

KIRTI AGARWAL

Contact Number: +91 7992122211

Email: kirti.ag2025@gmail.com

LinkedIn: <https://www.linkedin.com/in/kirti-agarwal-0219b8218/>

SUMMARY

To secure a dynamic role where I can leverage my analytical skills, process optimization abilities and leadership experience to enhance operational efficiency and drive business. With a talent for planning and collaboration, I aim to contribute to the success of the organization.

EDUCATION

Integrated BBA+MBA (Finance) | CGPA: 8.4/10

UPES, Dehradun

2021 - 2025

Intermediate (12th Grade) | Percentage: 88.4/100

The Millennium School, Lucknow

2020 – 2021

High School(10th Grade) | Percentage: 88.4/100

Delhi Public School, Lucknow

2018 – 2019

SKILLS

Microsoft Office, Canva, Event Planning, Leadership, Teamwork, Adaptability, Detail-Oriented, Negotiation

EXPERIENCE

Pyramid IT Consulting

March 2025 - Present

US Recruiter

- Gained hands-on experience with US tax terms, visa types, and USD-based pay structures.
- Developed strong communication and coordination through candidate interactions.

Bharti Airtel Ltd.

June 2024 - July 2024

Summer Intern

- Evaluated solar transition feasibility for telecom towers.
- Collaborated with teams to analyze energy consumption data across multiple sites.

The Cotton Art

June 2023 - July 2023

HR Intern

- Managed end-to-end recruitment of Sales Team Leaders, improving hiring efficiency by 50%
- Trained Executives to meet targets. Designed payroll plans and monitored sales.

Roots2Bloom

June 2022 - July 2022

Social Intern

- Collected data from 20+ schools on pandemic challenges.
- Visited Gyan Dairy, Spice Manufacturing plant, and Water Packaging plant.

KEY ACHIEVEMENTS

Owner and Head Chef at The Cake Fairy (2018-2021)

- Managed a home-based bakery specializing in customized cakes, handling operations and customer relations.

Head of Finance and Legalities, AIESEC (Feb 2023-Jan 2024)

- Managed ₹18L budget, financial planning, reporting, legal compliance, contracts, accounts
- Led a dynamic team of ten members, streamlining operations enhancing organizational effectiveness.

House Captain and Head Artist at School (2019-20)

- Led school house activities, fostered teamwork and discipline, and headed artistic and creative projects.

Delegate Manager at International Conference, Infosys Mysore (July 2023)

- Coordinated and managed delegates from 80+ countries, ensuring seamless hospitality and experience.