

Private & Confidential

17-Sep-21

Bulbul Fareen Khan
Emp Code: 99014141

Dear Bulbul,

This is with reference to your resignation.

We have now processed your full & final settlement. Towards this, we have transferred an amount of Rs. 32539/- (Thirty Two Thousand Five Hundred Thirty Nine Only) to your HSBC Bank account number 054765268006 on September 14, 2021

A copy of the computation sheet & income tax calculation is already sent to you on your personal mail as per company's records.

We would like to inform you that you must submit the enclosed income tax computation sheet to your current employer so that this income can be clubbed with your new income and tax, if any, can be recovered and deposited in this financial year.

We take this opportunity of wishing you success in all future endeavors.

Yours sincerely,
For **Canara HSBC Oriental Bank of Commerce Life Insurance Company Limited**



Sachin Sharma
DEPUTY VICE PRESIDENT - HR OPERATIONS AND COMPLIANCE

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FULL & FINAL SETTLEMENT RECEIPT

We have transferred an amount of Rs. 32539/- (Thirty Two Thousand Five Hundred Thirty Nine Only) to your HSBC Bank account number 054765268006 on September 14, 2021 towards your full & final settlement. Please acknowledge receipt by signing the below portion & return it to us at the address in footnote

For **Canara HSBC Oriental Bank of Commerce Life Insurance Company Limited**



Authorized Signatory:

ACKNOWLEDGMENT OF FULL & FINAL SETTLEMENT RECEIPT

I hereby acknowledge receipt of Rs. 32539/- (Thirty Two Thousand Five Hundred Thirty Nine Only) from **Canara HSBC Oriental Bank of Commerce Life Insurance Company Limited** on account of full & final settlement of all my dues. I hereby declare that with this settlement I do not have any claim whatsoever from **Canara HSBC Oriental Bank of Commerce Life Insurance Company Limited**.

Signature of Employee: _____

Employee Full Name: Bulbul Fareen Khan
Employee Code: 99014141

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17-Sep-21

Bulbul Fareen Khan
Senior Sales Officer
Emp Code: 99014141

Dear Bulbul,

This has reference to your resignation dated July 08, 2021. Your resignation was accepted and you are relieved from the service of the company with effect from close of working hours of August 06, 2021.

This is also to confirm that you were employed with us for the period February 03, 2021 to August 06, 2021.

We take this opportunity of wishing you every success in the future.

Yours sincerely,
For **Canara HSBC Oriental Bank of Commerce Life Insurance Company Limited**



Sachin Sharma
DEPUTY VICE PRESIDENT - HR OPERATIONS AND COMPLIANCE