



## Personal Information

Full Name	Sikta Singh
Former Name / Maiden Name	N/A
Mobile Number	9334408590
Father's Name	Sandeep Kumar
Spouse's Name	N/A
Date of Birth	20-06-2002
Age	23 years 7 months
Gender	female
Alternative Mobile Number	9431491477
Aadhar Card Number	305040345472
Aadhar Card Number	N/A
Pan Card Number	NFPHS7628M
Nationality	Indian
Marital Status	Single

## Permanent Address

House no	House No.- 211
Street	Road No.- 03
District	Magadh Colony, Gaya
City	Gaya
State	BR
Pincode	823001

## Current Address

House no	Flot No.- 06
Street	Gali No.- 07, Plot No.- 244/69
District	Fazalpur, Mandawali
City	New Delhi
State	DL
Pincode	110092

## EX EMPLOYMENT 2

If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my EX-EMPLOYMENT-2	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## EX EMPLOYMENT 2

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 3

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 3	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 3

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 4

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 4	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 4

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## PREVIOUS EMPLOYMENT 5

If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	
Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	
If you do not remember, please write 'NA'.	NIL
I haven't done my PREVIOUS EMPLOYMENT 5	1
Name of the Employer:	
Job Location:	
Employee ID:	
Designation:	
UAN Number:	
From Date:	
To Date:	
Name of the Reporting Manager:	

## PREVIOUS EMPLOYMENT 5

Manager's Contact No:	
Manager's Contact Email:	
Reasons for leaving:	
HR Name:	
HR Contact No:	
HR Email ID:	hr@companyname.com
Last Salary Drawn:	
Position Type:	
Agency Details:	
Resignation Acceptance	
Relieving Letter	
Latest 3 months pay slip	

## GRADUATION

I haven't done my Graduation	
College Name:	Birla Institute of Technology, Mesra
College Location:	Ranchi, Jharkhand
University Name:	Birla Institute of Technology, Mesra
Major / Specialisation	Finance, HR
Course / Qualification:	BBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	BBA/40101/20
From:	01-09-2020
To:	15-05-2023
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1
I haven't done my Graduation	
College Name:	Birla Institute of Technology, Mesra
College Location:	Ranchi, Jharkhand
University Name:	Birla Institute of Technology, Mesra
Major / Specialisation	Finance, HR
Course / Qualification:	BBA
Part Time/ Full Time:	full_time
Roll Number / Register Number:	BBA/40101/20
From:	01-09-2020
To:	15-05-2023
Marksheet	
Provisional Certificate / Diploma / Other Certificates	
Degree Certificate	1



2130-BBA/4010



# Birla Institute of Technology

(A Deemed to be University under Section 3 of UGC Act, 1956)  
Mesra, Ranchi (INDIA)

*By the authority of the Board of Governors of the  
Birla Institute of Technology and upon recommendation  
of the Academic Council*

*Sikta Singh*

*who has successfully completed the course of studies as prescribed  
under the regulations in May, 2023 in*

*First Class with Distinction*

*has been admitted to the Degree of*

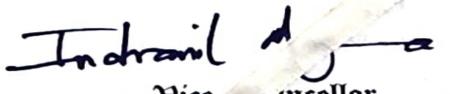
**Bachelor of Business Administration**

*and is entitled to all rights and honours thereto appertaining.*

*Witness the seal of the Institute and the signatures of its Officers  
this twenty second day of August, two thousand and twenty three.*

  
Controller of Examination

  
Registrar

  
Vice-Chancellor

## 12TH STANDARD

I haven't done my 12th Standard	
School Name/College Name:	Creane Memorial High School
School Location:	Gaya, Bihar
Board Name/University Name:	Central Board of Secondary Education
Major Subjects	Commerce
Course / Qualification:	12th Boards
Part Time/ Full Time:	full_time
Roll Number / Register Number:	22616492
From:	18-06-2019
To:	13-07-2020
Marksheet	1
I haven't done my 12th Standard	
School Name/College Name:	Creane Memorial High School
School Location:	Gaya, Bihar
Board Name/University Name:	Central Board of Secondary Education
Major Subjects	Commerce
Course / Qualification:	12th Boards
Part Time/ Full Time:	full_time
Roll Number / Register Number:	22616492
From:	18-06-2019
To:	13-07-2020
Marksheet	1

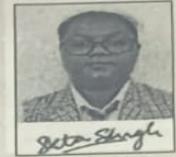
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 रजि. नं.  
 Regn.No. P220/08171/0151

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
 CENTRAL BOARD OF SECONDARY EDUCATION  
 अंक विवरणिका  
 MARKS STATEMENT



सीनियर स्कूल सर्टिफिकेट परीक्षा, 2020  
 SENIOR SCHOOL CERTIFICATE EXAMINATION, 2020

परीक्षार्थी का नाम  
 Name of Candidate SIKTA SINGH

अनुक्रमांक  
 Roll No. 22616492

माता का नाम  
 Mother's Name SEEMA SINGH

पिता/संरक्षक का नाम  
 Father's/Guardian's Name SANDEEP KUMAR

विद्यालय  
 School 65017 CREANE MEMO HIGH SCHOOL KATARI HILL ROAD GAYA BR

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्त अंक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	आं. मू. IA/ प्र. प्र.	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
301	ENGLISH CORE	070	020	090	NINETY	A2
030	ECONOMICS	069	019	088	EIGHTY EIGHT	A2
054	BUSINESS STUDIES	070	019	089	EIGHTY NINE	A2
055	ACCOUNTANCY	043	020	063	SIXTY THREE	C1
048	PHYSICAL EDUCATION	060	030	090	NINETY	A2
500	WORK EXPERIENCE					A2
502	HEALTH & PHYSICAL EDUCATION					A2
503	GENERAL STUDIES					A2

संक्षिप्तियों का अर्थ : Abbreviations

AB : अनुपस्थित Absent

RP : प्रयोगात्मक में पुनरावृत्ति Repeat in Practical

RT : लिखित में पुनरावृत्ति Repeat in Theory

ER : अनिवार्य पुनरावृत्ति सभी विषयों में

Essential Repeat in all subjects

परिणाम Result PASS

दिल्ली Delhi

दिनांक Dated : 13-07-2020

*(Signature)*

परीक्षा नियंत्रक  
 Controller of Examinations

## 10TH STANDARD

I haven't done my 10TH Standard	
School Name/College Name:	Creane Memorial High School
School Location:	Gaya, Bihar
Board Name/University Name:	Central Board of Secondary Education
Major Subjects	English, Hindi, Mathematics, Science, Social Science, Foundation of IT
Course / Qualification:	10th Boards
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7129858
From:	20-04-2017
To:	29-05-2018
Marksheet	1
I haven't done my 10TH Standard	
School Name/College Name:	Creane Memorial High School
School Location:	Gaya, Bihar
Board Name/University Name:	Central Board of Secondary Education
Major Subjects	English, Hindi, Mathematics, Science, Social Science, Foundation of IT
Course / Qualification:	10th Boards
Part Time/ Full Time:	full_time
Roll Number / Register Number:	7129858
From:	20-04-2017
To:	29-05-2018
Marksheet	1

0742023



P118/08171/0136

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
CENTRAL BOARD OF SECONDARY EDUCATION

अंक विवरणिका  
MARKS STATEMENT

माध्यमिक विद्यालय परीक्षा, 2018  
ALL INDIA SECONDARY SCHOOL EXAMINATION, 2018

विद्यार्थी का नाम Name of Student SIKTA SINGH

अनुक्रमांक Roll No. 7129858

माता का नाम Mother's Name SEEMA SINGH

पिता/संरक्षक का नाम Father's / Guardian's Name SANDEEP KUAMR

जन्म तिथि Date of Birth 20/06/2002 20TH JUNE TWO THOUSAND TWO

विद्यालय School 08171-CREANE MEMO HIGH SCHOOL KATARI HILL ROAD GAYA BR

शैक्षणिक उपलब्धियां Scholastic Achievements

विषय कोड SUB. CODE	विषय SUBJECT	प्राप्तांक MARKS OBTAINED				स्थितीय ग्रेड POSITIONAL GRADE
		लिखित THEORY	आं. मू. IA/ प्रा. PR.	योग TOTAL	योग (शब्दों में) TOTAL (IN WORDS)	
101	ENGLISH COMM.	071	016	087	EIGHTY SEVEN	A2
002	HINDI COURSE-A	070	018	088	EIGHTY EIGHT	A2
041	MATHEMATICS	044	015	059	FIFTY NINE	C1
086	SCIENCE	055	014	069	SIXTY NINE	B1
087	SOCIAL SCIENCE	057	016	073	SEVENTY THREE	B2
	ADDITIONAL SUBJECT					
165	FOUNDATION OF I T	038	050	088	EIGHTY EIGHT	B2

संक्षिप्तों का अर्थ : **Abbreviations**

AB : अनुपस्थित Absent

आं. मू. : आंतरिक मूल्यांकन

IA : Internal Assessment

प्रा./PR. : प्रायोगिक/Practical

परिणाम Result PASS

दिल्ली Delhi

दिनांक Dated : 29/05/2018

परीक्षा नियंत्रक

Controller of Examinations

सह-शैक्षणिक उपलब्धियां : सह-शैक्षणिक एवम अनुशासन क्षेत्र में ग्रेडिंग विद्यालय द्वारा अपने स्तर पर बोर्ड द्वारा जारी प्रारूपनुसार प्रदान किया जाएगा ।

Co-Scholastic achievements : Grading for Co-Scholastic and Discipline areas will be issued by the school as per format prescribed by the Board

## GRADUATION

University / Institute Name	Birla Institute of Technology, Mesra
Course	Bachelors of Business Administration
Specialization Major	Finance, HR
Start Date	2020-09-01

## SECONDARY

School Name	Creane Memorial High School
Start Date	2017-04-20
End Date	2018-05-29

## Employment Deals

Years of Experience	
No of Employment	0
Start Date	2019-06-18
End Date	2020-07-13
Gap Status	1 years and 1 months

## Correspondence Senior Secondary Details

Correspondence	School Name	Start Date	End Date
Correspondence SENIOR SECONDARY 1	N/A	N/A	N/A

## Declaration & Authorization

I hereby authorize GoldQuest Global HR Services Pvt Ltd and its representative to verify information provided in my application for employment and this employee background verification form, and to conduct enquiries as may be necessary, at the company's discretion. I authorize all persons who may have information relevant to this enquiry to disclose it to GoldQuest Global HR Services Pvt Ltd or its representative. I release all persons from liability on account of such disclosure.

I confirm that the above information is correct to the best of my knowledge. I agree that in the event of my obtaining employment, my probationary appointment, confirmation as well as continued employment in the services of the company are subject to clearance of medical test and background verification check done by the company.

Sikta Singh	<i>For BGV purpose - Sikta Singh 31<sup>st</sup> Jan 2026</i>	31-01-2026
<b>Full name of the candidate</b>	<b>Signature</b>	<b>Date of form filled</b>

## Documents (Mandatory)

Education	Employment	Government ID / Address Proof
Photocopy of degree certificate and final mark sheet of all examinations.	Photocopy of relieving / experience letter for each employer mentioned in the form.	Aadhaar Card / Bank Passbook / Passport Copy / Driving License / Voter ID.

NOTE: If you experience any issues or difficulties with submitting the form, please take screenshots of all pages, including attachments and error messages, and email them to [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in). Additionally, you can reach out to us at [onboarding@goldquestglobal.in](mailto:onboarding@goldquestglobal.in).