

ASTHA MISHRA

AML/KYC Analyst

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SUMMARY

I am a diligent and meticulous AML analyst with over a year of experience in investigating money laundering and complex financial transactions. My expertise includes creating detailed investigative reports and analyzing databases to identify questionable trends. I prioritize compliance and efficiency in my work, contributing to fraud prevention and client risk assessments

EXPERIENCE

AML/KYC analyst

WNS Global Services

📅 04/2024 - Present 📍 Gurugram, Haryana

A global business process management company

- Perform ongoing and periodic KYC reviews in line with regulatory timelines and internal policies.
- Conduct event-driven reviews triggered by changes in customer profile, transactions, geography, or ownership.
- Review and refresh KYC documentation including identity, address, business registration, and ownership records.
- Identify changes in UBO structure, management, or control and update records accordingly.
- Handle high-risk customers and perform EDD where required.
- Escalate suspicious findings and support compliance teams as needed.
- Maintain detailed case notes to support audits and regulatory inspections.
- Reviewed customer data to identify gaps and ensure completeness and accuracy.
- Supported ongoing monitoring teams by addressing KYC-related alerts.
- Monitor and analyze transactions across multiple platforms to identify potentially fraudulent activity
- Conduct investigations on suspicious cases, collect evidence, and prepare detailed reports.
- Reviewed flagged transactions and accounts for potential fraud

Intern

SMC Global Securities

📅 04/2023 - 07/2023 📍 New Delhi

A financial services company providing a range of investment options

- Collaborated with a team of analysts to evaluate market trends and their impact on Portfolio Management Services, resulting in a 10% increase in portfolio returns
- Assisted in generating client reports with a 95% accuracy rate, ensuring timely delivery
- Conducted financial data analysis, identifying investment opportunities that contributed to a 15% improvement in portfolio performance

EDUCATION

Post graduate diploma in management

Fortune institute of international business

📅 06/2022 - 05/2024 📍 New Delhi

KEY ACHIEVEMENTS

0 Fraud Detection and Prevention

Detected and escalated a high-value fraud case, resulting in timely account freezing and loss prevention

SKILLS

AML KYC Microsoft Excel

Microsoft Power Point

fraud investigations CDD

PROJECTS

AML/KYC Training and Backlog Management

Contribution to internal team training and backlog management

- Supported the training of 5 new team members by assisting the trainer in delivering sessions on AML/KYC concepts
- Consistently recognized for producing error-free work and maintaining high accuracy standards
- Actively contributed to the successful closure of backlog cases during a high-volume review cycle