

# Background Verification Form

Company name: AML RIGHTSOURCE INDIA PVT LTD NOIDA UP Purpose of Application: NORMAL BGV(EMPLOYMENT)

## Applicant's CV

<b>Vidhi Gupta</b> Process Associate 7891733279   <a href="mailto:vidhi22@gmail.com">vidhi22@gmail.com</a>   <a href="https://www.linkedin.com/in/vidhi22/">https://www.linkedin.com/in/vidhi22/</a>   <a href="https://www.instagram.com/vidhi22/">https://www.instagram.com/vidhi22/</a>   <a href="https://www.facebook.com/vidhi22/">https://www.facebook.com/vidhi22/</a>	
<b>SUMMARY</b> To obtain a challenging position in KYCIAML operations within the banking or financial BPO sector, where I can apply my experience in verification, escalation handling, and compliance documentation to support fraud prevention and maintain data integrity.	
<b>EXPERIENCE</b> <b>Process Associate</b> <i>Customer</i> 07/2024 - 10/2025 <ul style="list-style-type: none"> <li>Executed KYC, AML, and transaction monitoring to detect and mitigate financial crime risks.</li> <li>Conducted transaction monitoring to identify unusual or suspicious financial activities and escalated potential red flags.</li> <li>Reviewed and validated KYC documentation (ID proof, address verification, beneficial ownership, and source of funds).</li> <li>Performed Customer Due Diligence (CDD) and Enhanced Due Diligence (EDD) reviews for retail and corporate clients as per AML regulations.</li> <li>Ensured compliance with OFAC, FATF, and internal sanction screening guidelines.</li> </ul>	
<b>Relationship Manager (DM-I)</b> <i>ICICI Bank</i> 07/2023 - 09/2024 <ul style="list-style-type: none"> <li>Managed daily banking operations, improving service efficiency and achieving customer satisfaction.</li> <li>Delivered tailored investment solutions and addressed client service needs.</li> <li>Cross-sold CASA, family accounts, cards, loans, and Investment products to grow portfolios.</li> <li>Drive adoption of digital channels, increasing online &amp; app usage by 30% among clients.</li> <li>Ensured compliance with KYC norms while handling account openings and transactions.</li> </ul>	
<b>Catalogue Intern</b> <b>INDUSTRY BUYING PRIVATE LIMITED</b> <i>A company focused on industry procurement through digital platforms.</i> 01/2023 - 06/2023 <ul style="list-style-type: none"> <li>Maintained and managed large product databases to ensure accuracy, completeness, and up-to-date listings.</li> <li>Conducted research and analysis on market-trend products to improve data quality and optimize product information.</li> </ul>	
<b>Senior Consultant Business Development Intern</b> <b>HENRY HARVEY EDUCATION</b> <i>An educational institution offering various language courses.</i> 09/2022 - 12/2022 <ul style="list-style-type: none"> <li>Assisted prospective students on language course options, driving successful enrollment and ensuring a smooth onboarding experience.</li> </ul>	
<b>Summer Intern</b> <b>Bank Bar</b> 09/2022 - 07/2022 <ul style="list-style-type: none"> <li>Leading private sector bank offering banking products and financial services.</li> <li>Completed internship at ICICI Bank, gaining hands-on experience in banking operations and customer service.</li> <li>Assisted in daily banking activities, enhancing knowledge of financial products and client relationship management.</li> </ul>	
<b>EDUCATION</b> <b>MBA (Finance and Marketing)</b> <i>Banasthali Vidyapeeth</i> 08/2021 - 05/2023	
<b>B. Com. (Finance and Marketing)</b> <i>Banasthali Vidyapeeth</i> 08/2018 - 05/2021	
<b>Class XII, CBSE (Commerce + Math's)</b> <i>Banasthali Vidyapeeth</i> 06/2016 - 05/2018	
<b>Class X, CBSE</b> <i>Banasthali Vidyapeeth</i> 06/2016 - 05/2016	
<b>SKILLS</b> Customer Due Diligence (CDD) & Enhanced Due Diligence (EDD)    KYC, AML & Transaction Monitoring Suspicious Activity Reporting (SAR/STR)    Operational Reporting & Documentation    MS Office	
<b>AWARDS &amp; RECOGNITION</b> <b>Rising Star</b> Recognized with the "Rising Star" award for exceptional performance during process transition in Dec 2024.	

**Govt ID #1**



## Personal Information

Full Name	Vidhi Gupta
Former Name / Maiden Name	N/A
Mobile Number	7891733279
Father's Name	Mr. Bhupendra Kumar Gupta
Spouse's Name	N/A
Date of Birth	01-08-2000
Age	25 years 4 months
Gender	female
Alternative Mobile Number	6397464372
Aadhar Card Number	538577696800
Aadhar Card Number	N/A
Pan Card Number	CULPG2751B
Nationality	INDIAN
Marital Status	Single

## Permanent Address

House no	House No. 40
Street	Opposite Ganesh cold storage , Ujhani ( Budaun)
District	Opposite Ganesh cold storage , Ujhani ( Budaun) Mohalla Ganj Shaheeda
City	Ujhani
State	UP
Pincode	243639

## Current Address

House no	B-79
Street	B 79, sector 49
District	N/A
City	Noida
State	UP
Pincode	201307

## LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Capgemini
Job Location:	Noida
Employee ID:	46376193
Designation:	Process Associate- A3
UAN Number:	
From Date:	15-07-2024
To Date:	22-10-2025
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Growth
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	3.1
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	Capgemini
Job Location:	Noida
Employee ID:	46376193
Designation:	Process Associate- A3
UAN Number:	
From Date:	15-07-2024
To Date:	22-10-2025
Name of the Reporting Manager:	



## LATEST EMPLOYMENT 1

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Growth
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	3.1
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

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## EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	
Name of the Employer:	ICICI Bank
Job Location:	Jaipur
Employee ID:	90057393
Designation:	Relationship Manager - DM1
UAN Number:	
From Date:	19-07-2023
To Date:	30-05-2024
Name of the Reporting Manager:	Tanvi Gupta
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Growth
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	4
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	
Name of the Employer:	ICICI Bank
Job Location:	Jaipur
Employee ID:	90057393
Designation:	Relationship Manager - DM1
UAN Number:	
From Date:	19-07-2023
To Date:	30-05-2024
Name of the Reporting Manager:	Tanvi Gupta

## EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	Growth
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	4
Position Type:	Permanent
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

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## PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	



## PREVIOUS EMPLOYMENT 4

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 4

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 5

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 5

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## POST GRADUATION

I haven't done my Post Graduation	
College Name:	Banasthali Vidyapith
College Location:	Jaipur
University Name:	Banasthali Vidyapith
Major / Specialisation	Finance and Banking
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2141489
From (Approx):	07-07-2021
To (Approx):	30-05-2023
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Post Graduation	
College Name:	Banasthali Vidyapith
College Location:	Jaipur
University Name:	Banasthali Vidyapith
Major / Specialisation	Finance and Banking
Course / Qualification:	MBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2141489
From (Approx):	07-07-2021
To (Approx):	30-05-2023
Current State:	completed
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

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## GRADUATION

I haven't done my Graduation	
College Name:	Banasthali Vidyapith
College Location:	Jaipur
University Name:	Banasthali Vidyapith
Major / Specialisation	Marketing
Course / Qualification:	B.com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1814203
From:	07-07-2018
To:	30-05-2021
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	
I haven't done my Graduation	
College Name:	Banasthali Vidyapith
College Location:	Jaipur
University Name:	Banasthali Vidyapith
Major / Specialisation	Marketing
Course / Qualification:	B.com
Part Time/ Full Time:	full_time
Roll Number / Register Number:	1814203
From:	07-07-2018
To:	30-05-2021
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	

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## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Banasthali Vidyapith
School Location:	Jaipur
Board Name/University Name:	Banasthali Vidyapith
Major Subjects	Commerce+ Maths
Course / Qualification:	12th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2987
From:	01-07-2017
To:	30-05-2018
Marksheet	
I haven't done my 12th Standard	
School Name/College Name:	Banasthali Vidyapith
School Location:	Jaipur
Board Name/University Name:	Banasthali Vidyapith
Major Subjects	Commerce+ Maths
Course / Qualification:	12th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2987
From:	01-07-2017
To:	30-05-2018
Marksheet	

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## 10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Banasthali Vidyapith
School Location:	Jaipur
Board Name/University Name:	Banasthali Vidyapith
Major Subjects	All
Course / Qualification:	10th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	14447
From:	01-07-2015
To:	25-05-2026
Marksheet	
I haven't done my 10TH Standard	
School Name/College Name:	Banasthali Vidyapith
School Location:	Jaipur
Board Name/University Name:	Banasthali Vidyapith
Major Subjects	All
Course / Qualification:	10th
Part Time/ Full Time:	full_time
Roll Number / Register Number:	14447
From:	01-07-2015
To:	25-05-2026
Marksheet	

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POST GRADUATION	
University / Institute Name	N/A
Course	N/A
Specialization Major	N/A
Start Date	N/A
End Date	N/A
Gap Status	0 years and 0 months

GRADUATION	
University / Institute Name	N/A
Course	N/A
Specialization Major	N/A
Start Date	N/A
End Date	N/A
Gap Status	0 years and 0 months

SENIOR SECONDARY	
School Name	N/A
Start Date	N/A

SECONDARY	
School Name	N/A
Start Date	N/A
End Date	N/A

Employment Deails	
Years of Experience	
No of Employment	0



## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Vidhi Gupta		30-12-2025
Full name of the candidate	Signature	Date of form filled

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).