



Harbour and Hills - Kanpur

Som Square, 5th Floor, 1 Mall Road, Near New Sagar Market, Narona Chauraha, Kanpur. Uttar Pradesh. India.

HARBOUR & HILLS
INTERNATIONAL PAYMENTS, SORTED!

SETTLEMENT SHEET			Date: 12th Jan, 2024
Employee no.	KAN0131	Date of Joining	2nd May, 2022
Name	Deepali	Date of Resignation	5th Dec, 2023
PAN		UAN	
Designation	Executive - Customer Service	Last Working Day	4th Jan, 2024
Department	Compliance	No. of Payable Days	4
Exit Reason	Terminating		
Hold Month-Year		Amount	
Dec 2023		17000	
Jan 2024		2190	
Salary/Wages for the month of	Master	Paid	Payable Jan,2024
1. Salary			
BASIC	9472	-	1222
HRA	3788	-	489
DA	5683	-	733
LTA	0	-	0
Special Allowance	0	-	0
Gross earning	18943	-	2444
PF		-	235
Employee ESI		-	19
LWF		-	0
PT		-	0
VPF		-	0
Employer ESI		-	80
EPF		-	235
EPF ADMIN CHARGE		-	10
EDLIS		-	10
EDLIS ADMIN CHARGE		-	0
Empl Lwf		-	0
Gratuity		-	456
Income Tax		-	0
Gross Deduction		-	254
Net Pay		-	2190
2. Unclaimed Perks			
Medical		-	-
LTA		-	-
		-	-
3. Gratuity (for 2 years)			0
4. Leaves Encashment* (Total Earned Leaves - 18.94 days)			5980
5. Bonus (As per annexure attached)			0
6. Notice Period recovery		60	
Less: Notice Period served		31	
Less: Notice Period waived off		59	
Notice period days		0	
Notice period recovery amount		0	0
7. Clearance penalty amount :			0
8. Other Earnings :			0
9. Salary on Hold for Last month			17000
10. Assume Days Penalty Amount			0
11. Excess Leave Recovery			0
12. TDS Deduction			0
13. Asset Penalty			0
14. Joining Bonus Penalty			0
Salary Advance			0
Net Payable by Employer			25170
DECLARATION			

I **Deepali**, Designation **Executive - Customer Service** hereby declare that I have received **INR 25170/- (Twenty Five Thousand One Hundred Seventy .)** in full and final settlement of his account from **Harbour and Hills - Kanpur** which includes wages/Salary, Compensation, Allowances & Bonus etc. I hereby declare and solemnly affirm that I have no claim or dues of any kind or nature which is capable of being computed in terms of money whatsoever. I further declare that I have no dispute and/or industrial dispute of any kind with the company or any individual of the company.

This is system generated , no signature required.

Cheque No.:

Dated: 12th Jan, 2024

Cheque Amount:

Checked By

Authorised Signatory

Signature of Employee