Name BEENA

पिता/संरक्षक का नाम

Father's/Guardian's Name NARESH KUMAR

विद्यालय

School 27214 ARWACHIN BHARTI BHAVAN S S S BALBIR NGR DELHI

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	आं. मू. IA/ PT. PR.	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
301	ENGLISH CORE	056	019	075	SEVENTY FIVE	C2
030	ECONOMICS	054	019	073	SEVENTY THREE	B2
041	MATHEMATICS	057	016	073	SEVENTY THREE	B2
054	BUSINESS STUDIES	056	018	074	SEVENTY FOUR	C1
055	ACCOUNTANCY	044	018	062	SIXTY TWO	C1
002	HINDI ELECTIVE	056	019	075	SEVENTY FIVE	B1
500	WORK EXPERIENCE					A1
502	HEALTH & PHYSICAL EDUCATION					A2
503	GENERAL STUDIES					A1

संक्षिप्तियों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

RP : प्रयोगात्मक में पुनरावृत्ति Repeat in Practical

RT : लिखित में पुनरावृत्ति Repeat in Theory

ER : अनिवार्य पुनरावृत्ति सभी विषयों में

Essential Repeat in all subjects

परिणाम Result

PASS

दिल्ली Delhi

दिनांक Dated : 13-07-2020

परीक्षा नियंत्रक  
Controller of Examinations

## 10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Shashi Public secondary school
School Location:	Delhi
Board Name/University Name:	CBSE
Major Subjects	Maths
Course / Qualification:	10th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	8162004
From:	01-04-2017
To:	31-03-2018
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Shashi Public secondary school
School Location:	Delhi
Board Name/University Name:	CBSE
Major Subjects	Maths
Course / Qualification:	10th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	8162004
From:	01-04-2017
To:	31-03-2018
Marksheet	1





केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

अंक विवरणिका  
MARKS STATEMENT

माध्यमिक विद्यालय परीक्षा, 2018  
ALL INDIA SECONDARY SCHOOL EXAMINATION, 2018

विद्यार्थी का नाम Name of Student KANISHKA SINGH  
अनुक्रमांक Roll No. 8162004  
माता का नाम Mother's Name BEENA  
पिता/संरक्षक का नाम Father's / Guardian's Name NARESH KUMAR  
जन्म तिथि Date of Birth 14/03/2003 14TH MARCH TWO THOUSAND THREE  
विद्यालय School 65300-SHASHI PUBLIC SCHOOL NEW MODERN SHAHDARA DELHI  
शैक्षणिक उपलब्धियाँ Scholastic Achievements

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	आं.मू. IA/ प्रा. प्र.	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
002	HINDI COURSE-A	056	020	076	SEVENTY SIX	B2
184	ENGLISH LNG & LIT.	055	020	075	SEVENTY FIVE	B1
041	MATHEMATICS	052	020	072	SEVENTY TWO	B1
086	SCIENCE	027	019	046	FORTY SIX	C2
087	SOCIAL SCIENCE	047	019	066	SIXTY SIX	B2
402	ADDITIONAL SUBJECT INFO TECHNOLOGY	020	050	070	SEVENTY	B2

संक्षिप्तार्थों का अर्थ : Abbreviations

AB : अनुपस्थित Absent  
आं.मू. : आंतरिक मूल्यांकन  
IA : Internal Assessment  
प्रा./प्र. : प्रायोगिक/Practical

परिणाम Result PASS

दिल्ली Delhi  
दिनांक Dated : 29/05/2018

परीक्षा नियंत्रक  
Controller of Examinations

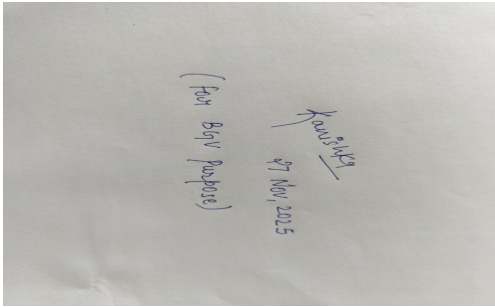
सह-शैक्षणिक उपलब्धियाँ : सह-शैक्षणिक एवं अनुशासन क्षेत्र में ग्रेडिंग विद्यालय द्वारा अपने स्तर पर बोर्ड द्वारा जारी प्रारूपानुसार प्रदान किया जाएगा।  
Co-Scholastic achievements : Grading for Co-Scholastic and Discipline areas will be issued by the school as per format prescribed by the Board.

Employment Deails	
Years of Experience	
No of Employment	0

## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Kanishka Singh		27-11-2025
Full name of the candidate	Signature	Date of form filled

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).