

Ishank Rudrolia

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EDUCATION

UPES – CGPA: 9.05 (Pursuing)

Master of Business Administration (MBA)

Emphasis: Finance

Dehradun

Aug 2024 - May 2026

Singhania University – CGPA: 7.74

Master of Science

Emphasis: Chemistry (Honours)

Jhunjhunu

Jul 2020 – Jun 2022

Ramjas College, University of Delhi – CGPA: 6.24

Bachelor of Science

Emphasis: Chemistry (Honours)

Delhi

Jul 2017 - May 2020

EXPERIENCE

Department of Posts, Ministry of Communications, GOI

Postal Assistant

Surat, Gujarat

Nov 2023 – May 2025

- Managed Weekly financial operations involving **₹2–3 lakh** in postal transactions, including stamps, money orders, and retail services.
- Facilitated over 200+ account openings under schemes like SSA, SCSS, and NSC, resulting in an estimated **8–10% increase in branch-level financial services revenue** through commissions and expanded customer engagement.
- Ensured accurate data entry and compliance reporting. Oversaw the dispatch and regulation of **1000+ mail** items weekly, contributing to **90%+ on-time delivery efficiency**.

Chinar Public School

Chemistry Teacher

Alwar, Rajasthan

Jul 2022 – Oct 2023

- Taught chemistry to 9th- and 10th-grade students at Chinar Public School, Alwar, focusing on conceptual clarity and exam preparation.
- Designed and delivered lesson plans, simplified complex topics, and guided students to strengthen problem-solving and analytical skills in chemistry.

PROJECT

Excel Project, Grey Orange Company

Feb 2025 – Mar 2025

- Cleaned and processed Excel datasets, corrected formula errors, and created basic visualizations like pie and line charts.
- Developed interactive dashboards with slicers and data-driven charts, conducted in-depth analysis, and presented findings through a detailed PowerPoint presentation for middle management level reporting.
- This improved forecasting accuracy and helped identify cost-saving opportunities, leading to a **5–7% reduction in operational overheads** through better resource allocation and data-driven decision-making.

INTERNSHIP

Agile Capital Services

Jun 2025 – Aug 2025

- Conducted market research by analyzing a survey of 120+ investors; identified 65% preference for savings and 45% for tax benefits, exposing a **30% sales opportunity gap** and refining ACS's client engagement strategy.
- Found 72% investor reliance on LIC; advised strategies to boost **ACS's market share by ~15%** through brand credibility and personalized advisory.

LEADERSHIP & INVOLVEMENT

PlaceCom - Placement Cell, School of Business

UPES, Dehradun

Member - Tech & Data Team and Corporate Outreach Team

May 2025 – Present

- Developed data-driven dashboards, improving placement insights and decision-making for **1500+ students and stakeholders**.
- Led corporate outreach initiatives, secured new recruitment opportunities, and strengthened placement partnerships.

Student Union Representative, Alwar Public School

Alwar, Rajasthan

Head Boy

Jun 2016 – Mar 2017

- Exemplified leadership in discipline and academics, actively motivated students, and upheld school values while representing student interests to authorities.
- Orchestrated school events, managed prefects' duties, and contributed to student-centric policy development.

SKILLS & INTERESTS

- Interests:** Basketball - Sharpened leadership and teamwork by captaining school and college basketball teams, represented my state thrice at the national level, & secured 2nd place at the **BITS Pilani tournament** as **Team captain**.
- Certifications:** Advanced Power BI, Tableau, Advanced Excel, Prompt Engineering and AI Tools Mastery – Be10X Corporate Valuation and Strategy, Financial Statement Analysis and Reporting, and Corporate Finance – Coursera.
- Skills:** Data Analysis, Interpersonal Skills, Decision-Making Skills, Problem-Solving, Typing at 40 WPM.