



17-Dec-2025

Mr. Sam Saju
OHR ID -703396961
Business Analyst

B-2, Dda Flats, Kalkaji, 110019

Dear Sam,

This bears reference to your resignation dated 15-OCT-2025. We accept your decision with regret.

As per Genpact Policy and basis the agreed relieving date, you stand relieved from the services of the organization on the close of business hours on 13-DEC-2025.

During your tenure from 15-JUL-2024 to 13-DEC-2025 , your contribution to the company has been appreciated.

The settlement amount (if payable) as computed by the Genpact Payroll Team would be credited to your salary account as per the payroll records.

We wish you all the best for your future endeavors.

Note: It is recommended to keep your current salaried bank account active for a minimum of 1 year from your date of relieving to ensure fast and hassle-free transactions by the company.

Yours Sincerely,
For and on behalf of Genpact India

Anamita Basu
Human Resources
For any query pls.contact
hr.helpdeskexit@gempact.com

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