

Ayushi Nagar

Greater Noida, Uttar Pradesh

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PROFESSIONAL SUMMARY

Detail-oriented BA LLB graduate with consistent academic performance and hands-on exposure to legal practice through internships undertaken during the degree program. Strong foundation in legal research, documentation, and statutory interpretation, with the ability to review information accurately and maintain confidentiality. Demonstrates analytical thinking, discipline, and adaptability, making her well-suited for entry-level roles in compliance support, risk operations, consulting, HR, and analyst profiles.

EDUCATION

Bachelor of Arts + Bachelor of Laws (BA LLB)

Amity University | 2020 – 2025

CGPA: 8.2 / 10

Relevant Coursework: Corporate Law, Banking & Insurance Law, Labour Law, Contract Law, Constitutional Law, Legal Research Methodology

LEGAL INTERNSHIP EXPERIENCE

- Completed multiple legal internships during the BA LLB program, gaining structured exposure to legal research, documentation, and professional legal workflows.
- Assisted in drafting notices, summaries, case briefs, and supporting legal documents under supervision.
- Reviewed records, agreements, and case materials, ensuring accuracy, consistency, and proper documentation.
- Conducted statutory and case-law research, interpreting provisions and preparing concise research notes.

SKILLS

Professional Skills: Legal Research & Drafting, Documentation Review, Case Analysis, Regulatory Interpretation, Record Management, Analytical Reasoning

Technical Skills: MS Excel (basic data handling), MS Word, PowerPoint, Google Workspace

Soft Skills: Written & Verbal Communication, Attention to Detail, Confidentiality Handling, Time Management, Team Coordination, Ethical Judgment

LEADERSHIP & RESPONSIBILITY

- Served as **Class Representative (CR)** for the entire BA LLB degree duration (2020–2025).
- Acted as a coordination point between faculty and students, supporting academic communication and record handling.
- Awarded **Best Class Representative** in recognition of leadership, accountability, and consistency.

CAREER INTEREST

Compliance Support | Risk & Operations | Consulting | HR | Entry-Level Analyst Roles