



# NEERAJ JOSHI

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**DOB :** 07/08/2003

## SUMMARY

MBA professional with diverse experience across financial operations, supply chain coordination, and business reporting. Proficient in reconciliation, expense tracking, and financial analysis to streamline processes and improve accuracy. Demonstrated ability to align operational functions with financial goals through data-backed decision-making and structured execution.

## WORK EXPERIENCE

**Associate- Corbus LLC** May 2025 - Present

- Managed order processing and financial documentation for B2B clients (Walmart, Lowe's).
- Tracked invoice accuracy, cost reconciliation, and payment validation using Excel and Oracle ERP.
- Maintained audit-ready records and supported internal compliance assessments.

**Intern - Junglee Games** Mar 2025 - May 2025

- Monitored player transaction dashboards to identify anomalies and payment trends.
- Prepared daily reconciliation and financial settlement reports for the finance team.
- Conducted payout validations ensuring error-free ledger entries.
- Supported audit compliance and reduced refund discrepancies by 15%

**Excelsior Engineers (P) Ltd - Finance & Market Research intern** June 2024 - Aug 2024

- Conducted research on client requirements and ROI feasibility for B2B industrial machinery.
- Assisted in developing pricing strategy and cost evaluation models.
- Prepared procurement documentation and tracked vendor payment cycles.

## EDUCATION

**Bachelor of Commerce ( B . Com )** Soban Singh 2021 - 2023  
Jeena University , Almora , Uttrakhand .

**Master's in Business Administration ( MBA )** 2023 - 2025  
Galgotias University , Greater Noida , Uttarpradesh

## ADDITIONAL INFORMATION

- Professional Skills:** Financial Reporting, Microsoft Excel, ERP Tools(Oracle), Data Reconciliation, Brand Management , Compliance Management.
- Languages:** English, Hindi.
- Certifications:** Financial Management & Decision Making, Accounting Fundamentals , Excel for Business & Finance , Value Creation By Seth Godin , Consumer Psychology.
- Awards/Activities:** Successfully created and grew a YouTube channel from 300 subscribers to 35,000+ subscribers, with over 1.5 million views, utilizing effective testing and SEO tactics.

## DECLARATION

I hereby declare that the information provided above is true and correct to the best of my knowledge and belief.