

ROHIT GARG

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Professional Summary

Highly motivated and disciplined B.Com graduate with a strong foundation in commerce and proven leadership qualities, demonstrated through earning the NCC "A" Certificate. Proficient in MS Office tools with excellent communication, organizational, and problem-solving abilities. A quick learner with adaptability to handle new challenges and technologies effectively. Dedicated to delivering high-quality results, collaborating within teams, and maintaining a strong professional work ethic. Eager to contribute to organizational success while continuously developing professional expertise.

Core Competencies

- MS Office Suite (Excel, Word, PowerPoint)
- Written & Verbal Communication
- Teamwork & Collaboration
- Problem-Solving & Decision-Making
- Time Management & Multitasking
- Adaptability & Quick Learning

Education

- Bachelor of Commerce (B.Com) — BBMKU, Dhanbad | 2024
- CMA Foundation (ICMAI) — Cleared in 1st Attempt with 94% | 2022
- Class XII (PCB) — Dhanbad | 94%, 2019
- Class X (CBSE) — Guwahati | 10 CGPA, 2017

Technical Skills

- MS Excel, MS Word, MS PowerPoint
- Email Communication & Internet Research
- Typing Speed & Accuracy

Certifications

- Anti Money Laundering (AML) Insights — Udemy | 2025 [View Certificate](#)
- Global Wealth Management: Account Opening, Onboarding & KYC — Udemy | 2025 [View Certificate](#)
- [AI for Risk Management](#) & Compliance Excellence — Udemy | 2025 [View Certificate](#)
- Professional Certificate in Regulatory Compliance — Udemy | 2025 [View Certificate](#)

Achievements

- Awarded NCC "A" Certificate for leadership, discipline, and teamwork.
- Cleared CMA Foundation with distinction on the first attempt.

