

Background Verification Form

Company name: AML RIGHTSOURCE INDIA PVT LTD NOIDA UP Purpose of Application: NORMAL BGV(EMPLOYMENT)

Applicant's CV

Dhriti Dhiman

dhimandhritiz4@gmail.com 7404860724 Noida, Uttar Pradesh

linkedin.com/in/dhriti-dhiman-510566273

PROFILE

Detail-oriented professional with hands-on experience in case management, data verification, escalation handling, and compliance-driven processes for a U.S.-based client at Wipro (Cigna). Skilled in analyzing customer information, validating documents, identifying discrepancies, and resolving sensitive service requests with accuracy and adherence to SOPs. Strong communication, analytical thinking, and high-quality ticket management in a fast-paced environment.

RELEVANT SKILLS

KYC/AML Exposure

Document verification, identity checks, risk-based assessment, information validation, compliance handling

Technical

SQL, Python, Data Structures, DBMS, C++

Core Strengths

Analytical ability, detail orientation, process adherence, communication skills, fast-learner

Tools

Ticketing systems, CRM tools, MS Excel, Figma, Git, verification portal

PROFESSIONAL EXPERIENCE

Customer Service Representative

Wipro Ltd.

07/2024 – Present
Noida, UP

- Managed sensitive employee service requests for a U.S. healthcare client, ensuring accurate verification, documentation checks, and compliance with process guidelines.
- Handled cases related to payroll, benefits, timekeeping, and leave management with strict adherence to SOPs and regulatory requirements.
- Conducted multi-step verification before resolving tickets to prevent fraud, misreporting, or incorrect payouts.
- Identified unusual patterns or discrepancies in employee records and escalated cases requiring higher-level investigation.
- Ensured 100% accuracy in voice and non-voice channels while maintaining data privacy and confidentiality.
- Identified common patterns in repeated requests and assisted in raising process improvement suggestions.

CERTIFICATES

- Google Cloud – Intro to Generative AI (2024)
- Digital Productivity – NIIT Foundation (2023)
- Foundations of Cyber Security – Google (2023)

EDUCATION

Bachelor of Computer Applications (BCA)

Tilak Raj Chadha Institute of Management & Technology

2021 – 2024
Yamunanagar,
Haryana

XII (Science)

Spring Dales Public School

2019 – 2020
Jagadhri, Haryana

X

Spring Dales Public School

2017 – 2018
Jagadhri, Haryana

Govt ID #1

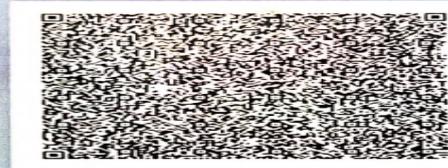
आयकर विभाग
INCOME TAX DEPARTMENT



भारत सरकार
GOVT. OF INDIA



स्थायी लेखा संख्या कार्ड
Permanent Account Number Card
IDEPD6584F



नाम / Name
DHRITI

पिता का नाम / Father's Name
SHRUTIKANT

जन्म की तारीख / Date of Birth
24/10/2002

हस्ताक्षर / Signature

Personal Information

Full Name	Dhriti
Former Name / Maiden Name	N/A
Mobile Number	7404860724
Father's Name	Mr. Shrutikant
Spouse's Name	N/A
Date of Birth	24-10-2002
Age	23 years 2 months
Gender	female
Alternative Mobile Number	9729288510
Aadhar Card Number	9257 4267 6362
Aadhar Card Number	N/A
Pan Card Number	IDEPD6584F
Nationality	Indian
Marital Status	Single

Permanent Address

House no	503
Street	N/A
District	Roop nagar colony
City	Jagadhri
State	HR
Pincode	135003

Current Address

House no	konark coliving PG
Street	N/A
District	sector 104
City	noida
State	UP
Pincode	210303

LATEST EMPLOYMENT 1

I am a Fresher and do not have any prior employment experience	
Name of the Employer:	wipro Ltd.
Job Location:	Noida
Employee ID:	20539935
Designation:	customer service representative
UAN Number:	
From Date:	29-07-2024
To Date:	09-01-2026
Name of the Reporting Manager:	George Thomas
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	growth
HR Name:	
HR Contact No:	
HR Email ID:	dont have
Last Salary Drawn:	23375
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	1
I am a Fresher and do not have any prior employment experience	
Name of the Employer:	wipro Ltd.
Job Location:	Noida
Employee ID:	20539935
Designation:	customer service representative
UAN Number:	
From Date:	29-07-2024
To Date:	09-01-2026
Name of the Reporting Manager:	George Thomas

LATEST EMPLOYMENT 1

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	growth
HR Name:	
HR Contact No:	
HR Email ID:	dont have
Last Salary Drawn:	23375
Position Type:	permanent
Current Status:	relieved_completed_fnf
Agency Name (if third party):	
Agency Details:	
Resignation Acceptance	
Relieving Letter	1
Latest 3 months pay slip	1



WIPRO LIMITED
MONTH/YEAR : DECEMBER 2025 LWP : 0
DESIGNATION : Customer Service Representative LWP REV: 0
EMPCODE : 20539935 PF NO. : DLCPM15597860000042253
NAME : DHRITI . UAN NO.: 102114721979
LOCATION : NOIDA A/c No.: SBI - xxxxxxxx6138
NETPAY : 21230.00

EARNINGS	REGULAR	ARREARS	DEDUCTIONS	
Basic	10267.00	0.00	Provident Fund	1800.00
HRA	5134.00	0.00	MEDPREM	345.00
WBP	5920.00	0.00		
Bonus	2054.00	0.00		

TOTAL:	23375.00	0.00	TOTAL	2145.00

Note:

- * MEDPREM - Monthly premium for Group Mediclaim Insurance that covers you and your family
- * Your Income Tax amount is computed based on NEWTAX Regime. For details on Tax deduction or Variable Pay, visit thedot > Apps > MyFinancials > Financial Reports > and select the relevant options. For details on insurance premium recovery, visit The Dot > Apps > Total Rewards > MyBenefits > Medical Insurance (under Healthcare).



WIPRO LIMITED
MONTH/YEAR : NOVEMBER 2025 LWP : 0
DESIGNATION : Customer Service Representative LWP REV: 0
EMPCODE : 20539935 PF NO. : DLCPM15597860000042253
NAME : DHRITI .
LOCATION : NOIDA UAN NO.: 102114721979
A/c No.: SBI - xxxxxxxx6138
NETPAY : 21230.00

EARNINGS	REGULAR	ARREARS	DEDUCTIONS	
Basic	10267.00	0.00	Provident Fund	1800.00
HRA	5134.00	0.00	MEDPREM	345.00
WBP	5920.00	0.00		
Bonus	2054.00	0.00		

TOTAL:	23375.00	0.00	TOTAL	2145.00

Note:

- * MEDPREM - Monthly premium for Group Mediclaim Insurance that covers you and your family
- * Your Income Tax amount is computed based on NEWTAX Regime. For details on Tax deduction or Variable Pay, visit thedot > Apps > MyFinancials > Financial Reports > and select the relevant options. For details on insurance premium recovery, visit The Dot > Apps > Total Rewards > MyBenefits > Medical Insurance (under Healthcare).



WIPRO LIMITED
MONTH/YEAR : OCTOBER 2025 LWP : 0
DESIGNATION : Customer Service Representative LWP REV: 0
EMPCODE : 20539935 PF NO. : DLCPM15597860000042253
NAME : DHRITI . UAN NO.: 102114721979
LOCATION : NOIDA A/c No.: SBI - xxxxxxxx6138
NETPAY : 21240.00

EARNINGS	REGULAR	ARREARS	DEDUCTIONS	
Basic	10267.00	0.00	Provident Fund	1800.00
HRA	5134.00	0.00	MEDPREM	335.00
WBP	5920.00	0.00		
Bonus	2054.00	0.00		

TOTAL:	23375.00	0.00	TOTAL	2135.00

HAPPY BIRTHDAY, DHRITI .!

Note:

- * MEDPREM - Monthly premium for Group Mediclaim Insurance that covers you and your family
- * Your Income Tax amount is computed based on NEWTAX Regime. For details on Tax deduction or Variable Pay, visit thedot > Apps > MyFinancials > Financial Reports > and select the relevant options.
For details on insurance premium recovery, visit The Dot > Apps > Total Rewards > MyBenefits > Medical Insurance (under Healthcare).

EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 4

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 4

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

PREVIOUS EMPLOYMENT 5

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

PREVIOUS EMPLOYMENT 5

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

GRADUATION

I haven't done my Graduation	
College Name:	Tilak Raj Chadha Institute of Management and Technology
College Location:	Yamunanagar
University Name:	Kurukshetra University
Major / Specialisation	Computers
Course / Qualification:	BCA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	210012104
From:	01-04-2021
To:	01-07-2026
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Graduation	
College Name:	Tilak Raj Chadha Institute of Management and Technology
College Location:	Yamunanagar
University Name:	Kurukshetra University
Major / Specialisation	Computers
Course / Qualification:	BCA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	210012104
From:	01-04-2021
To:	01-07-2026
Marksheet	1
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1

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12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	spring dales public school
School Location:	Jagadhri
Board Name/University Name:	CBSE
Major Subjects	physics chemistry maths
Course / Qualification:	science
Part Time/ Full Time:	full_time
Roll Number / Register Number:	17700273
From:	01-04-2019
To:	01-03-2020
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	spring dales public school
School Location:	Jagadhri
Board Name/University Name:	CBSE
Major Subjects	physics chemistry maths
Course / Qualification:	science
Part Time/ Full Time:	full_time
Roll Number / Register Number:	17700273
From:	01-04-2019
To:	01-03-2020
Marksheet	1

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10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	spring dales public school
School Location:	jagadhri
Board Name/University Name:	CBSE
Major Subjects	eng ,hindi ,maths ,science ,sst
Course / Qualification:	10
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2212577
From:	01-04-2017
To:	01-03-2018
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	spring dales public school
School Location:	jagadhri
Board Name/University Name:	CBSE
Major Subjects	eng ,hindi ,maths ,science ,sst
Course / Qualification:	10
Part Time/ Full Time:	full_time
Roll Number / Register Number:	2212577
From:	01-04-2017
To:	01-03-2018
Marksheet	1

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GRADUATION

University / Institute Name	kurukshetra university
Course	bca
Specialization Major	computers
Start Date	2020-09-01

SECONDARY

School Name	N/A
Start Date	N/A
End Date	N/A

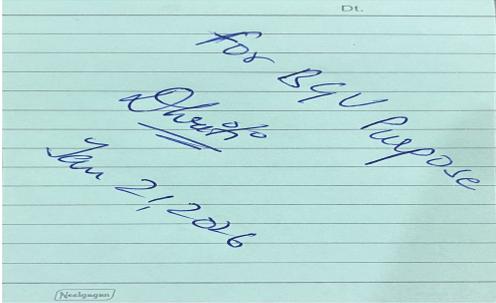
Employment Deals

Years of Experience	
No of Employment	0
Start Date	N/A
End Date	N/A
Gap Status	0 years and 0 months

Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Dhriti		20-01-2026
Full name of the candidate	Signature	Date of form filled

Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to onboarding@goldquestglobal.in. Additionally, you can reach out to us at onboarding@goldquestglobal.in.