



SAURABH AWASTHI

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Career Objective

- Analytical & Results-Oriented: Strong quantitative and financial analysis skills with proven ability to identify tax discrepancies ,optimize returns and deliver measurable business growth.
- Client-Centric & Interpersonal Strengths: Skilled at building trust and long term client relationship through empathetic guidance, clear communication, and dependable service delivery.

Educational Qualification

- **Post Graduation Diploma in Management**
Greater Noida Institute of Management Studies, AICTE approved
- **Bachelor of Science:** CSJMU, Kanpur
- **Class 12:** Adarsh Vidya Mandir Senior Secondary School, Uttar Pradesh

Internship Experience

Company Name: All India ITR	Project Title: ITR Filing	Designation: Tax Expert	Duration: 4 Months
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- Managed the preparation and filing of over 500 Income Tax Returns (ITR-1 to ITR-4) for both individual and business clients, contributing to a 20% increase in client retention.
- Worked under the mentorship of experienced professionals, developing strong technical skills and attention to detail while handling a high volume of cases.
- Built efficiency and ensured 100% on-time submission of all returns by staying up-to-date with compliance deadlines and working efficiently under pressure.
- Achieved practical, hands-on experience in analyzing financial documents, understanding return structures, and filing returns through official government portals and tax software.

Competencies

Technical	Behavioural	Domain
<ul style="list-style-type: none"> • Google Workspace • SEO • Excel • Python 	<ul style="list-style-type: none"> • Time Management • Leadership Skill • Critical Thinking • Client Communication 	<ul style="list-style-type: none"> • Financial Planning • Budgeting & Forecasting • Financial Modelling

Co-curricular Activities

- I have also worked in Vestige Private Limited as an independent sales distributor for nine months while at the time of CORONA Pandemic and generated a sales upto a lakh and conducted over 45 products demonstrations and monthly client meetings.
- Developed data driven trading models that improved trade execution efficiency and delivered 15% higher returns compare to traditional buy and hold strategies.

Certifications

- Certificate of participation in National Financial Literacy Quiz 2025- NISM
- Certificate of completion of SEBI- investor certification - NISM
- Understanding Financial Statements: Company Performance- ILLINOIS
- Transforming Strategic Planning in the Age of Intelligent Assistants- MDIS Singapore

Achievements

- International Recognition: Presented a research paper on “Partnering with AI to create Workplace Harmony” before the Russian Federation later got published in Financial University, Russia.
- Proven Investment Success: Achieved 28% annualized returns on a personal crypto and forex portfolio by designing and backtesting trading strategies that consistently outperformed Bitcoin, Commodities and major indices