

SAPNA KUMARI

PGDM Finance

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[LinkedIn](#)



CAREER SUMMARY

PGDM Finance candidate with practical exposure to reconciliations, cost analysis, branch budgeting, and maintaining organised financial documentation. Comfortable preparing routine financial reports and handling operational data with accuracy and clarity. Known for steady analytical work, clean record-keeping, and reliability during reporting cycles. Interested in roles that involve data accuracy, reconciliations, audit-ready records, and structured finance processes.

EDUCATION

2024-2026	Post Graduation Diploma in Management	Fortune Institute of International Business, Delhi	8.16
2020-2023	Bachelors in Business Administration	Patna Women's College, Patna	8.00

CERTIFICATIONS

Diploma in Office Management by Patna Women's College, Patna | Excel: Advanced Formulas and Functions by LinkedIn Learning

INTERSHIPS

Finance Intern | C M Logistics (India) Pvt. Ltd. | Delhi | 04/2025 – 06/2025

- Managed **GSTR filings, TDS computations, and bank reconciliations**, ensuring compliance and accuracy in financial records
- Reconciled **cost sheets** and prepared **branch-level expense reports**, enabling accurate freight cost allocation and financial reporting
- Allocated **monthly budgets for two branches** and monitored actual spends to maintain financial discipline and expense control
- Maintained structured documentation, supporting **audit-readiness, data accuracy, and smooth finance administration**

Project Management Intern | Bihar Entrepreneurs Association | Patna | 01/2023 – 03/2023

- Led the BES 2023 outreach campaign, achieving **40% higher engagement** through targeted digital promotions
- Managed event budgets and secured sponsorships for the **FPO Conclave & 10th BES**, ensuring transparent execution
- Coordinated with **70+ SMEs, FPOs, and women-led enterprises**, strengthening stakeholder communication
- Prepared MoMs and outcome reports for **NITI Aayog's women leadership initiatives**, ensuring clear documentation

ACADEMIC PROJECTS

Company Analysis & Valuation – [Polycab India Ltd.]

- Analysed financial statements and ratios to evaluate profitability and liquidity performance
- Built a DCF model in Excel, applying WACC and terminal value methods to estimate intrinsic value
- Conducted scenario and sensitivity analysis to evaluate valuation impact and benchmarked against market price

Volatility Spillovers and Dynamic Connectedness Between Crude Oil, ESG ETFs, and Renewable Energy Stocks

- Analysed asset relationships using Granger Causality and DCC-GARCH models
- Studied how crude oil price volatility affects ESG ETFs and renewable energy stocks
- Explored potential for portfolio diversification and risk planning during market shocks

POSITIONS OF RESPONSIBILITY

Co-Head, Jagriti Club at FIIB, 2024 | Impact Advisor, Mahakaal Seva Youth Foundation 23-24 | Anchor, FPO Conclave & 10th Bihar Entrepreneurship Summit, 2023

ACHIEVEMENTS & AWARDS

President Honor Roll Certificate, FIIB

TECHNICAL SKILLS

Excel (XIRR, IRR, Pivot Tables, Index-Match, SUMIFS) | Financial Dashboards | Power BI (Intermediate) | RStudio (Intermediate) | MS Office 365

FINANCIAL SKILLS

Financial Statement & Ratio Analysis | Scenario & Sensitivity Analysis | Cost Sheet Preparation | Reconciliations | Financial Econometrics

SOFT SKILLS

Attention to Detail | Documentation Discipline | Analytical Thinking | Stakeholder Communication | Client-Centric Approach | Problem Solving