

# SMRITI JAISWAL

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## CAREER OBJECTIVE

Eager to thrive in a dynamic work environment, continuously enhancing my skills and embracing challenges to contribute effectively within a team, while appreciating the broader perspectives for holistic problem solving.

## EDUCATIONAL QUALIFICATION

Degree	Institution	Year	Percentage/CGPA
Master Of Business Administration (Dual Specialization)	Galgotias University	2022-2024	7.98
Master Of Commerce (Finance)	Deen Dayal Upadhyaya Gorakhpur University	2020-2022	7.5
Bachelor Of Commerce	Deen Dayal Upadhyaya Gorakhpur University	2017-2020	51%
Senior Secondary	A.Y.T. Senior Secondary School	2016-2017	79%
Secondary	Jeevan Marg Sophia Secondary School	2014-2015	82%

## TECHNICAL & IT SKILLS

- Basic knowledge of **MS-Word, MS-Power Point, MS-Access and Windows**.
- Good hands on **MS-Excel** and application of important formulas over spreadsheet.
- Awarded with the **Certificate of Course on Computer Concepts** conducted by **National Institute of Electronics and Information Technology (NIELIT)**.
- Possess knowledge of **Taxation, Wealth Management, Forecasting, Data Analysis**.

## SOFT SKILLS

- Good **leadership** and **interpersonal skills** to interact with team.
- **Active listener** and **analytical thinking** approach in dynamic situations.
- Passionate to **learn new things** and **enthusiatic** to enhance the existing skills.

## ACHEIVEMENTS & OTHERS

- Worked as a **Finance Intern** with the responsibility of **preparation of financial statements, project financing, ratio analysis**.
- **Prepared** a research report on **"Cryptocurrency: Bubble or New Standard?"**
- **Volunteered** in various Non-Governmental Organisations for supporting social cause.
- Participated in various **competitions like elocution, speech, debate** in school.
- **Anchored** various events and occasions during school and college days.

## PERSONAL DETAILS

- Father's Name : Mr. Manoj Jaiswal
- Date of Birth : November 24, 1999
- Languages Known : Hindi, English
- Hobbies : Reading books, travelling, painting.

I hereby declare that abovementioned details are true and correct to the best of my knowledge. (Smriti Jaiswal)