

NAB Innovation Centre India

Corporate Office:
3rd Floor, Block 3, DLF Downtown,
Gurugram- 122002, India
Email: NABINDIA.cosec@nab.com.au

**PRIVATE & CONFIDENTIAL**

15 October 2025

Ritika Chandra
Employee Code: 22841358

Subject: Resignation Acknowledgment

Dear Ritika,

We acknowledge your letter of resignation dated 14 October 2025 from service of FCO OCDD 7. This is to confirm that your resignation has been accepted and your last working day with the Company will be 02 January 2026.

You will be required to return all company properties assigned to you, complete handover and clearance actions at your end prior to your LWD. Please ensure your latest contact information is reflecting in Workday as it would be used for future correspondence.

Details of your full and final settlement payment will be provided by the People & Culture team post your LWD. The full and final settlement shall be subject to deduction of all applicable taxes and the same shall be borne by you.

Please note that as long as you remain in employment with the Company, irrespective of whether you have been released from work, you will continue to comply with the NAB Group code of conduct, rules and regulations of the Company and terms of your Employment Agreement. Any breach of this requirement may result in appropriate disciplinary action.

We also remind you that following your exit, you will remain bound by the post-employment obligations as outlined in your employment agreement.

Please acknowledge this letter by confirming your acceptance in Workday. If you have any question, please contact People & Culture team via email to India.Exit.Helpdesk@nab.com.au.

We would like to take this opportunity to thank you for your positive contribution to the Company and wish you every success in your future endeavors.

Yours sincerely,

Registered Office: NAB Global Innovation Centre India Private Limited, 312, 4536, 7/28, Third Floor, Vardhan House, Mahavir Street, Ansari Road, Darya Ganj, Delhi- 110002, India, Ph. No. 0124-4563595; CIN: U72900DL2022FTC447309

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For

NAB Global Innovation Centre India Private Limited

Inderpreet Kaur
(Authorised Signatory)