

JEEVIKA GOYAL

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PROFILE

Detail-oriented finance graduate with a **strong academic record** and **internship experience** in accounting and financial analysis. Proficient in Tally, MS Excel, and data interpretation with a foundational understanding of corporate finance and taxation. Seeking to contribute by applying analytical and financial skills to deliver accurate financial insights.

WORK EXPERIENCE

Accounting Intern | CA Sumit Garg & Co. (Jul 2024)

- Recorded **daily financial transactions** such as sales, purchases, receipts, and payments using Tally.
- Performed bank reconciliations to ensure accuracy and identify discrepancies.
- Assisted in preparing financial reports and supported client audits.

Sales & Marketing Intern | Samvardhana Motherson International Ltd. (Apr 2024 - Jun 2024)

- Conducted secondary research to analyse market trends and industry insights.
- Analyzed financial and market data to support research-driven decision-making.
- Created research-backed presentations and reports for to aid in strategic decision-making.

EDUCATION

BBA (Financial Investment Analysis) | Galgotias University (2022 - 2025)
CGPA: 9.81

Higher Secondary Certificate | Bharat Ram Global School (2021 - 2022)
Percentage: 96.8%

Secondary Certificate | Bharat Ram Global School (2019 - 2020)
Percentage: 91%

SKILLS

Technical Skills

- Advanced Excel (VLOOKUP, Pivot, Dashboards)
- PowerPoint (Deck Design, Visualization)
- Tally & Basic Accounting

Analytical Skills

- Company Profiling
- Industry & Competitor Research
- Data Interpretation
- Critical Thinking

Communication & Work Skills

- Strong Written & Verbal Communication
- Team Collaboration
- Attention to Detail & Accuracy

CERTIFICATIONS

- Corporate Finance (NPTEL) – Jul 2023 - Sep 2023 | Score: 72%
- NISM Certification – Jan 2024 | Score: 87%
- Financial Literacy & Fundamentals of Taxation (Great Learning)